



# 100 Days to Graduation Checklist!

*Kingsborough's virtual Graduate Salute will go live on Thursday, June 17, 2021. Make sure you're ready!*

✓ **Make sure you're on track to graduate by making an appointment to see your advisor!**

To speak to your academic advisor, check CUNYFirst to see who your assigned advisor is and make an appointment via [STARFISH](#) to see them. If you are part of a special population (College Discovery or ASAP), make sure you reach out to your specific program advisor. If no advisor is listed on your CUNYFirst, you can drop in the virtual zoom offices for your respective academic advisement office for information. Academies are split up by major.

**Business Academy:**

Accounting, Business Administration, Business of Fashion, Culinary arts, Fashion Design, Maritime Technology, Tourism & Hospitality

**Contact Info:** 718-368-5683, [Business.Academy@kbcc.cuny.edu](mailto:Business.Academy@kbcc.cuny.edu)

**Zoom:** <https://zoom.us/j/98630833588> or join by phone: 929-205-6099, meeting ID: 986 3083 3588

Monday-Thursday: 9:30am-4:30pm, Friday 9:30am-4pm

**Education & Justice Academy:**

Criminal Justice, Early Childhood Education/Child Care, Education Studies, Physical Education, Recreation & Recreation Therapy

**Contact info:** 718-368-4911, [Education&Justice.Academy@kbcc.cuny.edu](mailto:Education&Justice.Academy@kbcc.cuny.edu)

**Zoom:** <https://zoom.us/j/92693866707> or join by phone: 929-205-6099, meeting ID: 926 9386 6707

Monday & Thursday: 9:30am-4:30pm, Tuesday & Wednesday: 10am-6:30pm, Friday, 9:30am-4pm

**Health Sciences & STEM Academy:**

Alcoholism & Substance Abuse Counseling, Biology, Biotechnology, Chemical Dependency Counseling, Chemistry, Community Health, Computer Information Systems, Computer Science, Earth & Planetary Sciences, EMS/Paramedic, Engineering Science, Exercise Science, Mathematics, Mental Health & Human Services, Nursing, Physical Therapist Assistant, Physics, Polysomnographic Technology, Science for Forensics, Surgical Technology

**Contact info:** 718-368-4903, [Health&STEM.Academy@kbcc.cuny.edu](mailto:Health&STEM.Academy@kbcc.cuny.edu)

**Zoom:** <https://zoom.us/j/95494420849> or join by phone: 929-205-6099, meeting ID: 954 9442 0849

Monday & Thursday: 9:30am-4:30pm, Tuesday & Wednesday: 10am-6:30pm, Friday, 9:30am-4pm

**Liberal Arts & Humanities Academy:**

Fine Arts, Graphic Arts & Illustration, Journalism & Print Media, Liberal Arts, Media Arts, Speech Communication, Theater Arts

**Contact info:** 718-368-4806, [LiberalArts.Academy@kbcc.cuny.edu](mailto:LiberalArts.Academy@kbcc.cuny.edu)

**Zoom:** <https://zoom.us/j/97478488147> or join by phone: 929-205-6099, meeting ID: 974 7848 8147

Monday & Thursday: 9:30am-4:30pm, Tuesday & Wednesday: 10am-6:30pm, Friday, 9:30am-4pm

✓ **Apply for your degree on CUNYFirst: March 15-April 15**

If you will be done with all your classes this June (and are **not** taking **any** summer classes), apply for your degree on CUNYFirst, March 15-April 15. After you apply, you will be added to our mailing list to receive an email at the end of April with further instructions regarding the graduate salute. If you are having difficulties submitting an application, contact the Registrar at [online-graduation.filing@kbcc.cuny.edu](mailto:online-graduation.filing@kbcc.cuny.edu) or stop by their virtual office Monday-Friday, 10am-4pm via Zoom:<https://zoom.us/join/joinMeeting?meetingId=9292056099&meetingName=Virtual%20Office>

**IMPORTANT NOTES:**

- There are no exceptions to the dates for applying for a degree; if you miss the deadline, you will need to wait for the following filing period.
- Students should not file for consideration of a June degree if they are completing their coursework during the summer. No one registered for summer courses should submit an application for a June degree. Students who submit a June graduation application and are found to be registered for summer will be contacted by the college to immediately request that application be withdrawn

- *Early filing of an ineligible application for a June (spring) degree does not mean automatic reactivation for summer. All students who file a graduation application and are not approved for graduation must refile.*
- *Students must apply for their degree in order to officially graduate from Kingsborough. Participation in the Graduate Salute does not signify graduation. It is merely attending the ceremony.*

✓ **Valedictorian Selection**

Students who have achieved a GPA of 4.00 and have no more than 12 transfer credits to Kingsborough will be invited to apply to be Valedictorian. To qualify, students must also have completed their course work in August 2020, January 2021, and June 2021; those taking summer 2021 courses will not be able to apply. Eligible students will be contacted via email (to the address on file in CUNYFirst) shortly after April 20, 2021. If you believe you were eligible but were not contacted or if you have questions about the process you may contact Valarie Matta at [vmatta@kbcc.cuny.edu](mailto:vmatta@kbcc.cuny.edu) or 718-368-6558.

✓ **Order your cap and gown: before Tuesday, June 1**

You may order a cap and gown online at <http://kingsborough.shopoakhalli.com>. Once on the site, follow the instructions on the screen to place your order. There is no charge for your cap and gown and it will be mailed to your home.

✓ **Order your class ring: no deadline**

Class rings are available for purchase directly from Jostens. [Click here to visit the website.](#)

✓ **Take your yearbook photos: before July 1**

Students who wish to take photos for the yearbook, may reach out directly to the studio to take their photos. There is no charge to be photographed and as long as your photo is taken, you will receive a free yearbook!

To schedule an appointment, go to [www.thorntonstudio.com](http://www.thorntonstudio.com) → Schedule Appt → Use code: studio (not case sensitive). The studio is following all appropriate COVID regulations. The building and studio require masks for individuals as well as a temperature check. Windows in the studio are open to 6". The studio is located at 210 West 29th Street, 3rd Floor, New York, NY 10001. Graduates with questions can reach out at: [sales@thorntonstudio.com](mailto:sales@thorntonstudio.com) or 917-847-3671

✓ **Senior class gift: class of 2021, give \$20.21**

We salute you for the passion, diligence and ingenuity it took to reach this pivotal milestone in your education. This year proved that nothing can stand in the way of a KCC graduate! Now is your chance to look back fondly on your KCC experience and *pay it forward* to future KCC students by making a 2021 Senior Class Gift! **Donate \$20.21 and make a difference today!** *A gift of any amount will go a long way; it's participation that really matters!*

Your gift represents more than just your graduation year. It signifies that you are taking on a mantle of a generous, civic-minded leader. It shows that you have KCC spirit and are thankful you went to this great college. Please make your \$20.21 gift to help those students who come after you enjoy the same access, excellence, and opportunities you enjoyed at KCC. [Click here to donate today.](#)

Check the commencement website: [www.kingsborough.edu/commencement](http://www.kingsborough.edu/commencement) for the most up to date information regarding the graduate salute. Those who apply for their degree will be contacted about how they can participate in the virtual celebration via email. **NOTE:** *The June 2021 Graduate Salute is only for students who have completed their coursework in August 2020, January 2021 and June 2021. Those taking courses in summer 2021 will participate in the following commencement exercise.*

If you have any other questions regarding the graduate salute, you may email [commencement@kbcc.cuny.edu](mailto:commencement@kbcc.cuny.edu)