



Welcome to YuJa

<https://help.yuja.com/product-documentation>

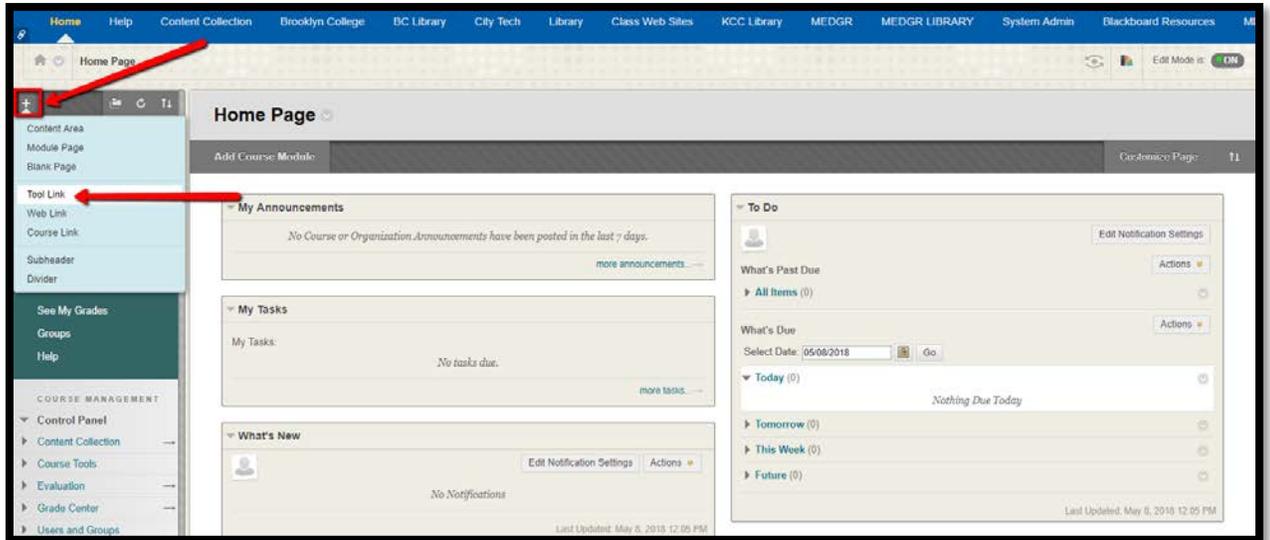
DOCUMENTATION

VIDEO TUTORIALS

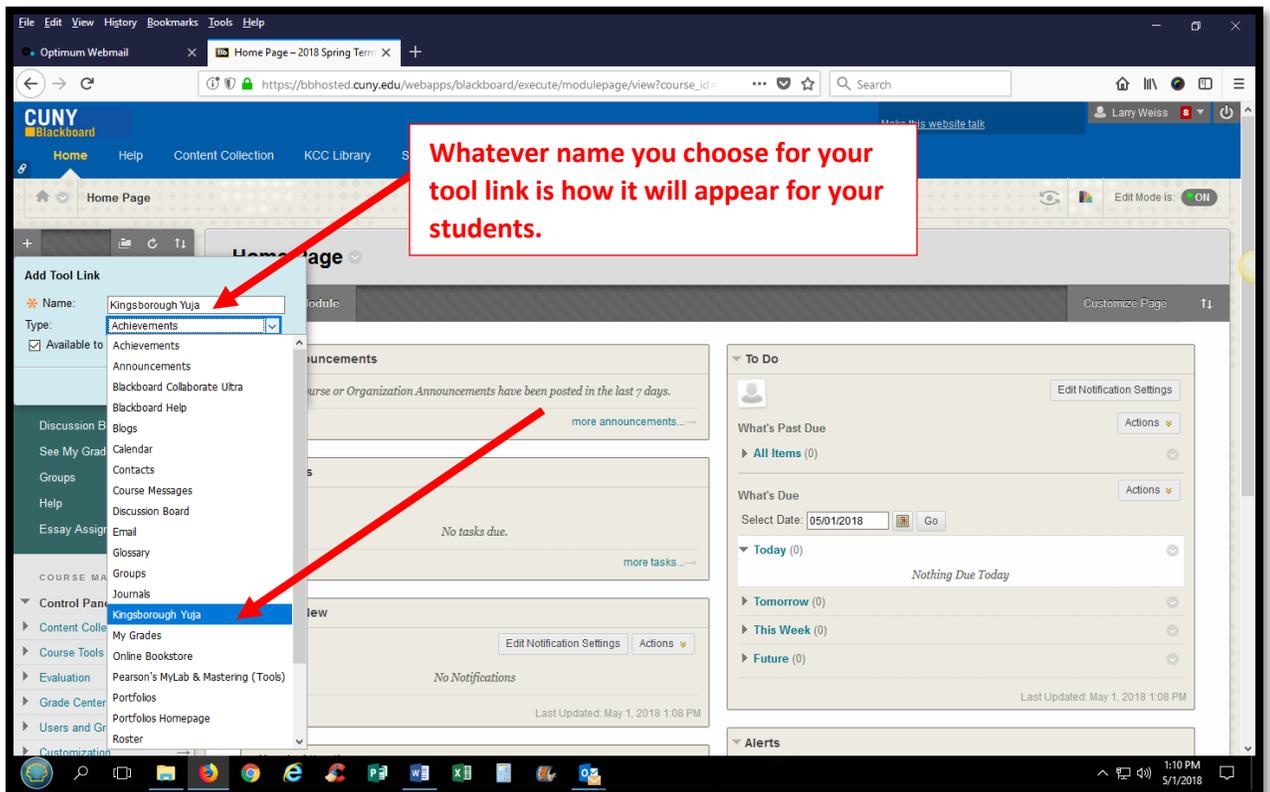
QUICK START GUIDES

Create Yuja Link in Blackboard

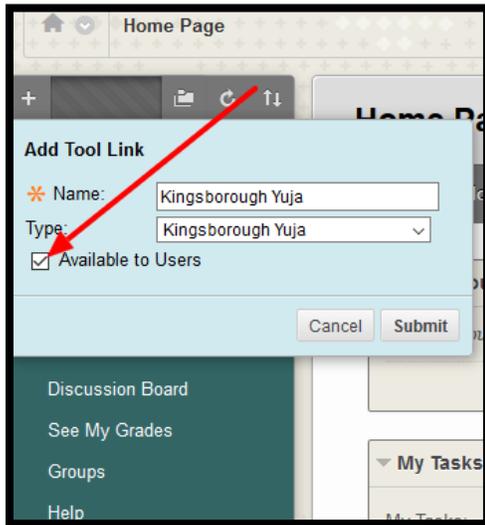
1. From your blackboard course, click on the **+** sign.
2. From the drop-down menu, choose **Tool Link**.



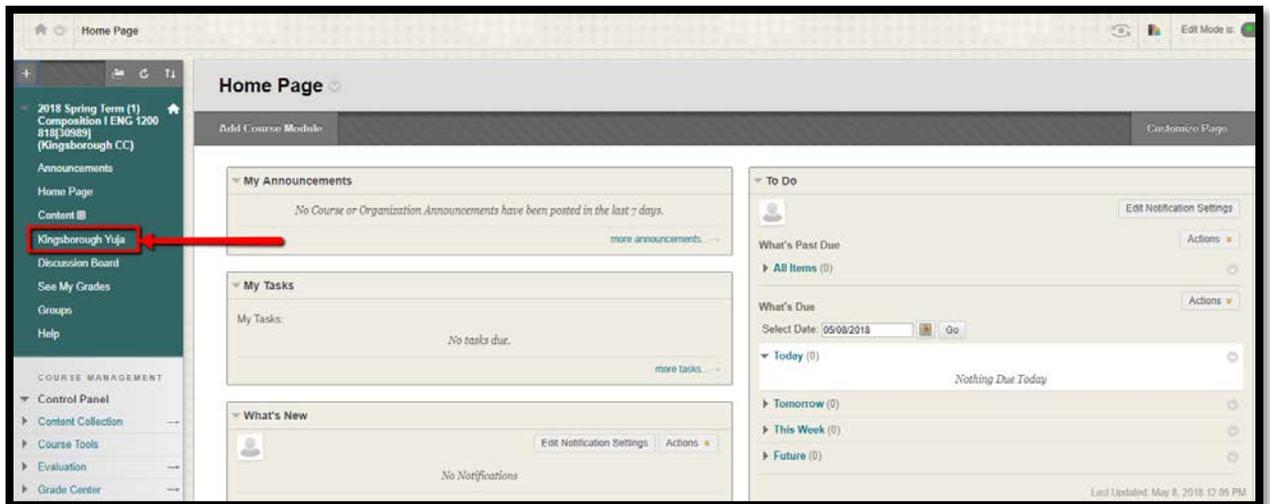
3. In the **Add Tool Link** Box choose a name for your Media Tab (This name will appear in both your students and your personal Course Menu).
4. Scroll down the tool's **Type** list and click on **Kingsborough Yuja**.



5. Please make sure that you make the tool available for students. Click **Submit**.



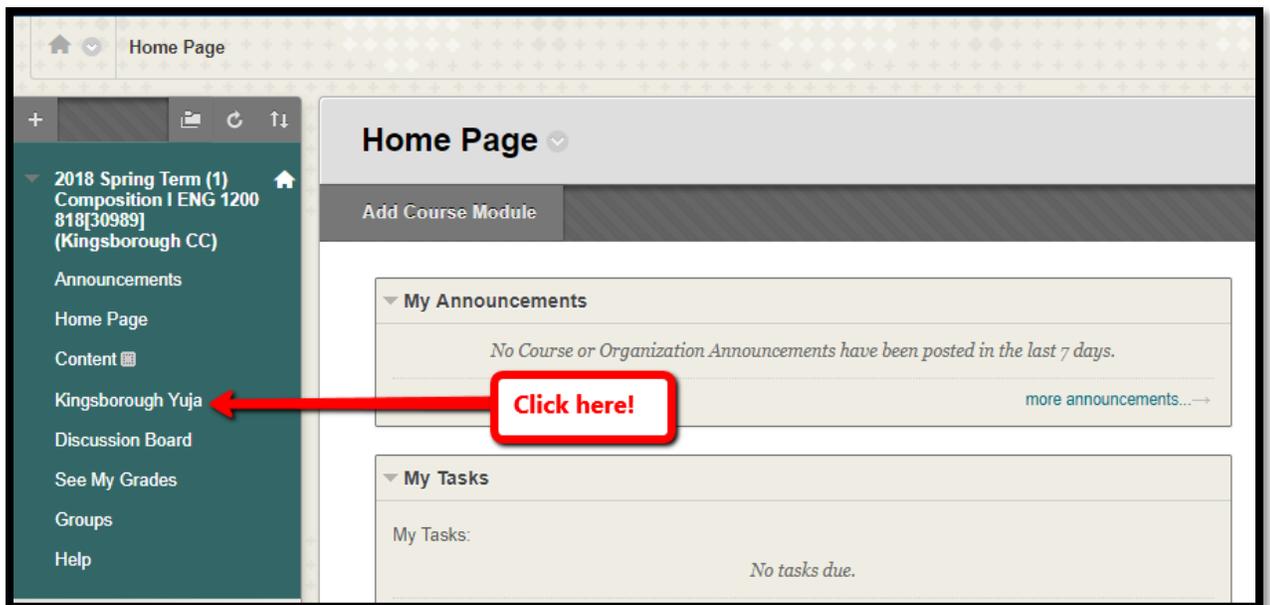
The new link will appear in your course menu.



