

M-240

November 23, 2010

Meeting of College Council Volume 38 Number 3

There were present:

Mr. Abbruzzo	Mr. Freeburn	Prof. Miranda
Mr. Allsopp	Prof. Gartner	Prof. Mogensen
Prof. Aranoff	Prof. Gattullo	Prof. Murphy
Prof. Arliss	Prof. Gerwin	Prof. Nicosia
Prof. Babbitt	Ms. Gittens	Prof. O'Malley
Prof. Barnhart	Prof. R. Graziano	Ms. Palmieri
Dean Basile	Prof. J. Graziano-King	Prof. C. Pierre
Prof. Bassen	Prof. Gregory	Prof. Pollack
Prof. Beeber	Prof. Guigno	Ms. Richmond
Prof. Brancaccio-Taras	Mr. Hermida	Mr. Rodriguez
Ms. Cohen	Prof. Hesse	Mr. Ross
Dean Dalpes	Prof. Hume	Prof. Ryan
Prof. Dawson	V.P. Keller	Prof. Scherek
Dean DiLorenzo	Prof. R. King	Prof. Sokolow
Prof. Farley	Prof. Kraljic	Prof. Staum
Mr. Farnum	Ms. Lambinico	Mr. Troudt
Prof. Farrell	Ms. Levine	Prof. Yarmish
Dean Fox	Prof. Martin	

President Peruggi called the meeting to order at 3:10 p.m

I. The minutes of the meeting of September 21, 2010 were approved by acclamation.

II. Reports

A. President's Report

The President referred the members of College Council to her remarks at the last Council meeting on September 21, 2010, when we faced the largest student contingent in the College's history. She thanked the entire college community for all of their work this semester in supporting and working with all of these students, and ensuring their success.

The President reported that the College currently faces a major budget deficit, and that next year will likely be worse. New York City has already cut its funding to the College, and it is not yet clear what New York State will do in this area. It is probable that the new governor will cut State funding as well. All though the College has already adjusted its figures to meet the City's cuts, it will have to do so again once the State figures are finalized.

On November 22, 2010 the CUNY Board of Trustees instituted a 5% tuition hike to \$1575 per semester for the Spring 2011 semester, and a further 2% increase for Fall 2011. The chancellor could increase that by another 3% should we face an even worse disaster.

The Board cited even larger nationwide tuition hikes in other states that reached 16% and even more than 30%, so we are still relatively fortunate. In any case, our students are still well under the cap for TAP tuition assistance. However, there is a lot of talk in Washington, DC regarding the PELL Program deficit of \$38 million, and there will be a significant battle looming to keep TAP and PELL the way they are and prevent any rollbacks.

The College anticipates a hiring freeze on all positions besides instructional faculty, so we cannot replace individuals in other positions as they leave or retire. It may be possible to use other monies for departments without an Assistant.

The President was pleased to report that the Robin Hood Foundation, which has distributed \$110 million, has been a strong supporter of the College's learning Communities. One of the College's graduates, Sherece Blake, has received a 2010 "Robin Hood Heroes" award. The Foundation also awarded the College with a plaque to display as well as check for \$50,000, most of which will go into the KCC Foundation. We are the first community college to receive this award.

This year's Kingsborough Walkathon, which took place on November 9, 2010, brought the entire College together and raised \$31,000 for student scholarships, more than a 30% increase over last year.

The College's FIPSE grant-funded project, "The Community College Jigsaw: Putting the Pieces Together" is now underway, and we have identified our four partner community colleges from across the country. We are working with them to ensure student success, heighten their retention and graduation rates, and to emulate the success we have had at the College in coordinating institutional change and disseminating community college best practices. Many more colleges also wished to participate as well, and our chosen partners are very enthusiastic about working with us.

The President reminded those present that the campus faculty Achievement Recognition Ceremony is scheduled for Monday, November 29, 2010. A Faculty Forum is subsequently scheduled for Monday, December 6, 2010, and the annual staff Holiday Party will take place on the evening of Thursday, December 9, 2010.

The most recent CUNY Salute To Scholars booklet has been released. Kingsborough is featured prominently, including a cover illustration of our kitchen facilities as well as pieces on fighting obesity (featuring Prof. Jonathan Deutsch) and asteroids and stars (featuring Prof. Harold Connolly).

