

March 22, 2022

Dear Candidate for Graduation,

On behalf of the Commencement Committee, we would like to congratulate you on your achievements. You have worked long and hard, and now is the time to celebrate!

Kingsborough Community College will be holding its **Fifty Seventh Commencement Program on Thursday, June 16, 2022**. The purpose of this letter is to answer certain questions you may have regarding Commencement and your participation in this exciting event. It is our hope that this information will help make this very special day a most memorable occasion for you, your friends, as well as your family, and the entire college community. **PLEASE READ THIS ENTIRE LETTER AS IT CONTAINS INSTRUCTIONS FOR ENTRANCE TO THE CAMPUS ON THE DAY OF COMMENCEMENT.**

WHO CAN PARTICIPATE IN THE JUNE COMMENCEMENT EXERCISES?

Only those students that have completed their course work as of August 2021, January 2022 or are expecting to complete their studies as of June 2022, are eligible to take part in the June 2022 Commencement Exercises.

WILL MY NAME APPEAR IN THE COMMENCEMENT PROGRAM?

For your name to appear in the Commencement Program **you must have filed an application for a degree in CUNYfirst**. You will be notified by email if deficiencies are found in any course work completed prior to the Spring semester. **Please note that filing the necessary paperwork or taking part in the Commencement Exercises does not guarantee the awarding of a degree.**

WHO RECEIVES AN INVITATION TO THE COMMENCEMENT EXERCISES?

If you filed an application for degree, an invitation to the Commencement Exercises will be sent to your home address. Please ensure that your address on file in CUNYfirst is up to date. Due to the size of the graduating class and the CUNY COVID protocols, **graduates may invite no more than two guests, and all guests will be required to show proof of vaccination** (CDC Vaccination Card (a digital photo or photocopy of this card is also acceptable); NYC Vaccination Record; NYC COVID Safe App; CLEAR Health Pass; Excelsior Pass or Excelsior Pass Plus) **or negative PCR test**. If unvaccinated, guests must provide proof of a negative PCR test performed no more than 7 days prior to the visit, unless the individual is a member of the CUNY community and has previously been granted a medical or religious exemption.

HOW DO I ORDER MY CAP & GOWN?

Please visit <https://kingsborough.shopoakhalli.com/> to place your order. **The On-Line ordering deadline is MAY 20, 2022**. We recommend that you order early to ensure that your cap and gown arrive on time. There is no charge for the cap & gown nor for shipping them to you. If you miss the May 20 ordering deadline, we will be ordering enough caps and gowns to accommodate you. **If you miss the deadline, you may go to the KCC Bookstore after June 1st to pick up one of the extra caps and gowns.** (Please note that we cannot guarantee that your preferred size will be available in the bookstore, so please order early online.)

HOW WILL I RECEIVE MY CAP & GOWN?

Your cap and gown will be mailed to the address you provide when you place your order. There is no charge for the cap and gown nor for shipping.

CAN VETERANS WEAR THEIR UNIFORM TO THE CEREMONY?

Graduating students who are veterans are encouraged to wear their uniforms to the ceremony. If you prefer, or are unable to do so, the college cap and gown is acceptable.

YEARBOOK PHOTOS

The photographer for graduation portraits has scheduled the following dates to be on campus: March 29-April 1 in the MAC Lighthouse (rotunda), and May 24-27 (room TBA). No appointment is necessary; the photos will be walk-in. There is **no charge** for being photographed. Call 718 368-5603 with questions.

WHAT ARE THE PROCEDURES ON GRADUATION DAY?

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| 9:30 a.m. | Graduates, Candidates for Graduation and their guests, should arrive on campus (Please see the entrance procedures outlined below). |
| 10:30 a.m. | Processional, Name reading begins (If you are late, you will be seated, but your name may not be called) |
| 11:00 a.m. | Ceremony begins |

TURN OVER FOR MORE INFORMATION

Graduates and candidates for graduation, should proceed directly to the seawall alongside the Science Building. You will receive specific instructions upon your arrival at the seawall. PLEASE ARRIVE EARLY SO THAT YOU DO NOT MISS ANY OF THE CEREMONY. If you arrive late, you will be seated, but your name may not be called.

Beautiful weather is the hallmark of Kingsborough's outdoor Commencement Exercises. However:

- In case of heavy rain, we will line up in the Concourse (the corridor between the Library and the Clusters), beginning the processional at the Library ramp.
- If you feel that the weather is severe enough to cause the cancellation of the Commencement Exercises, please call 718-368-6553 on the morning of June 16 for a recorded announcement indicating the status of the ceremony.

DO WE NEED TICKETS?

Tickets will be mailed with your invitation. At this time, we have not confirmed whether these will be paper or electronic, but details will be sent with the invitations by mid-May. Please remember that due to CUNY policies, **graduates and two fully vaccinated (or negative PCR) guests only** may attend the ceremony. Additional family and friends, as well as guests not meeting these requirements, will not be permitted on campus. Only those who have tickets **and** meet the virus protocols will be admitted.

CAN WE BRING BACKPACKS AND BAGS ON CAMPUS?

Please do not bring any backpacks, coolers or large bags on campus. Public Safety reserves the right to inspect any bags being brought onto campus.

Please call the Graduation Hotline, 718-368-6553, if you have questions regarding the weather and last-minute announcements about the Commencement Exercises.

We are looking forward to celebrating this wonderful occasion with you on Thursday, June 16!

Sincerely,

Dr. Wayne Harwood, Co-Chair
Commencement 2022 Committee

Dr. Kristin Polizzotto, Co-Chair
Commencement 2022 Committee