

Meeting Agenda

Date: Thursday, September 18, 2025

Time: 3:00 PM

Location: E332

Committee Members

- John Acosta (Chair)
- Juan Franquiz (Secretary)
- Michael Weisenfeld
- Roberto Mariani
- Catherine Wilson-Mooney
- Azure Faucette
- Enid Stubin
- Fotima Makhmudova (Student Representative)

1. Call to Order

2. Roll Call and Determination of Quorum

3. Approval of Agenda

4. Approval of Previous Minutes

5. Old Business

A. Review of 2024–2025 Instruction Committee Initiatives

Responsive and Substantive Interaction (RSI)

- Review committee accomplishments during the 2024–2025 academic year.
- Discuss priorities for continued RSI implementation.

Peer Observation Form

- Confirm campus distribution of the revised Peer Observation Form approved by College Council.

RSI Checklist

- Review status of the optional RSI Checklist.
- Determine whether College Council approval is required.
- Discuss appropriate distribution to faculty.

KCeL RSI Professional Development

- Update on current RSI training sessions.
 - Discuss faculty participation and future support.
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B. Grading Schemes and Numeric Equivalencies

- Review draft explanatory letter regarding grading schemes and numeric equivalencies.
 - Discuss revisions and determine next steps for committee consideration.
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C. Academic Integrity and Artificial Intelligence

- Review prior committee recommendation regarding AI guidance.
 - Discuss incorporating AI expectations into the Faculty Handbook and Academic Integrity Policy.
 - Consider examples from other CUNY institutions.
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6. New Business

- Identify priorities for the Fall 2025 semester.
 - Discuss potential future agenda items.
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7. Announcements

8. Adjournment