

**Kingsborough Community College
Facilities Committee Meeting
February 4, 2026
3:00pm
Room E-332**

Meeting called to order at 3:00pm

- Approval of Minutes from 11/11/25: Motion to approve, passes unanimously
- Approval of Agenda for 2/4/26: Motion to approve, passes unanimously
- Welcome to Sheila Thimba, Senior VP of finance, and Asif Hussain, Asst VP and Chief Information Officer
- Also in attendance: Steven Jaret, Jessica Corbin, Judy Cohen, Tommy Mintz, Shannon Caravello, Ayalur Krishnan, Scott Cally, Anne Migliaccio, Edith White, Dorothy Weinbergen, Paula Thompson, Kristin Polizzatto, Hassan Pehnan

Locked Classroom Motion

- Discussion: Steven reminded all present about numerous situations of locked classroom doors inhibiting instruction time, often resulting in lost instruction time, and sometimes entire class sessions being canceled. As the facilities committee was told by College Council Executive board that we could not send a survey to the faculty to get specific days and times of occurrence, we are submitting a motion (attached at end of these minutes) to the Steering Committee.
- Vote on Sending the Motion to the Steering Committee: motion to approve by Tommy, seconded by Jessica, motion passes 3-1, with one abstention.

New Business

- Judy addressed the bathrooms in the academic clusters; there are not enough bathrooms online to service the students and faculty in the clusters. Many are completely out of order, and within the bathrooms that are in order, many facilities in the bathrooms are not working. Tommy, Shannon, and Judy will inspect and document all bathrooms on the campus and provide a report at the next meeting citing which are operational and which are not.
- Steven presented data provided by B&G regarding the age of roofs and elevators on campus. Most roofs and elevators exceed the lifetime as quoted by the manufacturer. This spreadsheet was forwarded to committee members. Some discussion also ensued about the state of elevators and roofs on the buildings. More information is needed to determine if this is purely a KCC issue or if it is CUNY-wide. Steven will look into this.
- Non-committee member noted that there are still placards in restrooms saying that sanitary products are available for purchase in the Campus Bookstore. Updated placards need to be placed in bathrooms regarding bookstore (we no longer have one) and also relevant office numbers and names for student services.

VP Hussain discussion/updates

- Update on wifi status/availability: an outside company is being brought in to assess current wifi signal strength across the campus; weak spots will be addressed, with the hope to have 90-95% wifi coverage on the campus by June/July 2026. CIO Hussain said that the data from this outside assessment will be sent to the Facilities Committee.
- Eduroam is the wifi that is recommended for use as there is no need to log in each time.
- Cell service will also be enhanced throughout the year.
- Print stations for student use: free printing and copying for students, up to 20 free copies per day. There is one in the library and one in the cluster area.
- Wifi printing will soon become available to faculty
- Keypad access is being installed on an as-needed basis for rooms that have multiple key requests. This will cut down on the need for physical keys going forward. Department admins should send list of faculty that need access to these keypad rooms each semester, so that each faculty member can be added.

Meeting adjourned at 4pm

Next meeting: Monday, March 30 at 12pm in Room E-332

(See next page for Motion)

Motion for Unlocked Classroom Doors

- **MOTION:** That all in-use classrooms be unlocked during class times
- **WHEREAS:** the College Council created a Facilities Committee to be concerned with the functionality, comfort, and safety of the physical college campus environment and to enhance its efficiency for the benefit of the college;
- **WHEREAS:** classrooms are a vital facility enabling excellence in the delivery of the student learning experience;
- **WHEREAS:** there have been several recent instances of students and faculty unable to access the assigned classroom because of locked doors; and
- **WHEREAS:** Significant instructional time has been lost by either classes starting late or being cancelled.

BE IT THEREFORE RESOLVED: That the President, Senior Vice President for Finance and Administration, and Office of Public Safety take proactive steps to ensure that all classrooms are unlocked at least 30 minutes prior to the scheduled start time of classes each day in order to prevent the loss of instructional time; and

BE IT FURTHER RESOLVED: That the college President report back to College Council at the next regularly scheduled council meeting with the specific steps taken to resolve this long-standing problem.