Check out some of our FREE programs!
ESL/Food Handlers program • NYS TASC™ Testing • User Experience Design program
Aging Mastery program • Programs for SNAP Recipients/Applicants
HSE/TASC™ programs • CUNY Fatherhood Academy

Registration Begins Tuesday, September 3rd
Call (718) 368-5050
Kingsborough’s Healthcare Institute

The Healthcare Institute is a division of Kingsborough’s Office of Continuing Education, offering a dynamic set of certificate programs and stand-alone courses. All are designed to provide students with essential skill sets necessary for today’s burgeoning healthcare industry.

With decades of experience and training, our faculty provides high-quality instruction across all the disciplines. Students who successfully complete certificate programs at the Healthcare Institute are eligible to take the National Healthcareer Association’s certifying examinations, which are nationally recognized credentials in the allied health industry.

Healthcare Programs currently offered at the Kingsborough Healthcare Institute (see page 6 for more information):

- Clinical Medical Assistant (CCMA)
- Phlebotomy Technician (CPT)
- Pharmacy Technician (CPhT)
- EKG/ECG Technician (CET)
- Medical Billing & Coding Specialist (CBCS)
- Patient Care Technician (PCT) Intensive
- Certified Nurse Aide (CNA)
- Emergency Medical Technician (EMT)
- Basic, Advanced and Pediatric Life Support (CPR)
- Central Sterile Technician (CST)
- Certified Home Health Aide (HHA)

Registration Begins Tuesday, Sept. 3, 2019
(See page 35 for more details)
A Message from the Dean

We are delighted that you are taking advantage of the exciting continuing education and workforce development offerings in this catalog and are coming to the beautiful Kingsborough campus for fun, learning, and personal and professional advancement. From College for Kids to our highly successful ESL Program to our 50+ Wellness Program, the Office of Continuing Education serves over 20,000 students per year who find accessible and affordable courses and programs to fit their needs. We hope you find a course or program of interest in this catalog and join the vibrant learning community at Kingsborough.

Christine Beckner
Dean of Continuing Education

Check out some of our most popular courses:

- **Certified Nurse Aide (CNA)** ..........Pages 7, 8
- **Patient Care Technician (PCT)** .....Pages 7, 9
- **Basic Life Support (CPR)** .............Page 10
- **Emergency Medical Technician** .....Page 10
- **Dignity for All Students (DASA)** ....Page 11
- **English as a Second Language** .......Page 16
- **Taxi & Limousine Preparation** ......Page 20
- **50+ Wellness Program** ...............Page 20
- **College For Kids** ..................Pages 30-34
Let CUNY Start/Math Start be your next step to prepare and succeed in college!

Do you need to become better prepared for college and increase your proficiency in academic reading, writing, and/or math before starting credit classes in an academic program? Then CUNY Start/Math Start may be the academic bridge to college-level coursework for you.

CUNY Start is just $75, including materials, and prepares students with up to three subject needs for college-level coursework in just one semester.

Math Start is just $35, including materials and free MetroCard, and prepares students for college-level Math in just 8 weeks. Math Start may be coming to a Brooklyn Public Library branch!

Contact us to talk about the next steps to your success in college!
718.368.4500 | cunystart@kbcc.cuny.edu | www.kbcc.cuny.edu/cunystart

ARE YOU A FATHER OR AN EXPECTANT FATHER?
BETWEEN THE AGES OF 18 & 30

Program Starts September 3rd

We have a FREE program for you!

THE PROGRAM INCLUDES:
• HSE (formerly the GED) preparation
• Job Placement Assistance
• Metrocards, incentives and food coupons
• Personal & career counseling services
• College classes and credits

CONTACT US TODAY
718 368 6784
www.cewdkbcc.com
cewd@kbcc.cuny.edu
CAREERS & PROFESSIONAL DEVELOPMENT

If you are considering a career move, or are ready to advance within your field, we offer learning opportunities through career and professional development. Our experienced faculty and industry specialists will help direct you on your chosen path to accomplish your goals. We are committed to life-long learning and will serve as a resource guide to your success.

Accounting  
Administrative Assistant  
Business Administration  
Child Abuse, Recognizing and Reporting  
Construction Industry  
Dignity for All Students Act (DASA)  
Emergency Medical Services (EMS)  
English as a Second Language (ESL)  
Event & Meeting Planning  
Health Coaching  
Healthcare Institute  
Interior Design  
Make-Up Artist  
Occupational Safety & Health Administration (OSHA)  
Metagenomics and Large Datasets Analysis  
Notary Public  
Paralegal  
Public Speaking  
School Violence Prevention  
Veterinary Assistant
NHA Certification Exams

National Healthcareer Association (NHA), the designated organization for determining certification standards for healthcare professionals, offers current healthcare workers, union members, and graduates who successfully complete one of the following approved training programs, the opportunity to demonstrate proficiency in their field. The costs of the NHA certification exams are eligible for VA reimbursement and NHA certification is recognized by 1199/SEIU.