Finally, the President acknowledged grants to the College totaling nearly \$2 million, including grants from the United States Department of Education, the New York State Department of Education and the National Science Foundation,

with substantial grants awarded to Prof. Jay Mancini and Prof. Jose Nanin in particular.

## B. Curriculum Committee

The following Curriculum Committee resolutions were passed by acclamation:

- (a) **RESOLVED**, that the following Proposal (see attachment A to the Agenda for November 23, 2010) be approved: Department of Nursing: A.A.S. Emergency Medical Services-Paramedic.

In response to questions from the floor, the committee chair estimated that students could enroll in this program no earlier than Fall 2011. Dean DiLorenzo added that developments within the Department of Education might also add unforeseen delays to the program's implementation.

- (b) **RESOLVED**, that the following changes in Degree Programs be approved:

### A. Department of Art

#### 1. A.S. Fine Arts

Delete: ART 03700

Recommended Electives – 6 credits

Add: Recommended Electives – 9 credits

Selected from ART 03200, 03700, 03900, 04700, 09500, 09800

#### 2. A.A.S. Graphic Design and Illustration

Add: Concentration in the Art of Animation

Note: Move “Recommended elective: Web Design (ART 72)” to be listed under departmental requirements

### B. Department of Communications and Performing Arts

#### A.A.S. Broadcasting Technology and Management

##### 1. Delete: MCB 03500

Delete: MUS 04000-04200 from Program Electives

Delete: Music Technology Concentration

Add: TEC 05300, TEC 05900 to Program Electives

##### 2. Change in Degree Title

From: Broadcasting Technology and Management

To: Media Technology and Management

In response to a question from the floor, Profs. Martin and Hesse noted that some internet-related subjects, such as mass media, streaming video, etc. would be included as part of the Media Technology degree.

### C. Liberal Arts Program

#### A.A. Liberal Arts

1. Add: Concentration in English: (the following statement will be placed within Group A of the existing degree) Majors electing this concentration must satisfy the literature requirement and six credits of Group A electives by selecting from the following literature and creative writing courses: Eng 03000 – 07800 excluding Eng 55
2. For the Concentration in Global and Environmental Studies:

- 2a. Delete: Group A; 18 credits  
 Add: Group A; 18-20 credits  
 From: Students must take the following:  
     Delete: Foreign Language I and II – 6 credits  
 To: Students must take two of the following courses:  
     Add: Foreign Language Level I-00100, 4 credits  
         Foreign Language Level II-00200, 4 credits
- 2b. Delete: Group B; 18 credits  
 Add: Group B; 15 credits  
 From: Students must take the following:  
     Delete: HIS 01700  
 To: Students must take one of the following History courses:  
     Add: HIS 01700
- 2c. Add: Students must take no more than 3 of the following 4-credit elective courses:  
     Foreign Language Level I (00100), Foreign Language Level II (00200), EPS 03800, and BIO 03300.
- 2d. Add: Electives: 0-3 credits  
     Note: delete the “If required . . . proficiency.” from the college requirements list

D. Department of Tourism and Hospitality

- A.A.S. Tourism and Hospitality
- Delete: TAH 07200
- Add: TAH 07100

The Committee strongly suggests that any degree program description that offers concentrations or options should read “Students must select from the following concentrations:”

(c) **RESOLVED**, that the following New Courses be approved:

A. Department of Art

- 1. ART 04800, The Art of 3D Animation, 3 crs., 4 hrs  
 Prerequisite: ART 09600
- 2. ART 04900, The Art of Storyboarding, 3 crs., 4 hrs.  
 Prerequisite: ART 09600

The Curriculum Committee presented the following items for informational purposes:

*Changes in Prerequisites and/or Corequisites*

- A. Department of Art  
     ART 09600, The Art of Animation  
     From: ART 04600 or 09400  
     To: None
- B. Department of Business  
     ACC 03100, Cost Accounting  
     From: Prerequisite: ACC 01200

- To: Prerequisite: ACC 01200 with a minimum grade of “C”
- C. Department of Communications and Performing Arts  
MCB 03800, Broadcast Management  
From: MCB 03500  
To: MCM 03000
- D. Department of Health and Physical Education  
RPE 01200, Leadership in Recreation and Physical Education  
From: RPE 01100  
To: None
- E. Department of Tourism and Hospitality  
TAH 07200, Restaurant Operations  
From: TAH 00100 or TAH 07100  
To: CA 00100 and CA 02100

*Changes in Credits or Hours*

- A. Department of Nursing  
ST 00600, Professional Strategies for the Surgical Technologist  
From: 2 crs., 3 hrs.  
To: 3 crs., 3 hrs.

