

**Kingsborough Community College
Facilities Committee Meeting
May 12, 2026
3:00pm
Room E-332**

Meeting called to order at 3:00pm

- In attendance: Steven Jaret, Jessica Corbin, Judy Cohen, Tommy Mintz, Ayalur Krishnan, Andres Escobar, Mark Eaton
- Approval of Minutes from 2/4/26: Motion to approve, passes unanimously (no minutes were taken at March meeting due to lack of quorum)
- Approval of Agenda for 5/12/26: Motion to approve, passes unanimously

Discussion with VP Escobar

- Andres spoke about the HUB - this will be the new central group that some B&G staff will report to (while still housed at KCC); this will also be all plant workers, plumbers, painters, maintenance workers. Other personnel such as Custodial Services, Custodial team (outside grounds, etc) will still be reporting to KCC. Date of implementation is TBD. Some of the trades have already had their orientation. Each campus will have an Administrative Superintendent and every campus's Administrative Supt will report to Chief Supt at the Brooklyn College. However KCC is the HUB for the auto shop. Our HUB includes: KCC, Brooklyn, ME, City tech and SI. "Reporting" means who they report to, not where their primary location will be. "Our" crew will still be housed at KCC but will travel to other campuses as called. This goes both ways, where under the new system, yes, our crew will travel to other campuses, but we will also get crews from other campuses as needed. Key takeaway: the Archibus system will be how things get done. There may also still be the old email system for submitting work requests, especially during transition, but moving forward things not in Archibus won't get done.

Follow-up on Bathroom Report

- The two temporary plumbers have been making repairs and putting more of the bathrooms online again
- One faculty contacted Steven to ask about the all-gender bathroom map on the website, as it needs to be updated and streamlined.
- Also asked Andres about updated signage in the bathrooms for public safety and sanitary products and access.

New Business

- Potholes: Andres said they are reaching out to the DOT for the major repairs, but also will start the smaller temporary patching (with a priority being near the handicapped parking spaces) soon.

- Re small-scale facilities requests (need a new chair here, etc) - is there a system in place, can we possibly make a request system for proposals for small-scale things? As there is already a process in place with campus facilities, perhaps we could just remind faculty and staff of the process of requesting through your own departments. Judy will remind the department admins at her meeting this week to remind their departments of the process
- Tommy suggested a sign on the beach with opening and closing days and times (Memorial Day through Labor Day).
- Also, it was observed that there are trees on campus that seem to be damaged and will need to be replaced. Is there a plan in place to replace the trees in about 5 or 10 years. Andres said that it was something that is being looked into, in order to plant saplings now. Further, Andres will confirm with B&G where we are on the tree pruning schedule.
- Judy brought up the issue of the dirty windows on the buildings. Andres will look into it.
- Tommy asked if there have been research done on solar panels. Andres said the main issue is that we need new roofs first. The issues have been brought up to DASNY, and they are overseeing the T7 roof project and the pool renovation.

Meeting adjourned at 4pm

Next meeting: TBD, fall 2026