Important: For entry into any healthcare program, students must have a high school diploma (or equivalent) and level 8 ESL proficiency. The passing grade for all certificate healthcare courses is a C (74-76%). Basic Life Support (BLS) Certification must be issued by the American Heart Association.

Textbooks are required for most healthcare courses and are not included in the course fees. For prices and hours contact the Bookstore at (718) 368-5500.

Refer to pages 7, 8, and 9 for descriptions and schedules of the required courses below.

### Clinical Medical Assistant (CCMA)
Certified Clinical Medical Assistants perform routine administrative and clinical tasks to keep the offices and clinics of physicians running smoothly. Students must sign an Assumption of Risk. (367 clock hrs)

- **CTF 20** Anatomy and Physiology
- **RTP 40** Basic Life Support for Healthcare Providers (BLS HCP)
- **CTF 87** Basic Patient Care Skills and Medical Law
- **CTF 88** Diagnostic Tests
- **CTF 89** Certified Electronic Health Records Specialist (CEHRS)
- **CTF 90** EKG/ECG Technician
- **CTF 91** Phlebotomy Procedures
- **RTP 40** Basic Life Support for Healthcare Providers (BLS HCP)
- **CTF 87** Basic Patient Care Skills and Medical Law
- **CTF 88** Diagnostic Tests
- **CTF 89** Certified Electronic Health Records Specialist (CEHRS)
- **CTF 90** EKG/ECG Technician
- **CTF 91** Phlebotomy Procedures
- **CTF 90** EKG/ECG Technician
- **CTF 91** Phlebotomy Procedures

### Phlebotomy Technician (CPT)
Become a certified Phlebotomy Technician by taking this comprehensive, hands-on program. Live needle sticks performed. Students must sign an Assumption of Risk. (127 clock hrs)

- **CTF 20** Anatomy and Physiology
- **CTF 91** Phlebotomy Procedures
- **RTP 40** Basic Life Support for Healthcare Providers (BLS HCP)
- **CTF 87** Basic Patient Care Skills and Medical Law
- **CTF 88** Diagnostic Tests
- **CTF 89** Certified Electronic Health Records Specialist (CEHRS)
- **CTF 90** EKG/ECG Technician
- **CTF 91** Phlebotomy Procedures
- **CTF 41** Medical Terminology and Pharmaceutical Calculations
- **CTF 42** Concepts of Pharmacology

### EKG/ECG Technician (CET)
These courses provide an overview of basic cardiovascular terminology, anatomy and physiology, and outlines the responsibilities for earning the certified EKG/ECG technician certification. (127 clock hrs)

- **CTF 20** Anatomy and Physiology
- **CTF 90** EKG/ECG Technician
- **RTP 40** Basic Life Support for Healthcare Providers (BLS HCP)

### Pharmacy Technician (CPhT)
Become a certified Pharmacy Technician familiar with medical and drug terminology, and understand the laws and ethics relating to the pharmaceutical profession. Students must sign an Assumption of Risk. (120 clock hrs)

- **CTF 41** Medical Terminology and Pharmaceutical Calculations
- **CTF 42** Concepts of Pharmacology

### Medical Billing & Coding Specialist (CBCS)
This program is aimed at individuals who are either currently employed or seeking employment in a healthcare provider’s office, health insurance company, or independent billing center, and who want to become a certified Medical Billing & Coding Specialist. (180 clock hrs)

- **CTF 25** Introduction to Terminology and Insurance
- **CTF 26** Procedures and Coding (CPT and ICD-10-CM)
- **CTF 27** Computerized Billing and Clinical Practice

Register as soon as possible!

Your class could fill early or be cancelled due to enrollment requirements.
Certified Nurse Aide (CNA) Intensive

A Certified Nurse Aide assists Licensed Practical Nurses (LPNs) and Registered Nurses (RNs) with direct patient care. This demanding, yet exciting program will prepare you for an entry-level position in a nursing home or hospital facility. (135 clock hrs—96 hrs classroom, 32 hrs Supervised Clinical Experience, 7 hrs CPR)

Tuition support for this program is available through The Audacia Foundation, Inc., a Workforce Investment Organization (WIO) funded by NYSDOH MLTC training grant. Interested individuals should call (718) 368-5359 from Monday – Thursday (4-8 PM) to apply. Application and acceptance is subject to approval.