*Changes in Catalog Descriptions*

- A. Department of Business  
ES 05200, Legal Issues for the Entrepreneurial and Small Firm
- From: The American legal system: problems and consideration of the essential principles of the laws of business contracts and their relationship to typical business situations. Appropriate recent Federal and State Appeals Court decisions are reviewed to highlight the legal issues under consideration with special emphasis on those issues affecting the small entrepreneurial enterprise.
- To: An introduction to the American Legal environment. Topics include the U.S. court system, contract law and the elements to form a contract, employment law and e-commerce, taught with a focus on the particular issues affecting today’s business entrepreneur.
- B. Department of Mathematics and Computer Science  
CP 00500, Introduction to Computer Programming
- From: Introduction to microcomputer programming used in data information environments including: microcomputer hardware, microcomputer operating systems, algorithm design using flowcharts and computer programming. Students who have completed BA 06000 or CP 00500 or CP 02800 or CIS 01100 or TECH 02500 will not receive credit for this course.
- To: Introduction to microcomputer programming used in data information environments including: microcomputer hardware,

microcomputer operating systems, algorithm design using flowcharts and computer programming.

*Changes in Course Titles*

Department of Communications and Performing Arts

MCB 03700

From: Broadcast Journalism

To: Writing, Directing and Performing TV News

MCB 04600

From: Broadcast Technology

To: Media Technology

MCB 03800

From: Broadcast Management

To: Electronic Media Management

MCB 03400

From: Broadcast Advertising

To: Advertising in Electronic Media

C. Strategic Planning and Budget Committee

The Strategic Planning and Budget Committee presented the following resolution, which was co-sponsored by the Legislative Committee:

WHEREAS, The 2005-06 Self-Study prepared for the Middle States Commission on Higher education recommended: "In coordination with strategic planning, the College Council should establish a permanent process that systematically reviews and renews the college mission, goals, and objectives, based on the assessed needs of the communities it serves"; be it therefore

**RESOLVED**, That the description of duties of the Committee on Strategic Planning and Budget will read as follows: (The additions are in bold italics)

Strategic Planning and Budget Committee: shall review the strategic and financial plans for the College for the purpose of ensuring that assessment results affect planning; planning is evidence-based; strategic plans affect fiscal decisions; and these fiscal decisions support academic priorities, staff and organizational development, facilities plans, and other institutional priorities.

The Committee will approve and/or recommend strategic plans and budget priorities to the College Council. It will not deal with specific budget allocations or monitoring of expenditures. To enable the Committee to serve as a vehicle for budgetary transparency, the Chief Administrative Officer shall designate an administrator to appear before the Committee at the beginning of each semester to report on the College budget. Based on the report of the budget, the Committee may seek additional related information or available institutional data.

The Committee will review the information presented and report to the College Council on its review.

*Every five years, in preparation for either a Self-Study or Periodic Review Report required by the Middle States Commission on Higher Education, the Committee will facilitate a review of the College's mission, goals, and objectives. After this review, the Committee will report to the Council on changes it proposes to the statement of mission, goals, and objectives, or it will propose reaffirmation of the current statement.*

The resolution passed by acclamation.

The committee also reported that this year the College needs to review its Mission, Goals and Objectives (MGO). The committee will facilitate this review by asking for campus-wide reactions and responses to the current statement, which was approved in 2005-2006. They will begin by requesting input from departments, and will also distribute requests via all-campus emails to allow responses from individuals from all sections of the college community. The committee will then deliberate on renewing or amending the current mission statement, taking into account the responses they receive.

