## Children's Garden and Education Greenhouse

**volunteer** will assist Education staff with garden maintenance in the Children's Garden and education greenhouse year-round. Hands-on horticulture projects may include planting, transplanting, watering, weeding, and other garden tasks.

**Horticulture** volunteer will assist the gardeners by pruning, planting, raking, mulching, watering, and weeding. Work with the gardeners to help maintain and further the Garden's beauty.



**Special Event Support & Weekend Greeters** will welcome visitors, answer questions, and staff information tables. During special events, assist in crowd movement, hand out programs and support materials, work behind the scenes with the performers, and fill in wherever needed.

**Administration—Office Work** volunteer assist staff with mailings, updating supply lists, assembling and cataloging class supplies; some phone follow-up work, online database name entry, and clip filings, and other administrative office work in Continuing Education, Communications, or Development. Some computer skills preferred.

**Library** volunteer will assist in the cataloging and filing of all books and periodicals. Work on special projects as needed and provide visitors with assistance in locating information.

**Membership** volunteer will engage Garden visitors, promote and sell memberships at membership on-site sales tables. Throughout the year assist with membership administration, events coordination, and benefits fulfillment.

**Weekday Assistance—Physical Help** volunteer will Assist with special projects and seasonal activities including: Plant Sale in spring, Signature Plant shipping, gift bag assembly, window box pick-ups, etc.

Additional Opportunities available which require at least one training day.

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