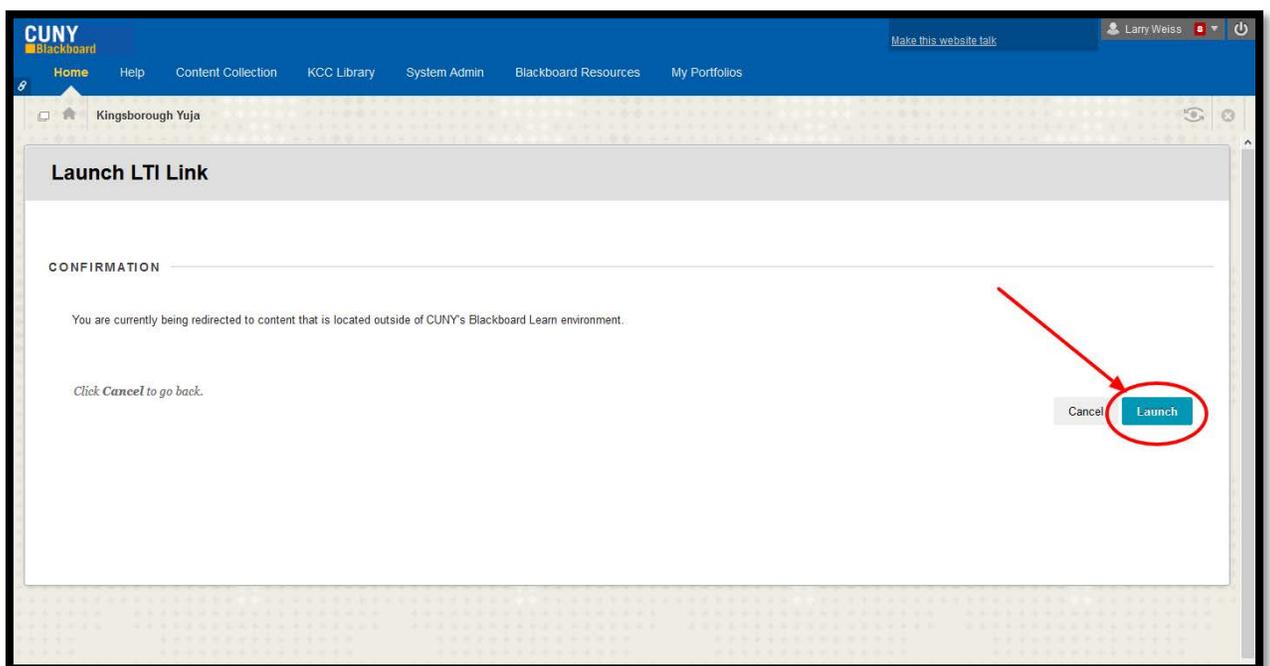
✓ **TIP: If your newly created course tab appears on the bottom of your tab entries, reorder your tabs by hovering on the left side of that specific tab and move it up or down according to the direction you have chosen to move it.**

Uploading video or a link

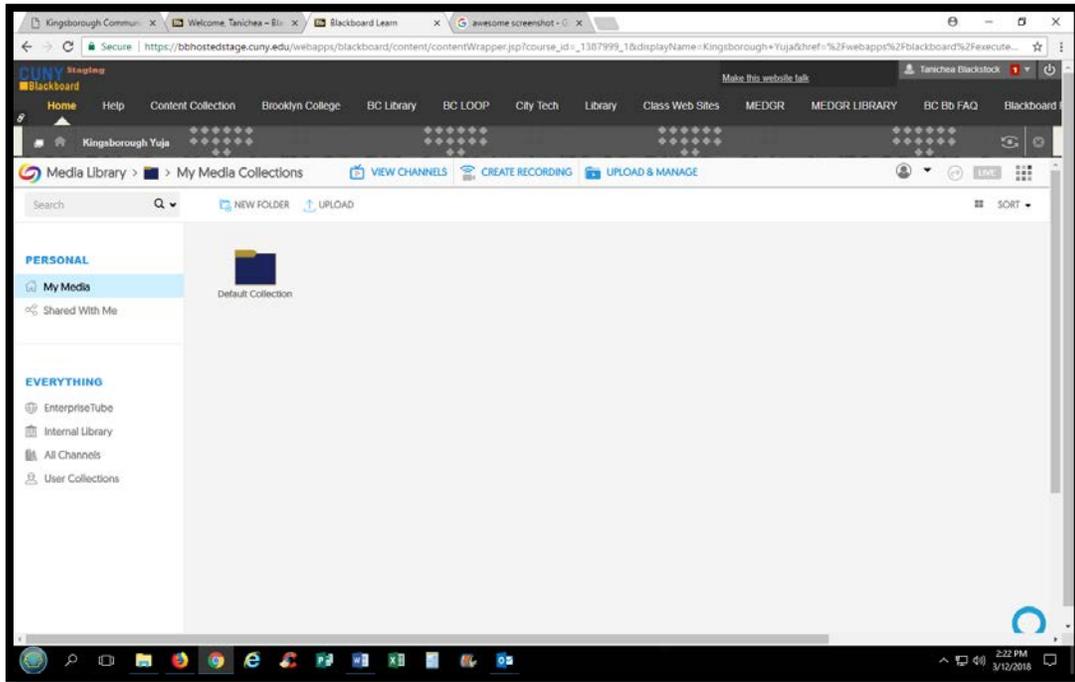
1. From your blackboard course menu, click on the **Yuja** link.



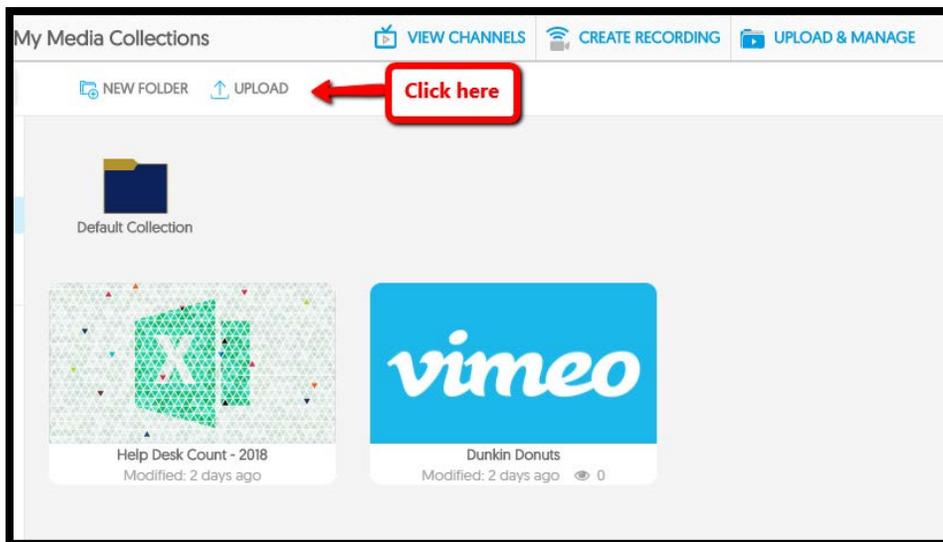
2. After you click the link, you'll be taken to your Yuja launch page. Click **Launch**.

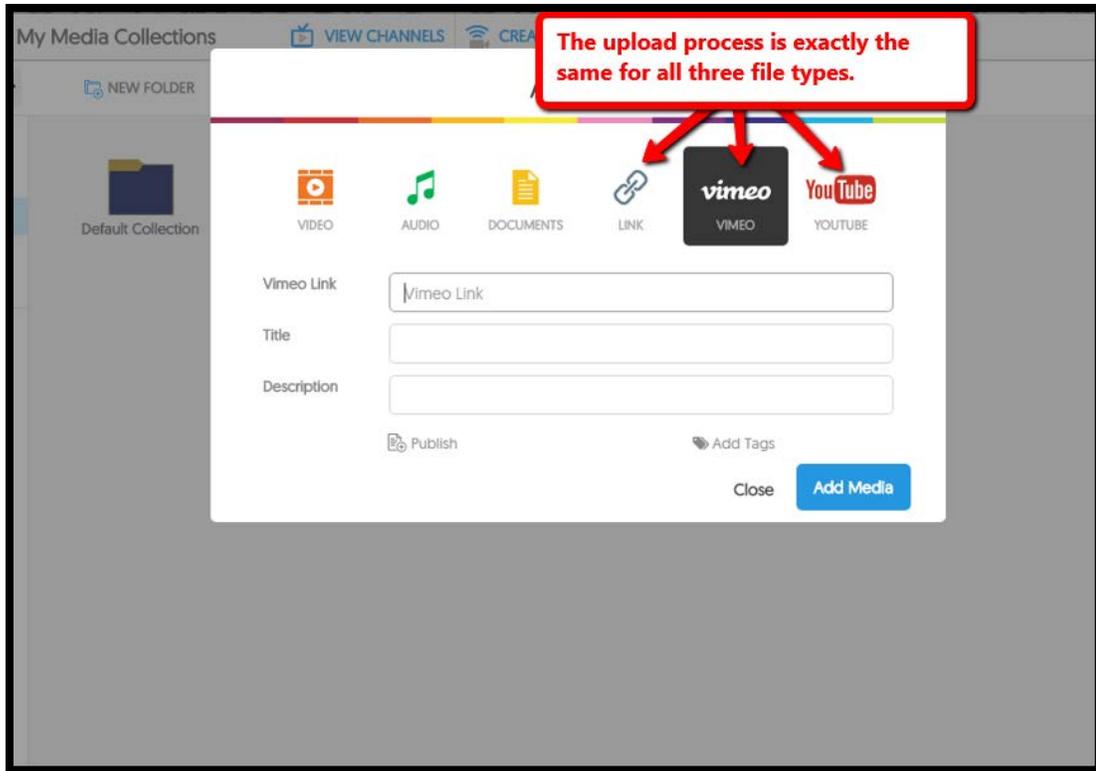


Once Yuja is launched, the home page will look like this:

