

There were present:

Ms. Ali	Prof. Farrell	Prof. Lax
Prof. Aranoff	Ms. Fernandez	Prof. Martin
Prof. Barnhart	Prof. Ferretti	Prof. Miranda
Dean Basile	Dean Fox	Prof. Murphy
Prof. Beeber	Prof. Gale	Prof. Nanin
Prof. Borgese	Prof. Gattullo	Prof. Nicosia
Prof. Brancaccio-Taras	Prof. Gerwin	Ms. Palmieri
Mr. Campbell	Prof. Graziano-King	Prof. Pierre
Mr. Cayenne	Mr. Hermida	Prof. Sokolow
Ms. Cohen	Prof. Hesse	Prof. Spear
Dean Dalpes	Prof. Hume	V.P. Suss
Prof. Dawson	V.P. Keller	Mr. Viltovsky
Dean DiLorenzo	Prof. King	Prof. Wood
Mr. Dominique	Mr. Klein	Mr. Yarde
Ms. Driscoll	Prof. Kraljic	Prof. Yarmish

The College Council met on Tuesday, November 29, 2011 in Room M-240. President Peruggi called the meeting to order at 3:10 PM.

I. The minutes of the meetings held on October 4 and November 10, 2011 were approved unanimously.

II. Reports

1. President's Report

President Peruggi gave her report and indicating that she will be taking a brief study leave beginning December 19th to tie up some loose ends regarding CUNY's Haiti project. President Peruggi will be away during the winter session will return to begin the spring semester. During her absence, Provost Suss will assume the role of Acting President and Vice President Gomez will back him up as a Senior Vice President.

On November 28th, the CUNY Board of Trustees approved tuition increases at our colleges of \$300 per year over a five-year period. President Peruggi explained that this increase is the culmination of the long-proposed "CUNY Compact," which was recently enacted by the State Legislature. The idea behind the Compact was that our University required long-term assurances of funding to provide for better planning and a stable financial environment for our academic mission; and also, that it would be better – and fairer – for students and their families to have modest, predictable increases in tuition on an annual basis rather than larger, unpredictable ones which might have a more calamitous impact. President Peruggi stressed that throughout CUNY, and at Kingsborough in particular, we are doing everything possible to mitigate the impact of these tuition increases. For students receiving full TAP and Pell, which is about 58% of

KCC students, there will be little or no impact – because their financial aid will cover the increases. For others, the increased availability of scholarships will be helpful. President Peruggi lauded our fundraising efforts at Kingsborough that have been focused on student scholarships. Last year, KCC distributed over \$850,000 in scholarship assistance. In addition, our very proactive Single Stop program has helped over 1,850 students to apply for and receive benefits such as the Earned Income Tax Credit, Food Stamps, Medicaid and Public Assistance totaling over \$3.5 million. In summary, we have mechanisms in place to assist those students who are most in need.

President Peruggi thanked those faculty involved in organizing the teach-in about the “Occupy Wall Street” movement.

President Peruggi reported that the Middle States Commission on Higher Education voted to accept our Periodic Review Report and reaffirm our accreditation for the next five years. They commended us for the quality of our report and of the process by which we developed it. Our report’s acceptance without conditions is a notable achievement. President Peruggi thanked all who participated in the writing of our document and especially Janine Graziano-King and Rick Fox, who co-chaired the entire PRR effort.

President Peruggi was also pleased to report that Kingsborough won another Productivity Award at this year’s CUNY Financial Management Conference for the installation of Radio Frequency Identity tags on several hundred IT related items. We estimate that this project saves us up to \$172,000 in inventory costs and theft prevention. She congratulated our IT and Property offices for a great job.

2. Curriculum Committee

The following Curriculum Committee resolutions were approved unanimously:

- (a) The following Certificate Programs were closed:
 - A. Department of Health, Physical Education and Recreation
Certificate in Gerontology
 - B. Department of Tourism and Hospitality
 - 1. Certificate in Aviation and Cruise Operations
 - 2. Certificate in Food Service Operations
 - 3. Certificate in Hospitality and Meeting Planning
- (b) The following Letter of Intent was approved:
 - A. Department of Mathematics and Computer Science and Department of Business
 - A.S. Business Information Systems with B.S. Information Systems
(Brooklyn College)
- (c) The following changes in Degree Programs were approved:
 - A. College Requirement for all Degrees
Add: Civic Engagement Graduation Requirement

In discussion, the Curriculum Committee chair explained as follows: Much work has been done on this effort by the Center for Civic Engagement committee. A proposal for civic engagement approved courses was discussed. Students would need to participate in two civic engagement requirements for all graduates. The proposal outlined three types of Civic Engagement credit:

1. Certified Course where the civic engagement portion is integrated into the course and students must pass the course to earn the credit.
2. Component Course: Civic engagement is a portion of the course and student can earn credit irrespective of their grade in the course. Faculty can elect to add this element into their course structure.
3. Outside student Activity: students can earn civic engagement credit if they can document that they have volunteered outside of school. There are no established required hours that a student must meet.

