KINGSBOROUGH COMMUNITY COLLEGE ASSOCIATION

Food Order Form for Registered Student Organizations

Forms should be submitted to C-123 at least 5 business days prior to event. Please print neatly.

Organization:	Student/Requester's Name:			
Requester's Position:	Requester's Phone:		_Mail Code: <u>SL</u> Telephone Ext.: <u>5597</u>	
FOOD ITEM *Please attach additional page if more	e lines are needed.	QUANTITY	PRICE PER UNIT	TOTAL
		TOTAI	LEXPENDITURE	
Name of Event:			Expected No. of Peo	ple:
Event Date:Location	ı: <u> </u>	Start Time:	End Time:_	
Purpose of Event:				
RSO Officer Signature:			Date	:
RSO Officer Name (print):			Title:	
RSO Advisor Signature:			Date	•
RSO Advisor Name (print):				
			D. (
Approved By: Director	of Student Life		Date	<u> </u>
Approved By KCC Association (A-209)				:
Order Received by Events Manageme	ent (V-114) on:			
Reviewed and initialed by:	Forw	arded to Metropo	litan on:	