

MEETING MINUTES

College Council Committee of Instruction

May 6, 2021

12:30 – 1:20 pm

Members in attendance: John Acosta (left at 1pm), Loretta Brancaccio-Taras, Annie DelPrincipe, Erin Smith (left at 12:40), Joanna Stein

1. P/NC Grade policy

Provost Joanne Russell attended the Instructional Committee meeting in order to share information about the possibility of Kingsborough adopting a P/NC grade option.

Provost Russell summarized key points of CUNY's guidelines regarding how the P/NC may be implemented and stressed that individual campuses would be free to further delineate local parameters for the P/NC option, if desired. Provost Russell pointed out the following points about the CUNY-wide P/NC guidelines:

- Students initiate the P/NC option (not faculty)
- Option must be taken by the withdrawal deadline of the college
- Students must be making "satisfactory academic progress" (SAP) when they initiate the P/NC option
- Student must complete the course in order to be eligible to earn an NC grade

Provost Russell advised the IC to consult with several other administrators on campus to feel out the implications of the P/NC option for different student groups. She promised to follow up with additional information regarding the way SAP is determined.

2. Approval of minutes of the November 24, 2020 and March 18, 2021 meeting

A quorum was not present to approve the minutes of these previous meetings.

3. Revisions to the peer evaluation of teaching form

Loretta, Joanna, and Annie briefly discussed how the group might proceed with the peer evaluation of teaching form, and Loretta volunteered to create a new, pared-down version of the form based on all feedback received thus far. At that point, the committee can re-review and can make a decision about whether to move the form forward or whether to adopt the Hostos form.

4. Other business

There was no other business discussed.