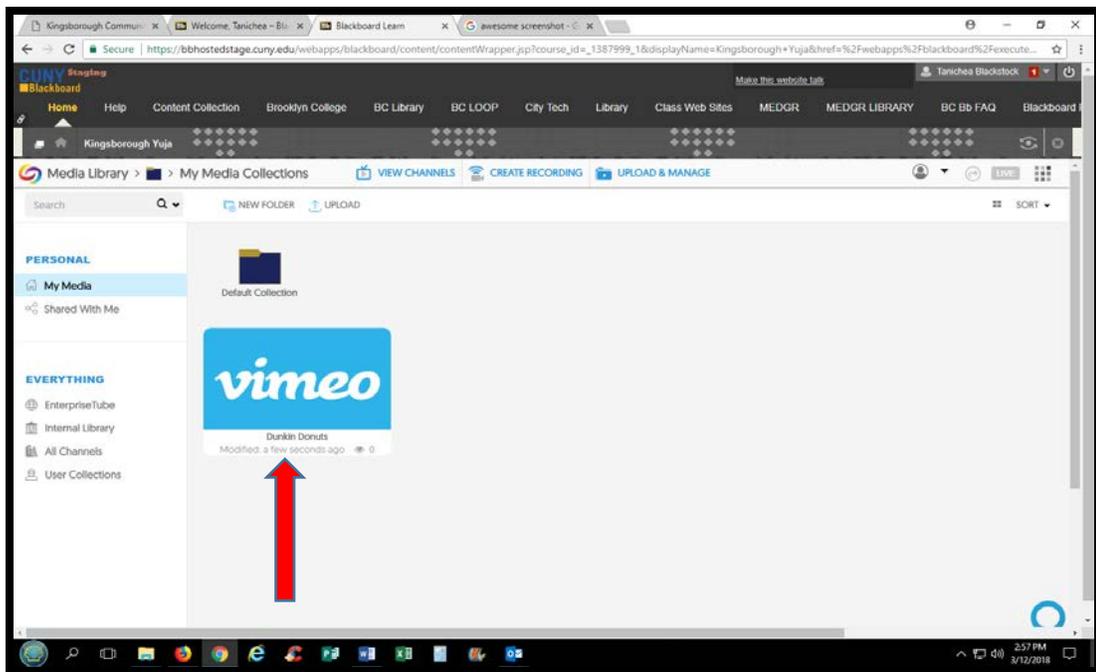


3. Click on **UPLOAD**. You can choose from *Link*, *Vimeo*, or *YouTube*. In this example, we're using Vimeo.





4. Include the link's address and create a title. Optionally, you can provide a description. Click **Add Media**. Your Vimeo video will appear in your **media** library.

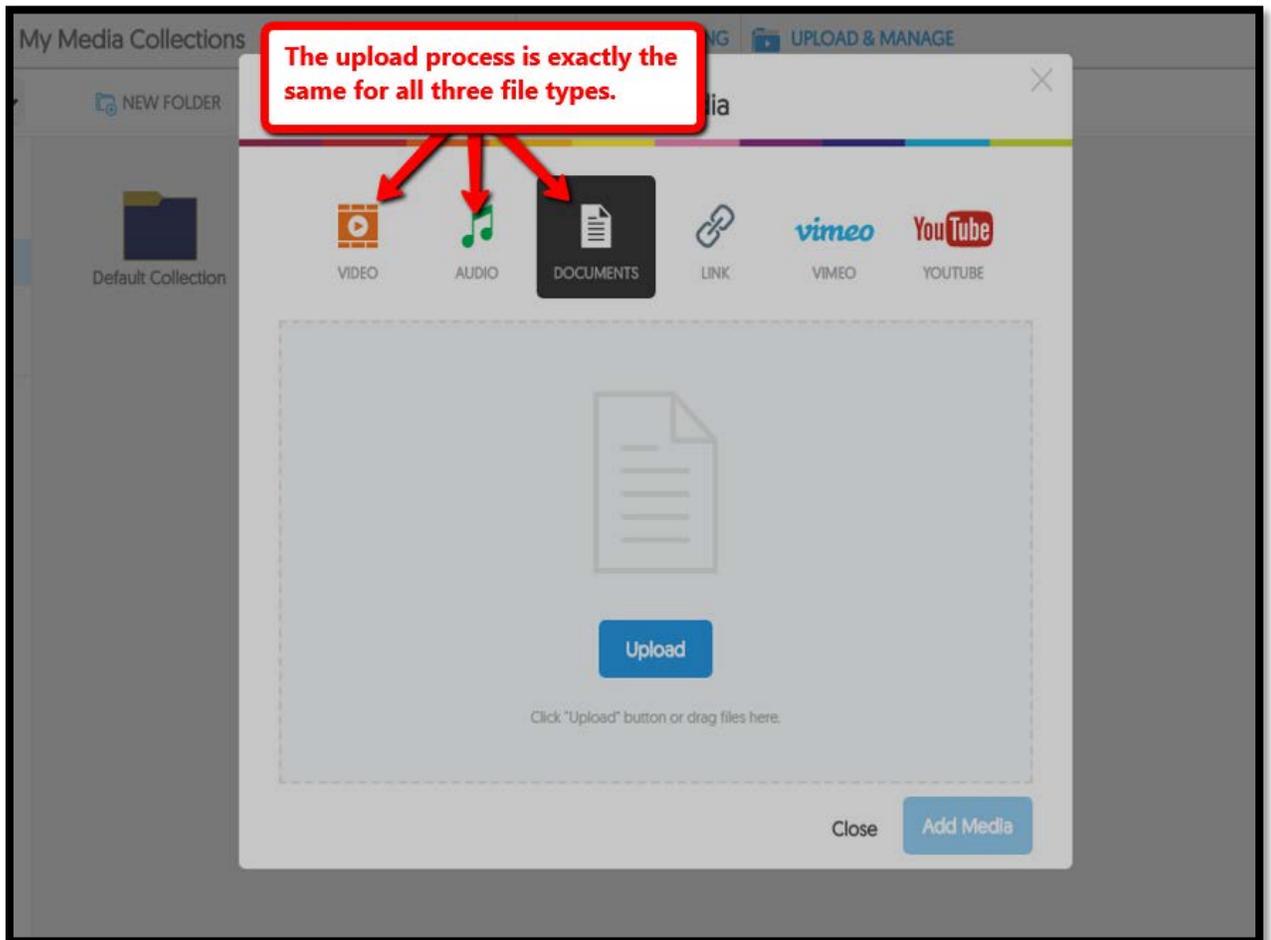


Note: This process is identical for adding a YouTube link or browser link.

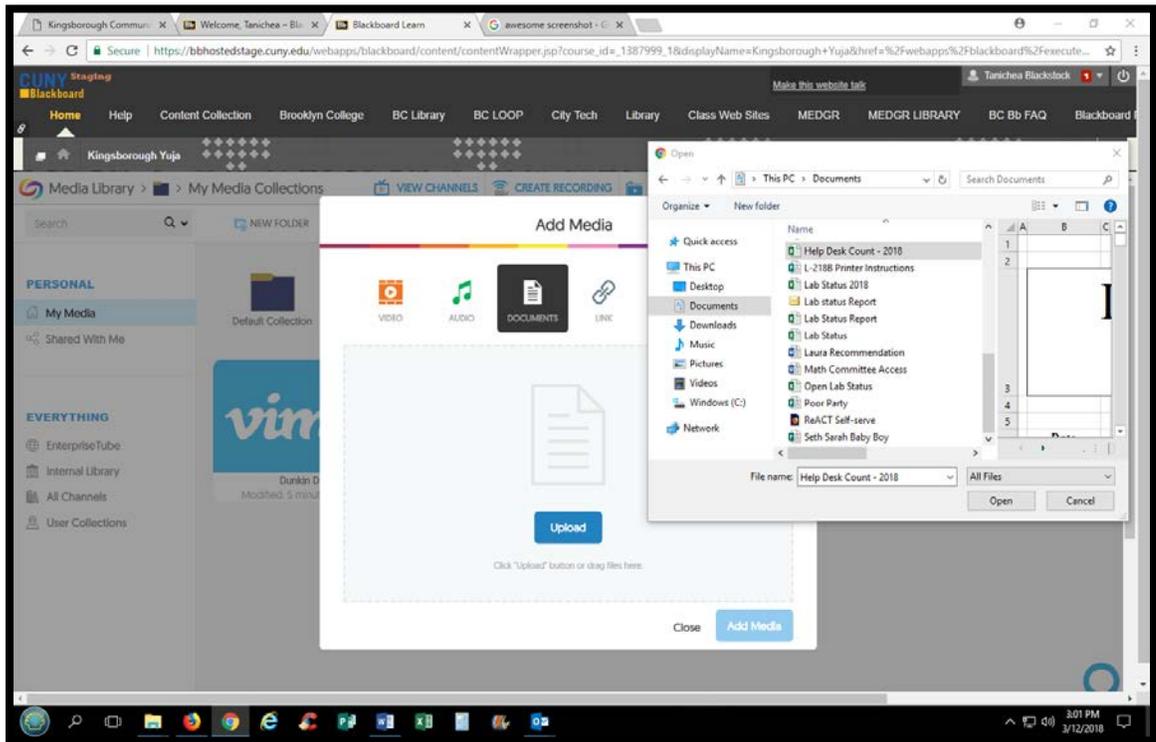
Upload local files and Publish to the Course

1. From your **media** library, Click on **UPLOAD**.
2. Select the media type you wish to upload. In this example, we're uploading a document.