Field work courses do qualify as meeting the CE requirement.

The projected timeline will be at least one year before this will be implemented college-wide. In the interim, this time will allow us to identify eligible courses.

Faculty will submit their proposals to Lavita McMath-Turner and they will be approved by the faculty Committee on Civic Engagement.

B. Department of Art

A.A.S. Graphic Design and Illustration

For Department Requirements:

From: ART 04500

To: ART 09400A. Department of Art

C. Liberal Arts Program

1. A.A. Liberal Arts Children's Studies Concentration

From:

A. Arts and Humanities: 18 credits including one year (6 credits) of foreign language

B. Behavioral and Social Sciences: 18 credits including SOC 03100, SOC 03500, PSY 01100, and PSY 03200

C. Mathematics and Sciences: 11 credits

To: A. Arts and Humanities: 18-20 credits

- Speech, English Literature, Philosophy-one course selected from each;
- One course from Art, Media, Film Studies, Music or Theatre;

- Two courses from any Arts or Humanities discipline OR Foreign Language I plus one arts and Humanities elective OR Foreign Language I and II

B. Behavioral and Social Sciences: 18 credits

- Two courses from any Group B discipline and
- SOC 03100, SOC 03500, PSY 01100 and
- PSY 03200 or 02400

C. Mathematics and Sciences: 11 credits

- Math course and laboratory science course 7-8 crs. plus
- Elective in math, computer science, biology, or physical sciences 3-4 crs.

2. A.A. Liberal Arts

Delete: LIB 0100 and Capstone Course requirement

Add: 4 credits to general electives.

In discussion, Liberal Arts Program Director Prof. Frances Kraljic explained that this decision was difficult to make. She acknowledged the faculty who had worked hard to address this issue and try to implement it. There was an issue of implementation of the course and the attempts have gone through many stages. It was difficult to rectify who would teach the course, address issues of workload, the number of students, the number of section offered, the content of the courses, how the course would be delivered, etc.

No consensus has been reached but a holistic approach is needed. The discussion must continue and there should be a shared cohesion among the faculty. The discussion will be revisited at a later date.

Susan Farrell noted her support for the cornerstone and capstone courses and that it was a model that has been adopted almost nationally in other colleges and universities.

Provost Suss noted that there were major issues in building consensus on the curriculum that will be addressed.

3. A.A. Liberal Arts - Global and Environmental Studies Concentration

Add to Group B as requirement: POL 09300 – Global Politics (3 cr) and 1 credit to general electives

D. Department of History, Philosophy and Political Science

A.A. Criminal Justice

For Group B:

From: POL 05100 and HIS 05100 or HIS 05200 and SOC 03100 and SOC 03600

To: POL 05100 and HIS 05100 or HIS 05200 and SOC 03100 and
SOC 03600 or POL 07200

E. Department of Mathematics and Computer Science

1. A.A.S. Computer Information Systems

For Department Requirements:
From: MAT 01100 or MAT 01400
To: MAT/BUS 02200 or MAT 01400

2. A.S. Computer Science

For Department Requirements:
From: MAT/BIO 09100
To: MAT/BIO 09100 or MAT/BUS 02200

3. A.S. Mathematics

For Department Requirements:
From: MAT/BIO 09100
To: MAT/BIO 09100 or MAT/BUS 02200

F. Department of Tourism and Hospitality

A.A.S. Maritime Technology

For College Requirements:
Delete: HE 02000

(e) The following New Courses were approved unanimously:

A. Department of Health, Physical Education and Recreation

Men's Health Issues (HE 05400) [formerly HE 082] 3 crs, 3 hrs.

B. Department of History, Philosophy, and Political Science

Women in Politics (POL 07500) [formerly POL 08207] 3 crs, 3 hrs.

