

Faculty Report Form for Suspected Incidents of Academic Dishonesty

It is necessary to complete this form to report any instance of suspected academic dishonesty. Please review the CUNY Policy on Academic Integrity at: <http://www.cuny.edu/about/info/policies/academic-integrity.pdf>
Make a copy of this report for your records. Forward the original, along with copies of all available supporting documentations, to the:

**Student Conduct Coordinator
Office of the Dean of Student Affairs
Room A-216, Telephone# 718-368-5563**

Instructor Name: _____

Dept.: _____ Tele. No.: _____ E-mail: _____

Course: _____ Section: _____ Semester: _____

Student Name: _____ Student ID#: _____

Date of Incident: _____

Type of Incident: _____ Cheating _____ Plagiarism _____ Other _____

Explanation of Incident: _____

Did the student admit to the charge of cheating, plagiarism or other act of academic dishonesty?
Yes _____ No _____

Explanation: _____

Have you resolved the matter informally? Yes _____ No _____ If yes, How?

A failing grade on the exam/paper _____ A failing final grade _____
Other _____ (please explain)

If no, do you advocate further action by the college and possible referral to the Faculty-Student Disciplinary Committee? Yes _____ No _____

Signature of Faculty Member: _____ Date: _____