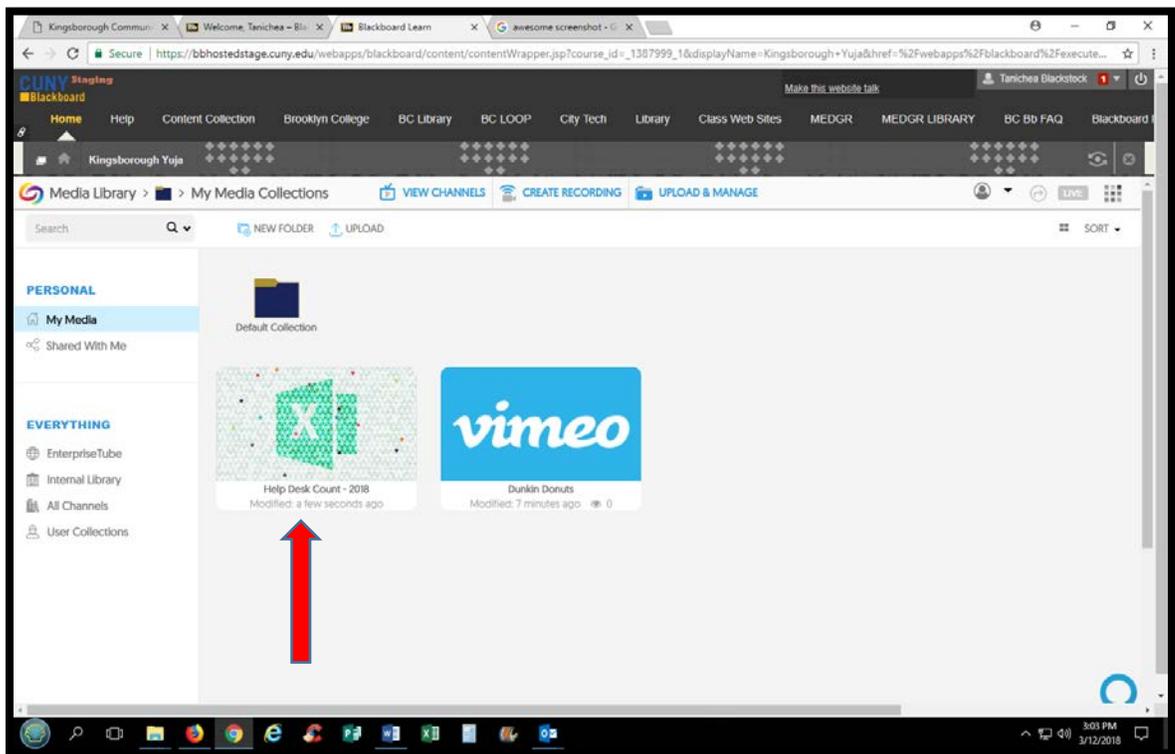
Note: This upload process is identical for uploading audio and video. All files are LOCAL to the machine you are currently using. For use in a classroom or on another machine, please make sure you have a flash drive with your files for easier access.

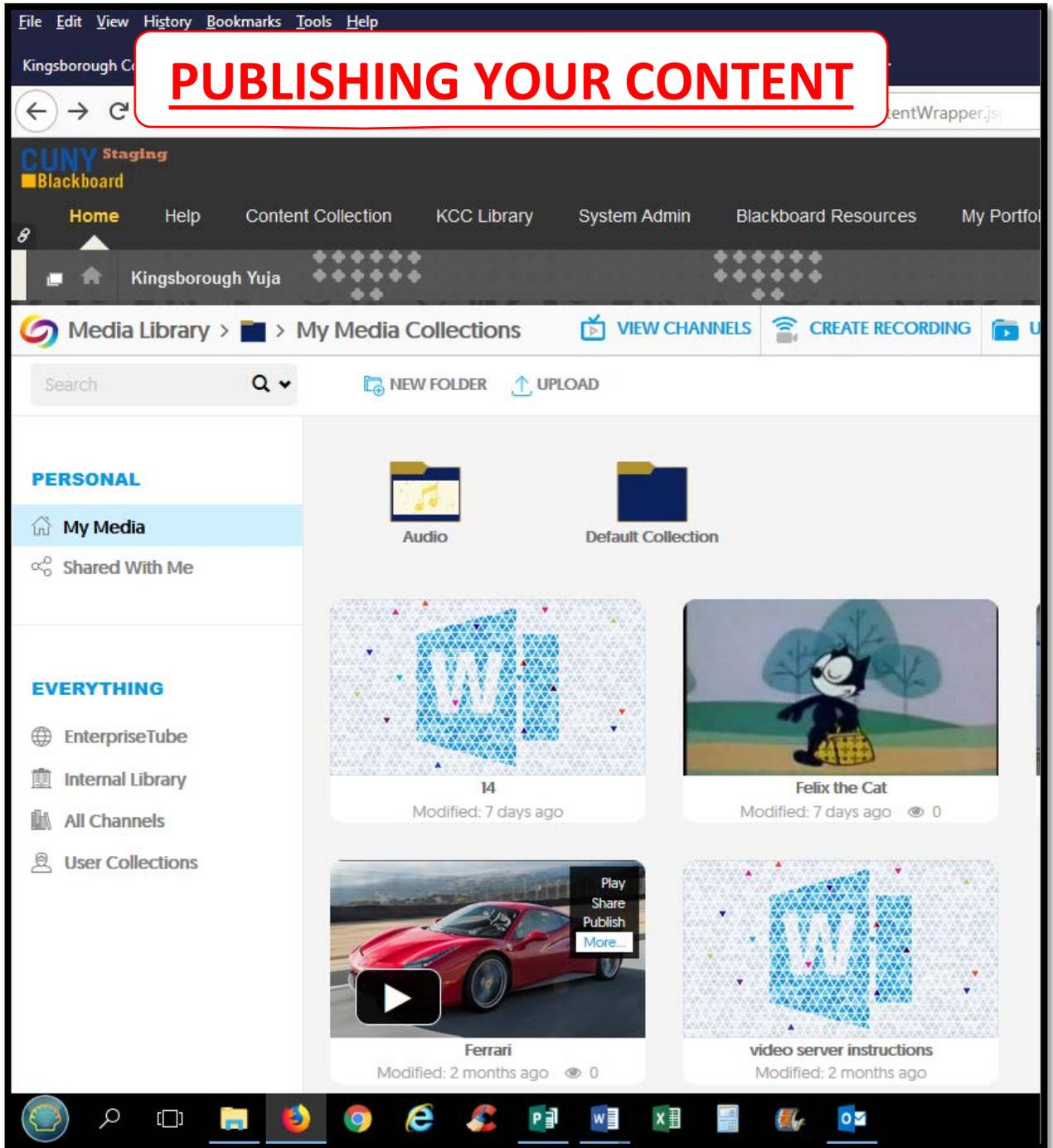


3. Click **upload** to search for locally stored documents or videos on your computer, or simply drag the file over to the upload section. Click **Add Media**.



Your file will appear in your **media** library.





1. Click on "My Media" to access the content you want to publish to your class.
2. Roll your mouse over your video to reveal its menu. Click **publish**.

File Edit View History Bookmarks Tools Help

Kingsborough Community College × Blackboard Learn × +

https://bbhosted.cuny.edu/webapps/blackboard/content/contentWrapper.jsp?course_id

CUNY Blackboard [Make this website talk](#)

Home Help Content Collection KCC Library System Admin Blackboard Resources My Portfolios

Kingsborough Yuja

Media Library > My Media Collections [VIEW CHANNELS](#) [CREATE RECORDING](#) [UPLOAD & MANAGE](#)

Search [NEW FOLDER](#) [UPLOAD](#) [MORE ACTIONS](#)

PERSONAL

- My Media
- Shared With Me

EVERYTHING

- EnterpriseTube
- Internal Library
- All Channels
- User Collections

Audio

Click **publish** to publish video to your course.