(f) The following New 82 Courses were approved unanimously:

A. Department of Nursing

1. NUR 082xx, RN Internship Program: Med-Surg I
2. NUR 082xx, RN Internship Program: Med-Surg II
3. NUR 082xx , RN Internship Program: Med-Surg III

The Curriculum Committee presented the following items for informational purposes:

(g) Change in Pre/Co-Requisites

A. Department of Art

1. ART 04900, The Art of Storyboarding
From: Pre-requisite: ART 09600
To: Pre-requisite: None

B. Department of Behavioral Sciences and Human Services

1. EDC 09300, Supervised Instructional Experience in Education II

From: Pre-requisite: EDC 02200 and EDC 09105 both with a grade of “C” or better
To: Pre-requisite: EDC 02200 and EDC 09105 both with a grade of “C” or better and
Pre/Co-requisite: EDC 02300

C. Department of Communications and Performing Arts

SPE 04000, Phonetics and SPE 04100, Language Development
From: None
To: Open to Speech Communication majors only

D. Department of History, Philosophy, and Political Science

CRJ 07000, Corrections and Sentencing
From: Pre-requisite: None
To: Pre-requisite: POL 06300

E. Department of Tourism and Hospitality

MT 05500, Marine Electronics
From: Pre-requisite: None
To: Pre-requisite: MT 04600

F. Department of Nursing

1. NUR 04400, Diet in Health and Illness
From: Pre/Co-requisite: BIO 01100
To: Pre-requisite: NUR 01800

2. NUR 04600, Transcultural Perspectives in Health Care
From: Pre/Co-requisite: ANT 03700 or SOC 03100
To: Pre-requisite: NUR 01800

3. NUR 04700, Nursing in the Community
From: Pre/Co-requisite: ANT 03700 or SOC 03100
To: Pre-requisite: NUR 01800

(h) Change in Course Titles and Designations

A. Department of History, Philosophy and Political Science

POL 09300
From: Global Politics: Civic Engagement in a Globalized World
To: Global Politics

B. Department of Mathematics and Computer Science and Department of Business

Business Statistics
From: MAT 02200
To: BUS/MAT 02200

(i) Change in Course Descriptions

A. Department of Art

ART 07300, Publication Design
From: Design for the printed page, such as: newspapers, magazines, book jackets, brochures, etc.
To: Design for the printed page, such as: newspapers, magazines, book jackets, brochures, etc. using the computer program Adobe InDesign.

B. Department of Nursing

1. NUR 01700, Calculations for Medication Administration

From: Beginning level students acquire knowledge and develop proficiency in computing drug dosages. Oral, injectable and intravenous medications to be administered to infants, children and adults are discussed.

To: Beginning level knowledge and techniques for accurately computing medication dosages. How to compute the proper dosage for oral, injectable and intravenous medication to be administered to infants, children and adults are discussed. Content will be reinforced and tested in subsequent nursing courses. Topics include systems of measurement, equivalents and conversions, selected abbreviations, and computation of medication dosages. In order to develop proficiency, additional practice, especially in arithmetic skills, will be essential. Provisions are made for additional practice in media and computer laboratories. Tutorial assistance will be available based on individual need and request.

2. NUR 01800, Fundamentals of Nursing

From: Introduction to understanding knowledge and skills that are basic to nursing including dependent, independent and interdependent functions of a nurse. Facts, principles and concepts derived from the biological and behavioral sciences are applied to basic nursing care. Laboratory sessions are on campus and in hospitals or other health agencies.

To: Beginning level nursing knowledge and skills, including dependent, independent and interdependent functions of the nurse. Facts, principles and concepts derived from the biological and behavioral sciences are applied to basic nursing care. Introduction to the concepts of patient centered care, teamwork and collaboration, evidence based practice, safety, quality improvement and informatics. Classroom instruction and laboratory sessions, at the college, in the community and in selected health agencies are held weekly. In the college laboratory, concepts and principles discussed in previous classes are used as the basis for performing therapeutic nursing interventions. The community and other health agency experiences are utilized to extend learning. Each clinical experience is preceded and followed by a conference where the objectives for that learning experience are discussed and evaluated. Individual and group assignments are utilized for laboratory experiences. Class work for the typical week consists of: Classroom instruction - Four (4) hours, College Laboratory - two (2) hours, Community and Health Agency Experiences - seven (7) hours. It is mandatory for students to engage in additional practice for the development of skills. Provisions are available for additional time in the college laboratory for practice.

3. NUR 019000, Family Centered Maternity Nursing

From: Family-centered maternity nursing includes facts, principles and concepts relevant to the care of individuals and their families during the reproductive years of the life-cycle.

To: Family centered maternity nursing that addresses the facts, principles and concepts relevant to the care of individuals and families during the reproductive years of the life cycle. Recognizing the impact of pregnancy on the individual and family, an awareness of the physiological and psychosocial adaptations that may occur during the childbearing years is developed. It is expected that facts and principles from the biological, behavioral and physical sciences will be synthesized and applied when utilizing the nursing process. Areas such as family structure, transcultural aspects, roles and developmental tasks are discussed. Coursework for the typical week will consist of lecture - discussion, 5 hours; on-campus lab/simulation, 1 hour; Health Agency experience, 8 hours. Additional practice for the maintenance of skills is essential. Provisions are available for additional time in the college laboratory for practice.

