

**Kingsborough Community College – CUNY  
College Council Standing Committee on Instruction**

**Meeting Minutes**

**Date:** Monday, March 23, 2026

**Time:** 4:00 PM – 4:30 PM

**Location:** E309

**Chair:** Professor John Acosta

**Secretary:** Professor Juan Franquiz (Absent)

## **1. Call to Order**

The meeting was called to order at 4:00 PM by Chair Professor John Acosta.

**Members Present:**

- John Acosta (Chair)
- Michael Weisenfeld
- Catherine Wilson-Mooney
- Roberto Mariani
- Azure Faucette

**Members Absent:**

- Juan Franquiz (Secretary)
- Enid Stubin
- Arielle Francis
- Fotima Makhmudova

A quorum was **achieved**.

## **2. Approval of Agenda**

The agenda for March 23, 2026 was reviewed and approved.

## **3. Resolution: Proposed Revision to SmartEvals**

The committee reviewed the draft resolution regarding the proposed revisions to the SmartEvals system.

Following discussion, a motion was made and seconded to approve the resolution for submission to College Council.

The motion was **approved unanimously**.

It was agreed that **Professor Roberto Mariani**, who served as a member of the original SmartEvals review committee, will present the resolution at the upcoming:

## **College Council Meeting**

**Date:** Tuesday, April 28, 2026

**Time:** 3:00 PM

**Location:** Room U-219

## **4. Proposed AI Statement for Syllabi**

The committee discussed the development of a **uniform statement on Artificial Intelligence for course syllabi**.

It was agreed that committee members will:

- Share any **existing AI-related syllabus statements** from their respective departments
- Continue discussion toward a possible standardized statement

## **5. New Business**

No additional business was raised.

## **6. Adjournment**

The meeting was adjourned at approximately 4:30 PM.

**Respectfully submitted,**

John Acosta

Chair, Instruction Committee

(on behalf of Secretary Juan Franquiz)