File Details

Play Share **Publish** Delete More

Title: Dinosaurs
Added by: Larry Weiss
Added: 22 days ago

Baby Band
Modified: 22 days ago

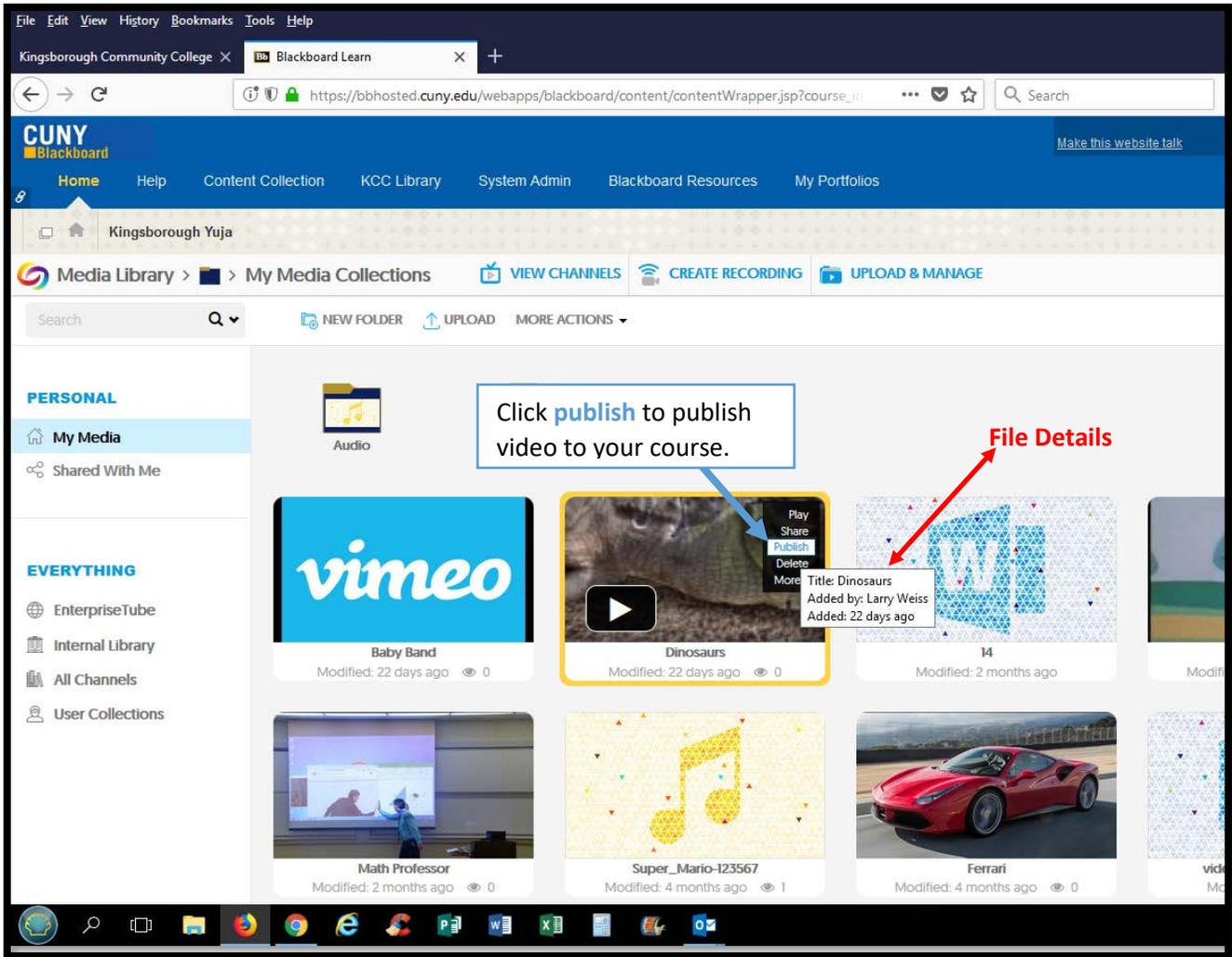
Dinosaurs
Modified: 22 days ago

14
Modified: 2 months ago

Math Professor
Modified: 2 months ago

Super_Mario-123567
Modified: 4 months ago

Ferrari
Modified: 4 months ago



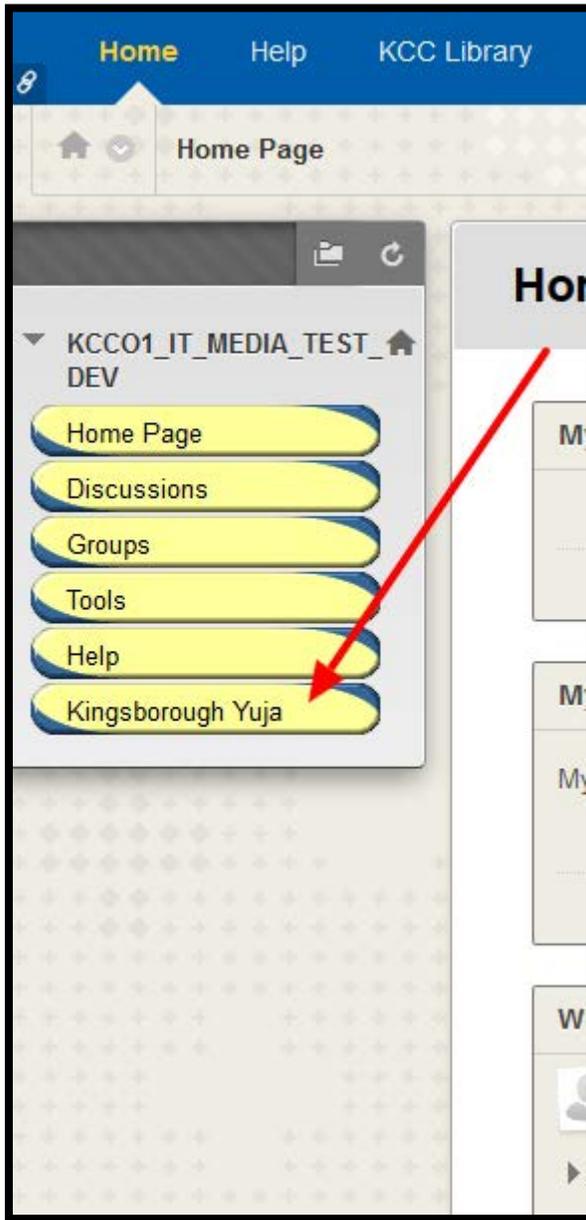
The screenshot shows the Blackboard Media Library interface. A dialog box titled "Publish 'Dinosaur' to..." is open, displaying a list of courses. A red arrow labeled "1" points to the course "ITMEDIATESTDEV - KCCOI_IT_MEDIA_TEST_DEV: Apr 2018". A red arrow labeled "2" points to the "Visible Date" and "Invisible Date" fields. A red arrow labeled "3" points to the "SELECT" button. A text box on the left states: "With advanced options, you can make your video visible for a limited time." A text box on the right says "Click on your course". Another text box on the right says "Click Select".

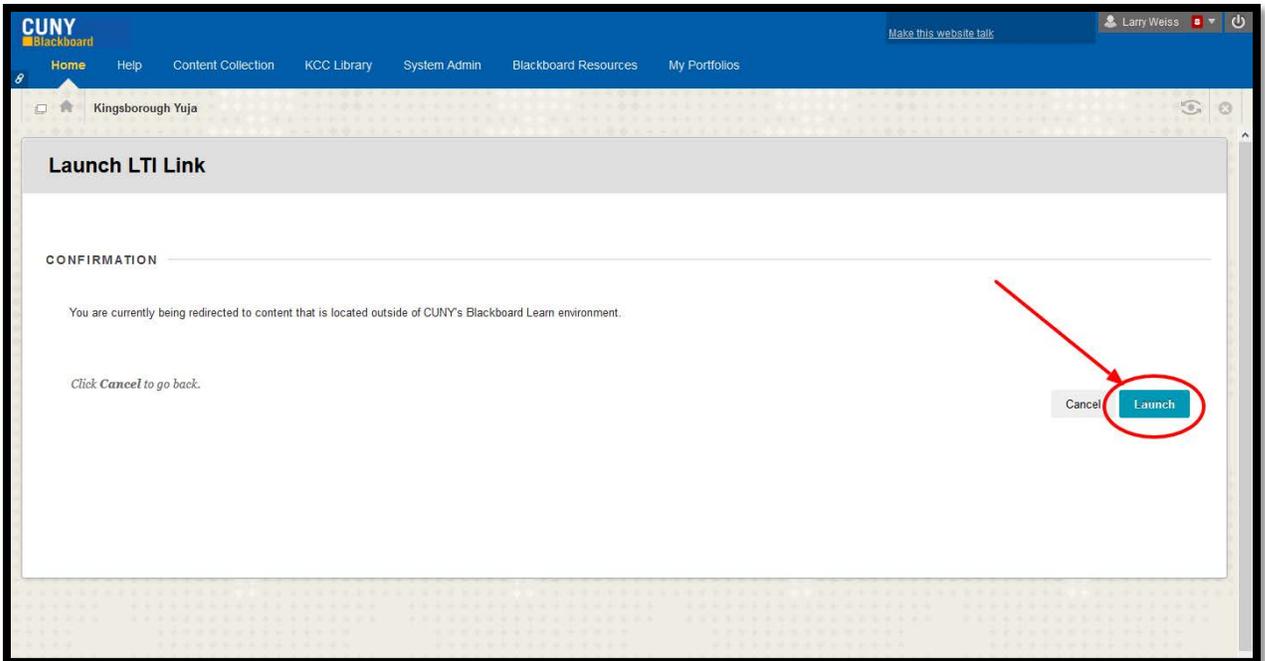
Student View

1. After logging into blackboard, click on your course.

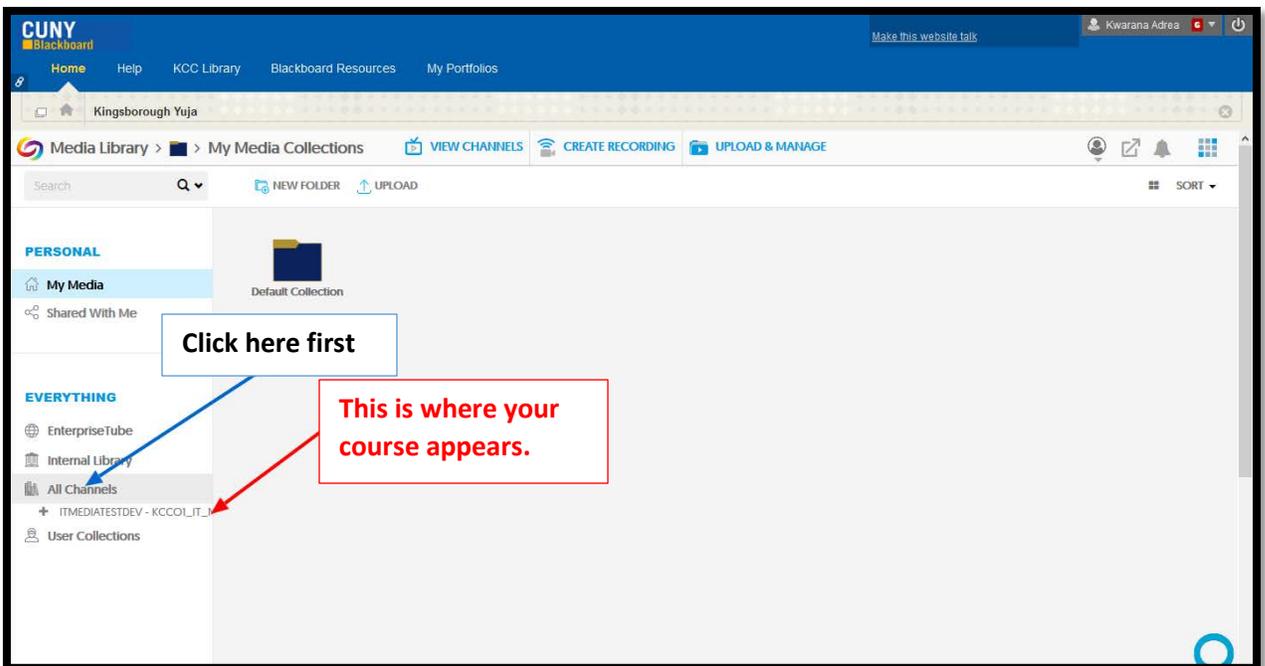
The screenshot shows the "My Courses" section of Blackboard. Under the heading "Courses where you are: Student", there is a course entry: "2018 Spring Term (1) Textile and Non Textile Analysis FM 3500 01[21446] (Kingsborough CC)". Below this, there are "Announcements:" including "Test # 2 Review". A red arrow points to the course ID "KCCO1_IT_MEDIA_TEST_DEV" at the bottom of the course entry. Below the "My Courses" section is the "My Organizations" section, which states "You are not currently participating in any organizations."

- From your course menu, click on your Yuja link.