4. NUR 02000, Nursing the Emotionally Ill

From: Introduction to nursing care of clients who are experiencing difficulty meeting psychosocial needs. Students will learn how emotional illness affects the needs of the individual and family in their efforts to adapt to stressors.

To: Introduction to nursing care of clients who are experiencing difficult meeting psychosocial needs, and how emotional illness affects the needs of the individual and family in their efforts to adapt to stressors. Introduction to the principles of managing client groups. Classroom, instruction and laboratory sessions at the college, in the community and selected health agencies are held weekly. The community and other health agency experiences are utilized to extend learning. Classroom instruction: 5 hours, weekly on-campus labs and 8 hours of community and health agency experience.

5. NUR 02100, Nursing the Ill Adult I

From: Nursing the adult client with common recurring health problems includes nursing interventions based on physiological and psychological needs of adult patients. Laboratory sessions are on campus and in hospitals or other health agencies.

To: Nursing the adult patient with common recurring health problems includes nursing interventions based on physiological and psychological needs of adult patients. Concepts, facts, principles and experiences presented in Fundamentals of Nursing are built upon. Focus on nursing the adult patient with acute/chronic health alterations in the areas of respiratory, cardiovascular, endocrine/metabolic, gastrointestinal, integumentary, musculoskeletal and renal/urinary disorders. Classroom instruction and laboratory sessions, at the college, in the community and selected health agencies are held weekly. During the college laboratory, concepts and principles discussed in previous classes are the basis for performing therapeutic nursing interventions using the nursing process. The community and other health agency experiences are utilized to extend learning. Each clinical experience is preceded and followed by a conference where the objectives for that learning experience are discussed and evaluated. Individual and group assignments are utilized for laboratory experiences. Class work for the typical week consists of five (5) hours of classroom instruction, three (3) hours of college laboratory/simulation and eleven (8) hours of community and health agency experiences. For the continuing development of skills, additional practice is essential. Provisions are available for additional time in the college laboratory.

6. NUR 02200, Nursing the Ill Adult II

From: During this continuation of NUR 21, the ways in which illness affects the individual and family is demonstrated. Concepts of chronic illness and rehabilitation are discussed.

To: The concepts of patient centered care, teamwork and collaboration, evidence based practice, safety, quality improvement and informatics introduced in Fundamentals of Nursing (NUR 18) are incorporated with the concepts of commonly recurring health alterations presented in Nursing the Ill Adult I (NUR 21). Facts, principles and concepts derived from the biological and behavioral sciences are applied to nursing care for the adult client and family experiencing complex and / or long term health alterations related to oncology, neurology, rehabilitation, and eye/ear disorders. The principles of leadership, delegation, and priority setting as well as managing groups of clients are introduced. Class work for the typical week consists of six (6) hours of classroom instruction, three (3) hours of on-campus lab/simulation, and (8) hours of health agency experiences.

7. NUR 02300, Nursing of Children

From: Introduction to nursing care of children (from infancy through adolescence) and their families. Health care maintenance of children, as well as concepts relevant to hospitalized children is included.

To: Introduction to nursing care of children from infancy through adolescence, and their families. Developing an awareness of the physiological and psychosocial adaptation that may occur during childhood is emphasized. The synthesis of prior facts and principles from the biological, physical and behavioral sciences when utilizing the nursing process is expected. Normal growth and development, nutrition and anticipatory guidance are discussed. Health care maintenance of children as well as concepts relevant to hospitalized children are included. Class work for the typical week will consist of lecture discussion - 6 hours, weekly on-campus labs/simulation, and health agency experience - 8 hours. It is essential to engage in additional practice for the maintenance of skills. Provisions are available for additional time in the college laboratory for practice.

8. NUR 02400, Issues in Nursing

From: The role and responsibilities of a beginning-level associate degree nurse both as an individual and as a member of the nursing profession, are considered. Historical perspectives, ethical-legal-moral aspects, current issues and trends in nursing are discussed.

To: A survey of issues/transitions faced by the beginning Associate Degree Nurse practitioner as an individual and as a member of the nursing profession. The history of nursing, legal aspects of practice, and issues and trends in nursing are discussed. The role and responsibilities of a beginning Associate Degree Nurse both as an individual as well as a member of the nursing profession is also emphasized. Topics include selected historical perspectives, ethical and legal issues, and current trends. Classroom instruction/Blackboard: 1 hour. This course requires access to Microsoft Office programs Word and PowerPoint. These programs can be accessed at home, or on campus in the library and/or MAC 223 computer labs.

