

Agenda | Shared Governance Committee of the College Council

Kingsborough Community College

March 18, 2025

2-2:50 pm

Room C333

1. Approve minutes from 11/19/24 committee meeting.
2. Review and discuss draft of Procedural Guide and make a plan to continue to develop and improve it.
3. Proposal to establish an Academic Freedom subcommittee.
4. Set meeting dates and timetables for our committee for this Spring semester.

PS - Just so we keep it in mind, below is the official charge for our committee:

Shared Governance Standing Committee

For Constitution:

Shared Governance Standing Committee: *shall conduct ongoing assessment of the college's system of shared governance, hold trainings for new College Council members as well as all members of the college community, develop and maintain a Procedural Handbook for the Council, and shall communicate with the college with regard to the Council's work and principles and values of shared governance.*

For Procedural Handbook*:

- a) Review and suggest improvements to the College Council Constitution and Shared Governance Plan. Develop and maintain a College Council Procedural Handbook. The handbook will contain all the details of the operations and procedures of the College Council.
- b) Ongoing communication with the college community on shared governance principles and how shared governance works at KCC. Assist the College Council Secretary with regularly updating the website and college community on governance happenings.
- c) Create and oversee the onboarding process for new college council members and continuing education of college council members on shared governance best practices. Additionally, provide material to college council members on Roberts Rules and parliamentary procedures.
- d) Request and maintain year-end reports of the College Council and standing committees on the council. Conduct and disseminate yearly assessments on achievements and effectiveness of college-shared governance.
- e) Track levels of shared governance participation at KCC and make recommendations for increasing participation. Additionally, liaise with faculty governance leader on effective, shared governance.