

My Turn Program Student Conduct Contract
The Office of Vice President for Academic Affairs and Provost

- 1) I understand that, as a Kingsborough Community College student, I am bound by all student conduct guidelines of the University and the College, including “The Henderson Rules.” I understand that, pursuant to the Henderson Rules, disorderly or indecent conduct on University or College-owned or controlled property is prohibited. I will comply with the entire policy, which I can read here: <http://bit.ly/1f9NLp>
- 2) **I understand there is an \$80 NON-REFUNDABLE registration fee. Exceptions include: medical emergencies or class cancellation.**
- 3) I understand I must complete one full semester as a non-degree student before I am able to matriculate and study under a degree plan. As a degree student, I have a choice to remain in the My Turn Program **OR** I can apply for financial aid at which time I will be removed from My Turn.
- 4) I understand that My Turn students are **NOT** exempt from course requirements, including tests, papers, and computer-based work.
- 5) I understand that students are expected to arrive on time and attend all classes for which they are registered. If I leave early, arrive late, or miss class, my grade in that course may be negatively affected.
- 6) I understand that cellular phones and other electronic devices must be silenced and put away during class.
- 7) I understand that if I fail a class I am permitted to repeat that class only once.
- 8) I understand that I must maintain a grade point average of at least 2.0. If my G.P.A. drops below 2.0, before being admitted into the college, I will submit a letter or appeal to the My Turn office for consideration by the appropriate academic committee. I will be admitted in the college under academic probation during the spring or fall semesters.
- 9) I understand that My Turn students may enroll in courses **on a space available basis.**
- 10) I understand that classes are for registered students only and I am not permitted to bring family members, pets or any other visitors to class. (Service dogs are permitted when considered an appropriate accommodation due to a documented disability)
- 11) I understand that the selling of goods and services is not permitted on campus or in connection with the My Turn program.
- 12) I understand that, as a My Turn student, I do not pay the Student Activity Fee. I am therefore **NOT** eligible for activities subsidized by that fee.
- 13) I understand that if I have a compliment or complaint, I will speak first to my instructor and then to the appropriate Department Chair. I also acknowledge my right to submit a letter of commendation or complaint to the Director of the My Turn program at any time.

I have read and agree to comply with the above.

Student Name: _____ Signature: _____

Date/Semester: _____