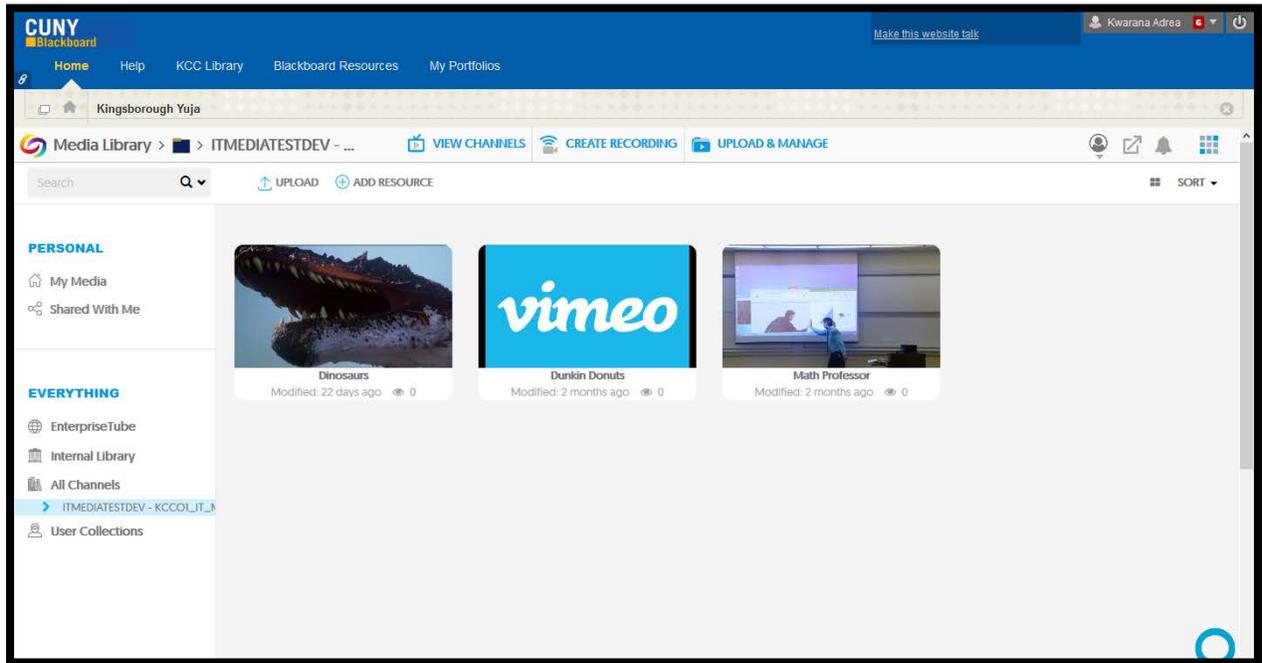




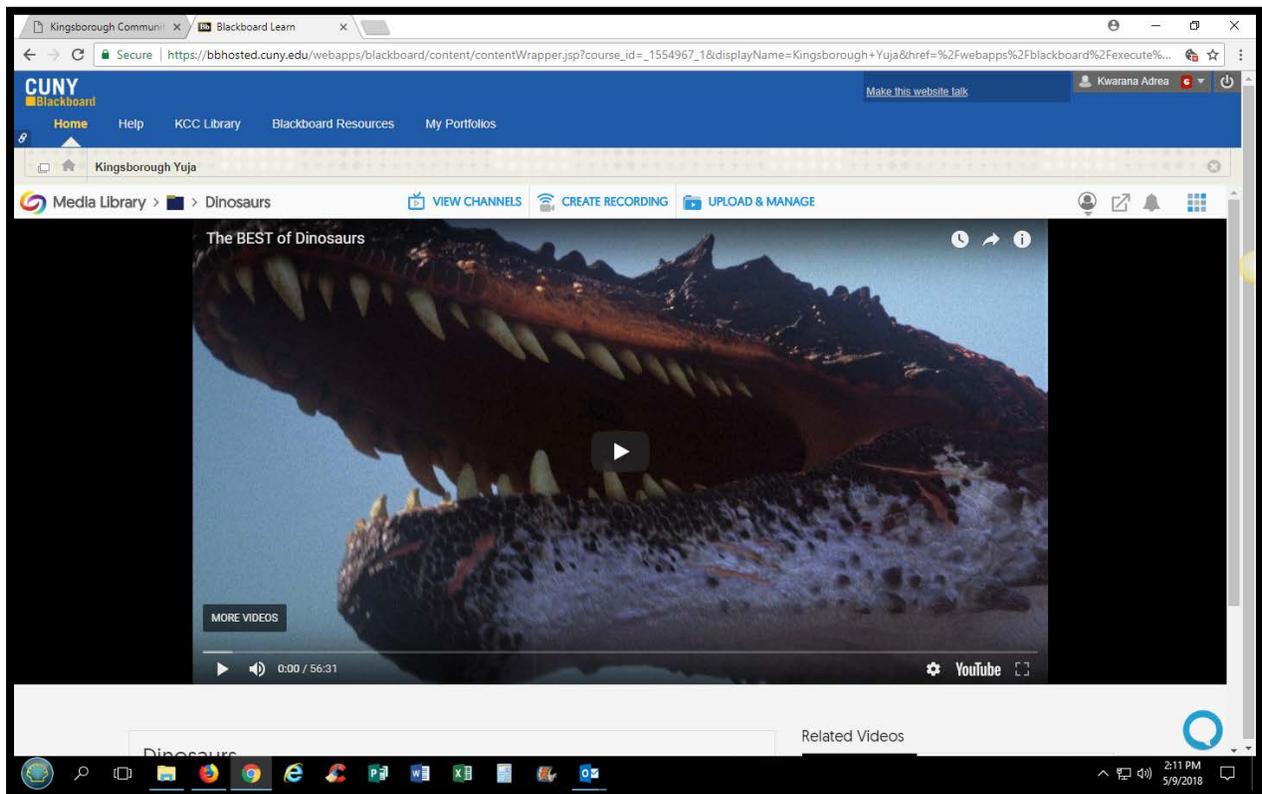
3. When prompted, click Launch.
4. To access published videos, click **All Channels**. Your course will appear beneath.



Your videos will appear like this.

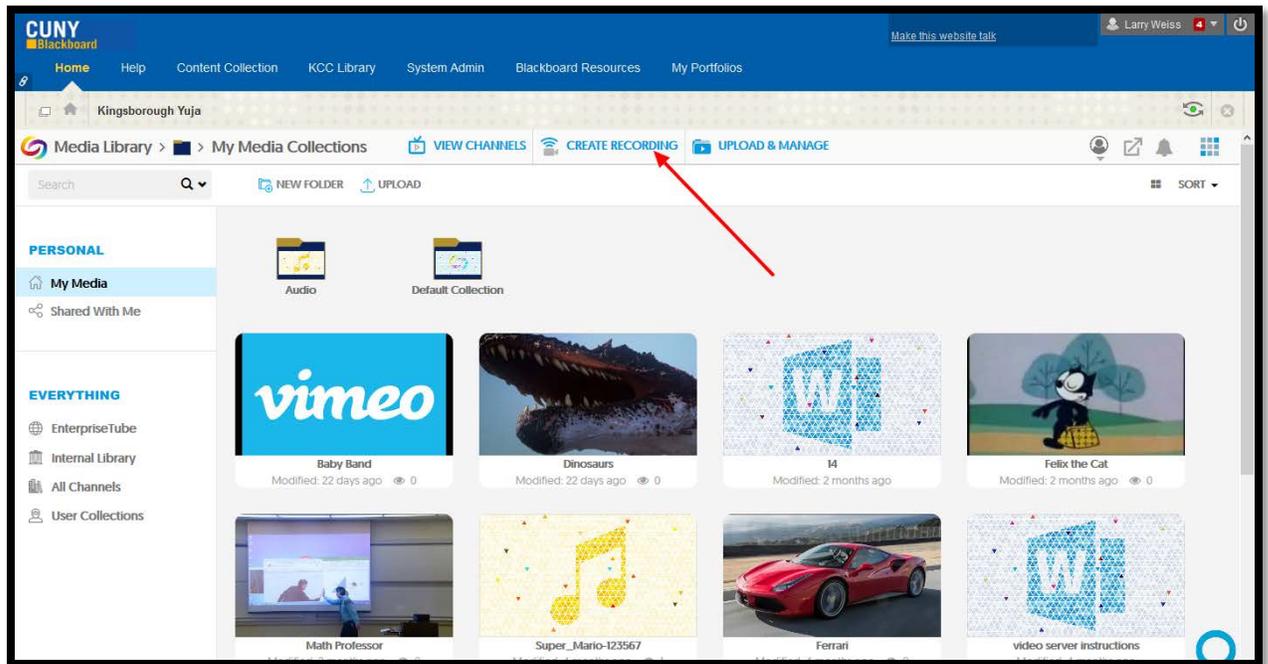


This is how your video will appear when played.

