



VIEW YOUR 1098-T FORM

CUNY is required by the Internal Revenue Service (IRS) to issue the Form 1098-T, Tuition Statement, to students who have made payments towards qualified tuition and related expenses within the reporting tax year. This information will help students or parents of dependent students determine eligibility to claim the American Opportunity Tax Credit or Lifetime Learning Tax Credit. To find out more about Form 1098-T tax incentives, access IRS Publication 970, Tax Benefits for Higher Education, or visit www.cuny.edu/1098tfaq.

You cannot get a Form 1098-T statement if:

- You received federal grants, scholarships or third-party payments that met or exceeded your total tuition amount for the entire calendar year.
- You received loans to cover tuition for a particular semester, but the loans disbursed during a different calendar year.

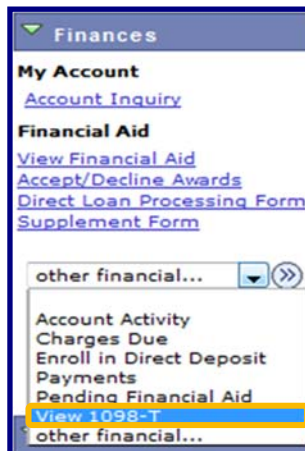
The following steps provide instructions on how to view your 1098-T form in CUNYfirst Self-Service.

STEP# 1: Login to CUNYfirst at:
<https://home.cunyfirst.cuny.edu>.

STEP# 2: Select **HR/Campus Solutions** from the menu on the left.

STEP# 3: Navigate to **Self Service** followed by **Student Center**.


STEP# 4: Under the **Finances** section, select **View 1098-T** from the dropdown menu then click on the double arrows (»).



STEP# 5: Select the Tax Year link to open the related Form 1098-T. You can download the Form 1098-T in PDF. If you have a pop-up blocker make sure you turn it off to allow the form to appear in a new tab on your browser. *No Data Available* will appear next to the year if you are not eligible for a 1098T Form for that year

CORRECTED		OMB No. 1545-1074		Tuition Statement	
1 FILER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone number		2 Payments received for qualified tuition and related expenses		20 Form 1098-T	
3 FILER'S federal identification no. STUDENT'S social security number		2 Amounts billed for qualified tuition and related expenses		3 If this box is checked, your educational institution has changed its reporting method for 2015 <input type="checkbox"/>	
4 STUDENT'S name		4 Adjustments made for a prior year		5 Scholarships or grants	
5 Street address (including apt. no.)		6 Adjustments to scholarships or grants for a prior year		7 Checked if the amount in box 1 or 2 includes amounts for an academic period beginning January - March 2010 <input type="checkbox"/>	
6 City or town, state or province, country, and ZIP or foreign postal code		8 Check if at least half-time student <input type="checkbox"/>		9 Checked if a graduate student <input type="checkbox"/>	
7 Service Provider/Act. No. (see instr.)		9 Checked if a graduate student <input type="checkbox"/>		10 Inc. contract numb./refund <input type="checkbox"/>	
Form 1098-T (keep for your records)		www.irs.gov/form1098t		Department of the Treasury - Internal Revenue Service	

NOTE: CUNY offers a paperless Form 1098-T option. To access the paperless form, you must click on **Grant Consent** on the View 1098T page. By consenting to receive an electronic Form 1098-T, you will not receive future paper forms via the mail. If you do not select the electronic option, you will receive a paper Form 1098-T, sent to the mailing address listed on CUNYfirst Self Service.

Account Inquiry	Electronic Payments/Purchases	Account Services																		
View 1098-T																				
Years listed indicate which 1098-T statements are available for you to access. Click the Tax Year hyperlink to view the 1098-T Tuition Statement. To view the details, click the Box Amount Tab. Visit http://www.cuny.edu/admissions/financial-aid/tax-benefits/fed-tax-cred.html for Frequently Asked Questions.																				
<p>Note:</p> <ol style="list-style-type: none"> If you use a pop up blocker, you will have to disable it to display your 1098-T. If there is no hyperlink for the amounts, detail information is not available. Please contact your College 1098-T Representative should you need more information. 																				
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<table border="1"> <thead> <tr> <th>Tax Year</th> <th>Version</th> <th>Federal Tax ID</th> <th>Institution</th> <th>Printed Date</th> <th>Transmittal Date</th> </tr> </thead> <tbody> <tr> <td>2014</td> <td>Original</td> <td></td> <td>Senior College CUNYfirst Info</td> <td></td> <td></td> </tr> <tr> <td>2013</td> <td>Original</td> <td></td> <td>Senior College CUNYfirst Info</td> <td></td> <td></td> </tr> </tbody> </table>			Tax Year	Version	Federal Tax ID	Institution	Printed Date	Transmittal Date	2014	Original		Senior College CUNYfirst Info			2013	Original		Senior College CUNYfirst Info		
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<p>GO PAPERLESS!! Click Grant Consent below. You will be able to view, print, save and email the form as soon as it is produced without having to wait for it in the mail.</p>																				
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