#### D. Legislative Committee

The Legislative Committee presented the following resolution concerning the number of delegates and composition of the College Council:

WHEREAS, the most recent Middle States review of Kingsborough Community College recommended that “the College Council should develop and implement an ongoing plan to assess its structure, operations and effectiveness”; and

WHEREAS, the Middle States standard on Leadership and Governance mandates “the involvement of appropriate institutional constituencies in policy development and decision making”; and

WHEREAS, recent assessment of governance suggests that there exist constituencies who have been historically underrepresented as members of the College Council; be it

**RESOLVED**, That the College Council membership be expanded to include two additional Delegate-at-Large seats designated for eligible members of the adjunct Faculty, as defined by the College Council Constitution. Each of these seats would have two-year terms so arranged that the terms expire in successive years, with elections held each May. Voters eligible for these elections would not vote in any other Delegate-at-Large elections;

At this point there was a lengthy discussion regarding the merits of this proposal. Prof. Yarmish recommended that since these adjuncts are already eligible to vote, there should be a greater outreach effort to educate them about their rights and responsibilities to serve on the Council, rather than a resolution to add new seats earmarked for part-time faculty. She also noted that by removing them from the general pool of potential delegates-at-large, their potential representation would be decreased from 15 positions to only 2 positions.

Prof. Barnhart asked if online voting might affect the participation of adjuncts in the elections.

Prof. Bassen suggested that larger departments might be unfairly overrepresented in the proposed part-time delegate-at-large elections.

The committee chair cited the Legislative Committee's view that adjunct faculty have been historically underrepresented on the College Council, rarely if ever holding any delegate positions or even appearing on the ballot.

This first section of the resolution was approved by an overwhelming majority, with 3 against and 1 abstention. The next portion of the resolution was then presented to the Council:

Be it further resolved, That the College Council membership be expanded to include one additional Delegate-at-Large seat designated for Emeritus/Emerita Teaching Faculty.

After extended discussion, it was proposed that this section be amended to include the words "non-voting." This amendment passed by overwhelming majority with 1 vote against and 1 abstention. The amended resolution was then put to a vote, and was then approved by overwhelming majority with 1 vote against and 1 abstention. As amended, it stated:

Be it further **RESOLVED**, That the College Council membership be expanded to include one additional non-voting Delegate-at-Large seat designated for Emeritus/Emerita Teaching Faculty. This seat would have a two-year term. Nominees for this seat would be recommended by the President of the College and appointed with the advice and consent of the College Council, with confirmation to be voted upon at the appropriate May Council meeting; and be it further

**RESOLVED**, that the language of the College Council Constitution in Articles I and III, and the official annual Elections Memo and Rules be revised to reflect these changes once they are enacted.

The Legislative Committee also proposed the following policy change regarding department elections, and requested input and feedback from the College Council. In response to a suggestion by Prof. Yarmish, the second paragraph was amended to include the italicized phrase:

The Legislative Committee, in its capacity as arbiter of campus elections, proposes that its Elections Committee shall conduct and supervise the special election meetings held by each department for Departmental Delegate to the College Council, Department P&B Committee, and Department chair (where applicable).

The department's special elections meeting (generally held every three years, in the first week of May) will be attended by *a maximum of two* members or designees of the Elections Committee who are not affiliated with that department. The Elections Committee representative(s) will bring a list of eligible voters and a copy of the relevant election rules to the meeting.

At that meeting, the Elections Committee representative(s) shall call the meeting to order and then conduct each of the departmental elections scheduled to take place, following the College's protocols. For each election, this includes:

1. Having eligible voters for each election sign in before voting.
2. Holding a secret nominations ballot for the available position(s).
3. Counting the nominations, then offering candidates the opportunity to decline.
  - a. Allowing time for discussion or statements, as desired by the eligible voters present.
4. Holding a secret elections ballot for the available position(s), then counting and announcing the results.
  - a. If vacancies remain unfilled after the first election ballot, additional nomination and election ballots will be cast according to the official rules.
5. Ratifying the results and declaring them official.

Following the conclusion of the last scheduled election, the Elections Committee representative(s) would close the elections portion of the departmental meeting and leave to report the results to the full Elections Committee.