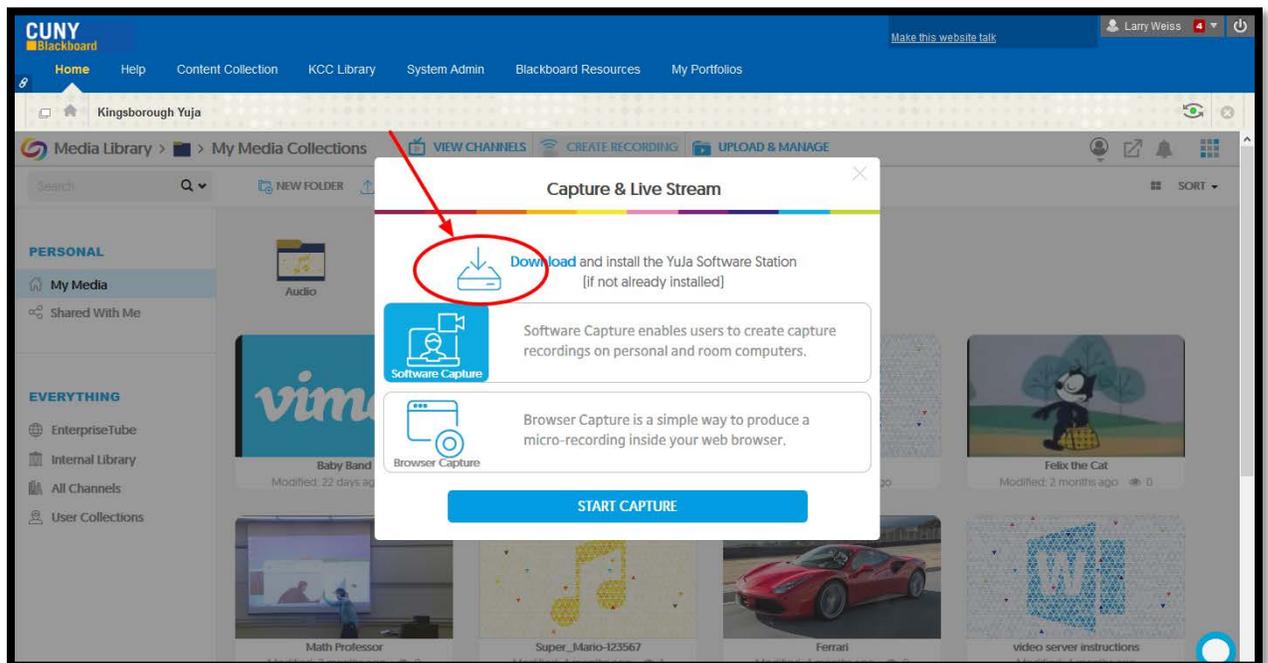


Recordings

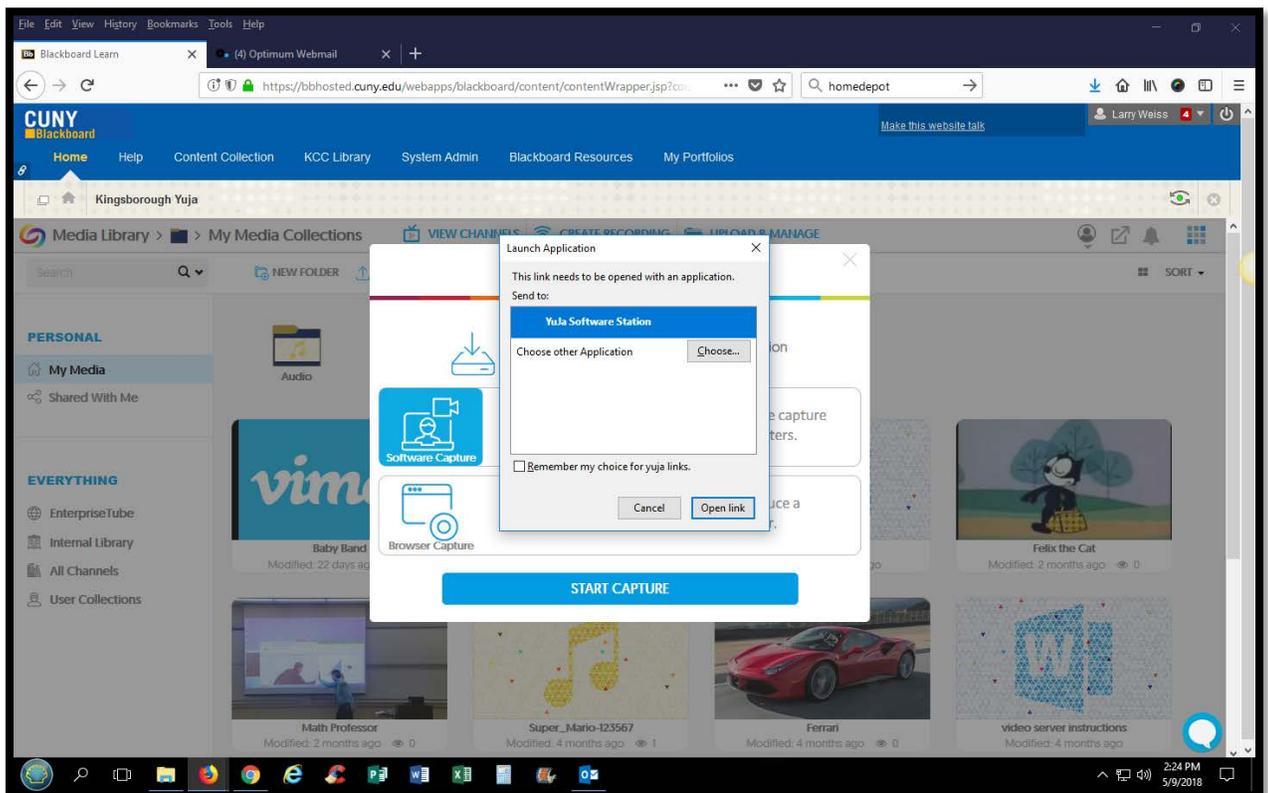
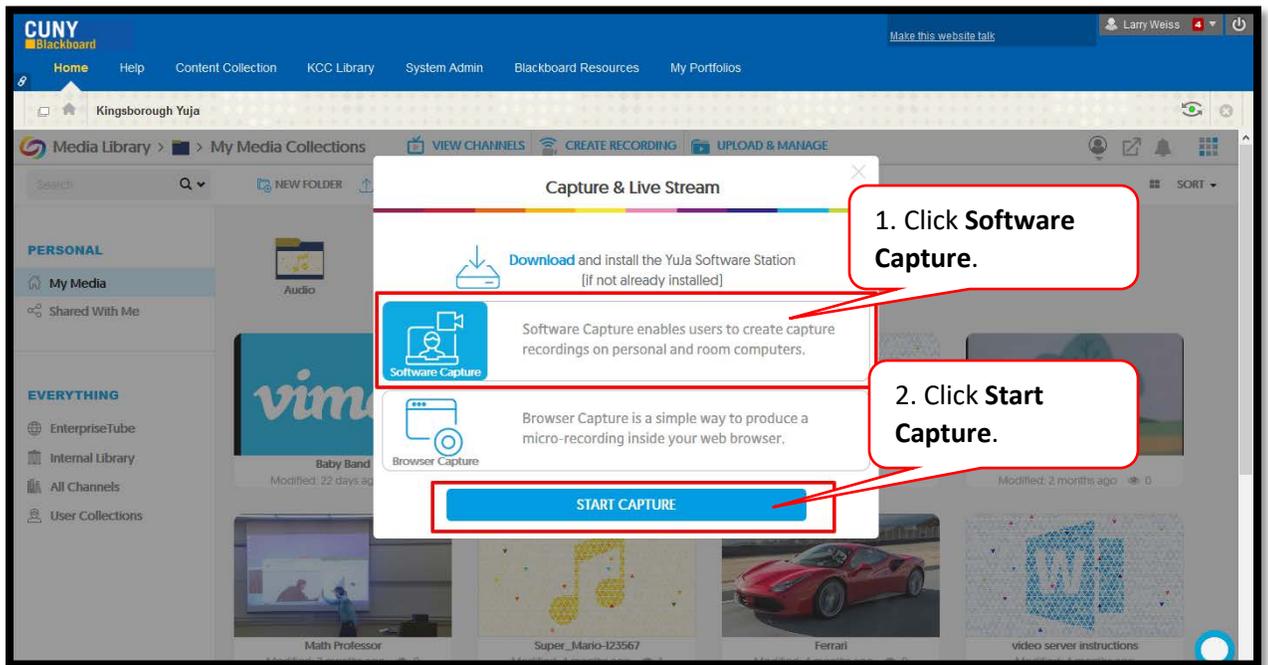
1. From your Yuja page, click on **Create Recording**.



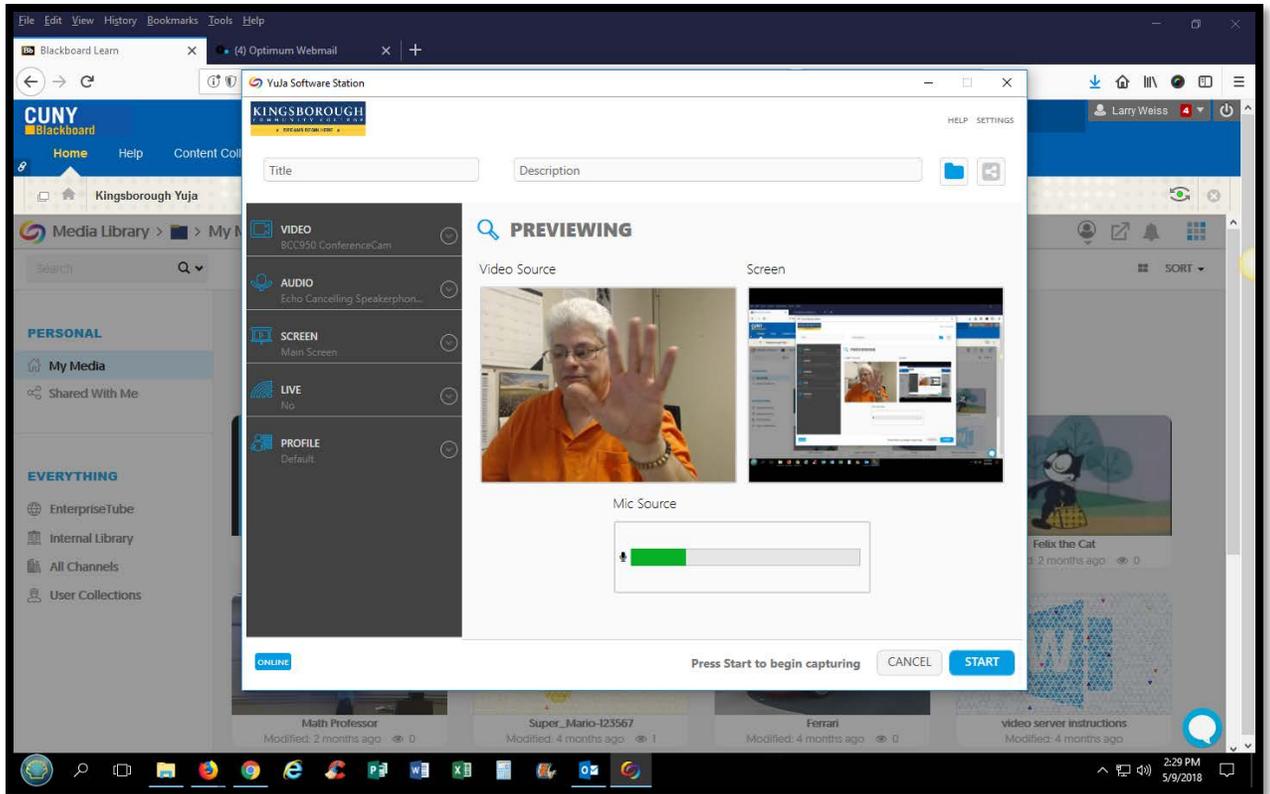
2. **Make sure you download and install the Yuja Software Station FIRST.**