(j) Deletion of Courses

A. Department of Business

1. ACC 04200, Advanced Federal Taxation
2. ACC 04300, New York Taxes
3. BA 02000, The Business of Show Business
4. BA 02800, Contemporary Issues in Health Care

B. Department of Communications and Performing Arts

1. MCB 03500, Introduction to Broadcasting
2. MUS 02300, Introduction to Songwriting
3. MUS 04000, MIDI (Musical Instrument Digital Interface) Studio Operations
4. MUS 04100, Advanced Sequencing & Computer Techniques
5. MUS 04200, Sound Synthesis and Digital Editing
6. MUS 04600, Laboratory in Keyboard Practicum
7. SPE 01500, Teaching Speech and Language to Grades Pre-K through 6
8. SPE 01600, Survey of Speech, Language and Hearing Disorders
9. SPE 02200, The Art of Conviction and Persuasion
10. THA 02000, Arts Administration and Management
11. THA 02500, Virtual Arts Administration
12. THA 06200, Classical Acting Styles
13. THA 06600, Directing: The Fundamentals

C. Department of Health, Physical Education and Recreation

1. HE, 03100, Environmental Health
2. HE 03200, Principles of Health
3. HE 03600, Marine Safety & First Aid
4. HE 08200 AIDS, The Individual & Society
5. HE 08200, Health Professions and Careers
6. PEC 00300, Modified Physical Education
7. PEC 01400, Archery
8. PEC 01800, Fencing
9. PEC 02300, Bowling
10. PEC 02400, Skiing
11. PEC 03600, Sailing
12. PEC 03700, Intermediate Sailing
13. PEC 05200, Basic Greek and Romanian Folk Dance
14. PEC 05300, Intermediate Greek and Romanian Folk Dance
15. PEC 05400, Basic Israeli Folk Dance
16. PEC 05500, Intermediate Israeli Folk Dance
17. PEC 06800, Competitive Tennis
18. PEM 00300, Touch Football
19. PEM 01700, Wrestling
20. PEM 01900, Beginning Gymnastics
21. PEW 00100, Slimnastics
22. PEW 01000, Beginning Gymnastics for Women

D. Department of Nursing

- SOC/NUR 02800, Contemporary Issues in Health Care

3. Strategic Planning and Budget Committee

The following resolution of the Strategic Planning and Budget Committee was approved unanimously:

WHEREAS, Kingsborough Community College continuously strives to support student progress and achievement, to offer general education and major programs that will allow students to achieve their goals, to provide a range of services to students, and to wisely manage the resources available; and,

WHEREAS, The College supports an atmosphere that embraces and promotes academic excellence, student, faculty and staff diversity, and innovation.

BE IT THEREFORE RESOLVED, That the College's strategic priorities be updated as follows:

- Continue to consider ways to increase student success in the developmental sequence, including use of technology.

- Increase opportunities for civic engagement, student research, internships, and field experiences, and explore new models for economic and workforce development.
- Provide adequate resources to enhance and maintain facilities, and provide appropriate instructional spaces.
- Improve communication with students in the developmental sequence regarding financial aid, course sequences in their majors, and possible obstacles they may face.
- Develop strategies to assess and improve student learning throughout the College.
- Continue to develop technology for instruction, including online and hybrid courses.
- Increase support for faculty grant writing and mentorship.
- Continue to develop new allied health programs.

Explanation: These priorities were identified at a gathering of 135 faculty, administrators, and staff who participated in the prioritization of potential strategic goals.

4. Legislative Committee

The following resolution by the Legislative Committee was approved unanimously:

WHEREAS, there exists a disparity between the terms of College Council members who represent full-time Faculty and those who represent full time Staff; be it

RESOLVED, That the term of office for College Council members who represent the full-time non-probationary Support Staff be increased from two years to three years, and that election schedules be adjusted accordingly.

Prof. Michael Sokolow reported on the result of the elections for university faculty senate for a term of 2012 to 2015. Michael Barnhart, Rebecca Arlis, and Anthony Alessandrini were elected to Senate terms, and Steven Majewicz and Ari Nagel will serve as alternates for the 2012-2013 term.

In addition, this year's UFS election represented the highest campus turnout in the last 10-15 years and that the online voting system is a great aid.

The meeting adjourned at 3:55 PM.

Respectfully submitted,

Michael Sokolow

Michael Sokolow

Secretary, College Council

Prof. Sokolow expresses his gratitude to Helen Nasser for co-recording and typing the minutes so faithfully and accurately.