### III. New Business

Prof. Barnhart reported that the University Faculty Senate endorsed the following resolution regarding CUNY's funding and fiscal future. He requested that the Council vote to pass the resolution as well:

#### "Preamble

The Executive Committee of the University Faculty Senate, with the unanimous advice of our Budget Advisory Committee, invites the plenary at this meeting to endorse the following resolutions regarding CUNY's funding and fiscal future.

We move these resolutions because of:

- the fiscal condition of the city, state and nation;
- the recent history of damaging budget reductions;
- the outlook for further drastic cut backs; and
- our obligation to provide academic programs and support services that our students require.

We urge that the University Faculty adopt the following:

#### Resolutions on the Compact

Whereas, the CUNY Compact calls for a shared responsibility for funding among the State, the City, CUNY, private philanthropy, and students, and

Whereas, the CUNY Compact calls for complete State and City coverage of mandatory costs and calls for the implementation of a rational tuition policy, and

Whereas, a rational tuition policy mandates small, annual increases no more than the Higher Education Price Index (HEPI) to avoid the need for erratic spikes in tuition, and

Whereas, the Compact also calls for the safeguarding of full student financial aid and for expansion of TAP to be directly correlated with tuition increases,

Therefore, Be it Resolved, that the UFS calls upon the State Legislature and Executive to fully fund the CUNY Compact, and

Be It Further Resolved, that the UFS calls upon the Legislature and Executive to return to CUNY, for expenditure by CUNY in the areas of academic programs and student support services, any tuition monies henceforth generated by the raising of tuition.

Proponent: UFS Executive Committee

#### Explanation

The State budget for CUNY in Fiscal Year 2011 – that is, the current year – includes a cut to CUNY’s senior colleges of \$84.4 million in its operating budget. Combined with the reductions of the past two fiscal years, CUNY has now sustained more than \$205 million in State cuts since Fiscal Year 2009.

The CUNY community colleges received a cut of \$285 per student FTE, which is approximately \$20 million. Last year, in FY2010, the community colleges sustained a \$14 million mid-year cut, half of which came directly from college base budgets. In 2009, State aid per FTE was \$2,675 but this year it is only \$2,260. As a result of these cuts, the FY2011 community college allocation model is funded at only 90% (whereas the FY 2010 allocation, for example, covered 99% of model expenditures). Furthermore, the \$42.8 million in Federal Stimulus funds that the CUNY community colleges now receive is set to expire in Fiscal Year 2012.

The State and City budget outlooks are grim: the estimated State shortfalls for the next three fiscal years are as follows:

- ◇ FY2012 – \$8.2 billion
- ◇ FY2013 – \$13.5 billion
- ◇ FY2014 – \$15.6 billion

A large portion of the shortfalls in the State’s fiscal outlook emanates from the sunset of the Federal Stimulus Program.

Estimated City shortfalls for the next three fiscal years are as follows:

- ◇ FY2012 – \$3.7 billion
- ◇ FY2013 – \$4.6 billion
- ◇ FY 2014 – \$5.3 billion

All State Financial Aid awards, that is, Tuition Assistance Program (TAP) awards, were reduced by \$75, as a result of the Governor’s vetoes. TAP is no longer available to graduate students and new satisfactory academic progress standards have been established. The City adopted budget reduced funding for the Vallone Scholarships

program from \$9.5 million to \$6 million. On the other hand, the maximum Federal Pell Grant award for FY 2011 is \$5,550, an increase of \$200 from the FY2010 award.”

Prof. O’Malley objected that the CUNY Executive Board has already ignored the resolution, in fact approving tuition increases for the next several semesters. She asked why the Council should pass an obviously powerless resolution. She also suggested that faculty should not interfere in matters of tuition.

Prof. Barnhart replied that we must distinguish between current financial exigencies and the ongoing nature of the CUNY Compact. This resolution would also send a powerful message to governmental Legislatures as well as philanthropists, and might even be proposed for adoption by the New York state Legislature to protect students and the university.

After some further discussion, the resolution was approved by a vote of 24 for, 18 against, and 7 abstentions.

The meeting was adjourned at 4:25 PM.

Respectfully submitted,

*Michael Sokolow*

Michael Sokolow, secretary