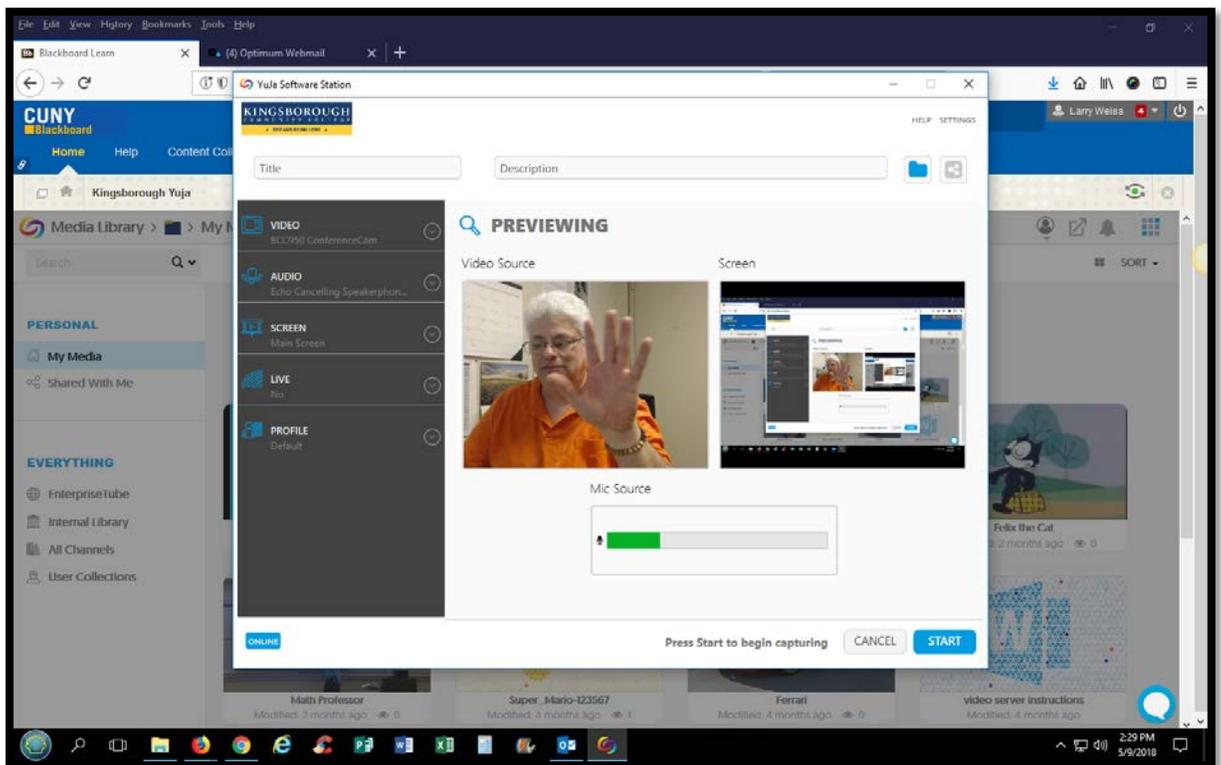
3.



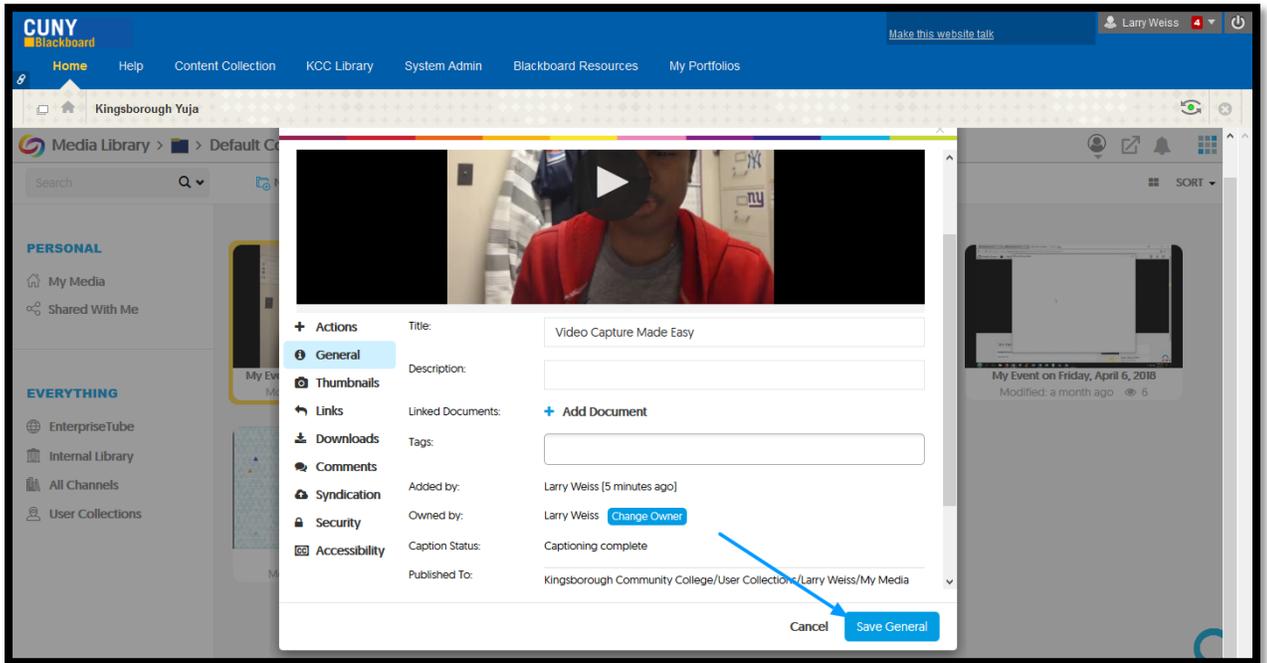
4. When prompted, click on **Yuja software station**, then **open link**.



5. You will be directed to a preview screen, where you can see your mic and video settings. Click **Start** to begin recording.

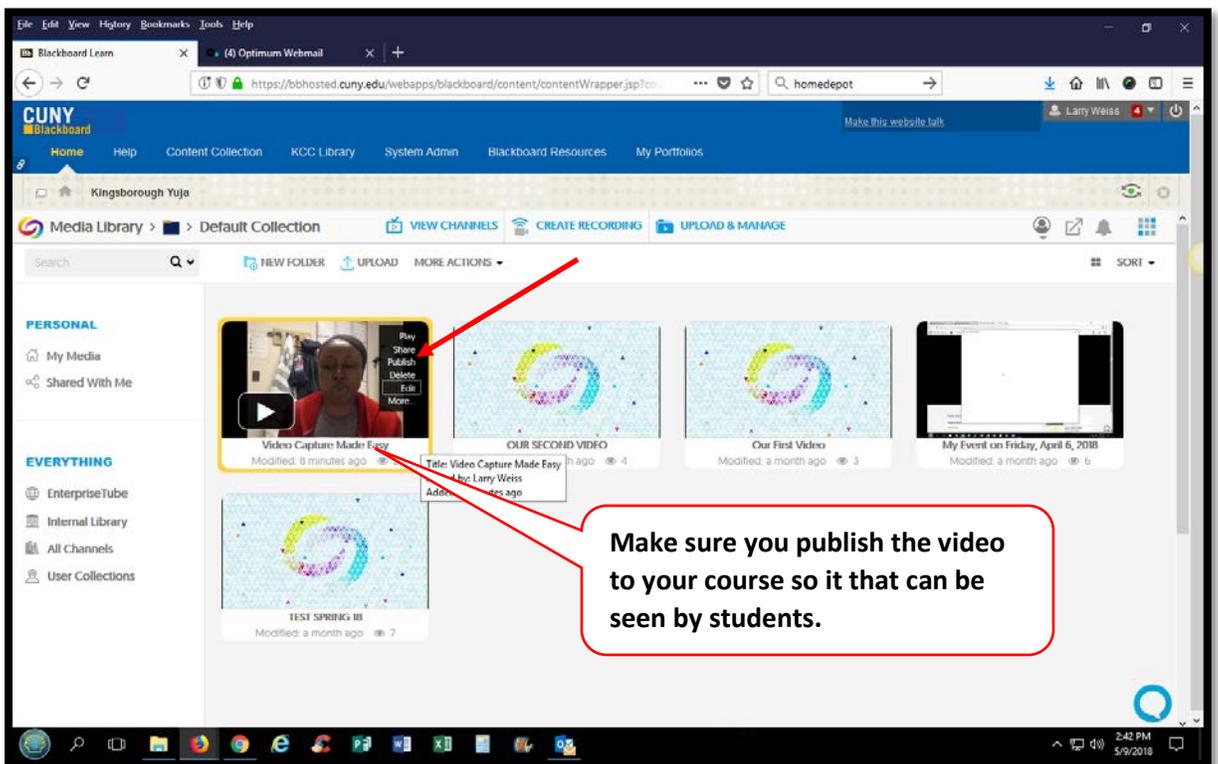


6. Once you're done recording, click **Save General**, to save your video.

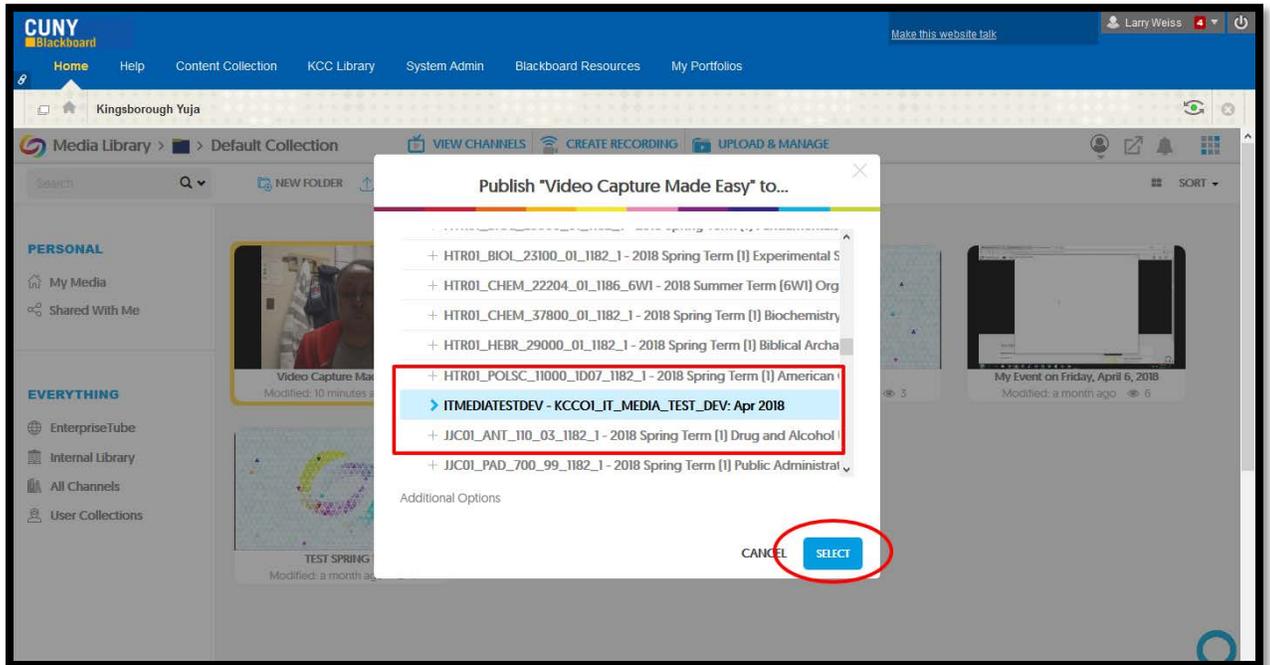


*****Please wait 5-10 minutes to allow the video to process. Depending on your PC speed, it could take more or less time.*****

7. The video will appear in the default collection of your media library. From the video's menu, click **publish**.



8. Find your course and click **select**.



9. You can access the video from **All Channels**→**Your course name**.

