FAQ ON STUDENT PRINTING

a. Where they can print (i.e. what different locations)?

  They can print in L-100, L-200, L-300 and M-200

b. When they can print (i.e. days and times at the different locations)?

  L-100, L-200, L-300 schedule depends on when the Library is open.

  M-200 Monday to Friday 09:00 AM to 5:00 PM.

c. How much they can print without being charged?

  I. All pages charged to their print quota, students paying tech fee entitles them to this quota.

  II. Every registered student gets $36 quota for printing in fall and spring and at the rate of 0.03, a page student have 600 duplex pages that they can print.

  III. Every registered student gets $18 quota for printing in summer and winter and at the rate of 0.03, a page student have 300 duplex pages that they can print.

d. How much they will be charged if they go over their allowed limit?

  Once balance is depleted, you cannot print.

e. Anything else students need to know?

  I. To print in M200, L300, L200 students need to know their email address and password. L100 does not have this requirement as they are made to log in to the workstation.

  II. A submitted print job cannot exceed 5 duplex pages or 10 single pages. Jobs bigger than this will not print. They will need to print larger jobs by breaking them into multiple print jobs.