CTF 78/79 CNA Intensive
RTP 40 Basic Life Support for Healthcare Providers (BLS HCP)

Certified Home Health Aide (HHA) Intensive (HHA)

The number of jobs available to Certified Home Health Aides will increase tremendously by 2020, making HHAs one of the most in-demand professionals. Home Health Aides (HHA) provide professional healthcare in a patient’s home environment. Patients can range from elderly, to disabled to chronically-ill individuals who do not require hospitalization. This course is the perfect complement for students who completed Certified Nurse Aide (CNA) training. (82 clock hours)

CTF 37 Certified Home Health Aide Intensive (HHA)
RTP 40 Basic Life Support for Healthcare Providers (BLS HCP)

Bridges to Allied Health Careers

Interested in earning a college degree designed for careers in the allied health industry?

Learn more about Kingsborough’s Bridges to Allied Health Careers program - a unique opportunity to take Continuing Education classes that bridge you into the college and gives you unique training for several high-demand jobs in healthcare. Through this new program, students receive comprehensive, academic support including tutoring, transportation and textbooks.

Take your first step today!
Register for our FREE 1-credit course:

RTP38 Emerging Trends in Healthcare Seminar (ETHC)
Tuesdays 6:45-9:45pm
October 29, Nov 5, 12 & 19 OR
Sundays 10am-2pm
November 3, 10 & 17
Call us at (718) 368-5359 for more information.

REGISTER ONLINE TODAY AT:
www.kbcc.cuny.edu/continuinged
It’s easy! It’s fast! It’s convenient!

All course titles with a (T) require a textbook. All courses with a (M) require MOODLE an online learning platform. Students must have access to a computer with reliable internet.
**CTF 20 Anatomy and Physiology (T)**
ricula required.

**Prerequisite:** Medical clearance is required (purchased separately) not included in materials fee.

**CTF 78/79 CNA Intensive (T) (M)**

MonTueWedThur 6-10pm*

Oct 15-Dec 11

Tuition support for this program is available through The Audacia Foundation, Inc.Workforce Investment Organization (WIO) NYSDOH MLTC Workforce Investment Program Funding. Interested individuals must submit an application and acceptance is subject to approval.

This course introduces students to the needs of the patient, legal/ethical issues, effective communication and anatomical changes accompanying the aging process. It will also cover health and nutrition and the care of persons with cognitive and mental disabilities. Includes 32 hours of supervised clinical experience in a Residential Health Care Facility.

*32-hours of clinical experience will be conducted during early afternoon and evening hours.

**Prerequisite:** Medical clearance is required to participate in the clinical experience. Basic Life Support/CPR (RTP40) must be completed before the clinical experience. Course textbook, uniform scrubs and CNA certifying exam fees are not included in the tuition.

**Materials fee:** $40

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All course titles with a (T) require a textbook. All courses with a (M) require MOODLE, an online learning platform. Students must have access to a computer with reliable internet.
CTF 87 Basic Patient Care Skills and Medical Law (T) (M) $325
MonWed 6:45-9:45pm
Oct 2-Dec 18 OR
Sun 9am-3:30pm
Oct 6-Dec 15
Skills common to the private practice and hospital的工作者 are covered including obtaining medical histories, vital signs, prepping patients, first-aid care, and emergency procedures for the medical office. Also covered: Patient’s Bill of Rights, advanced directive, and scope of practice issues.
Prerequisite: CTF 20 Anatomy & Physiology.
Materials fee: $30
White lab coat required. Available for purchase at the Campus Bookstore.

CTF 88 Diagnostic Tests (T) (M) $325
MonWed 6:45-9:45pm
Oct 2-Dec 18 OR
Sun 9am-3:30pm
Oct 6-Dec 15
This course will help you understand the importance of maintaining a sterile environment when preparing for minor surgical procedures. You will learn how to collect specimens, perform simple measurements and tests, and acquire knowledge of prescription and non-prescription medications. In addition, the computer component will teach you to use electronic records in a medical practice.
Prerequisite: CTF 87 Basic Patient Skills and Medical Law.
Materials fee: $30
White lab coat required. Available for purchase at the Campus Bookstore.

CTF 89 Certified Electronic Health Records Specialist (T) $575
MonWed 6:45-9:45pm
Oct 2-Dec 18 OR
Sun 9am-3:30pm
Oct 6-Dec 15
Using Electronic Health Records (EHR) software, you will learn the basics of entering health information: Clinical Decision Support Tools, Physician Order Entry Screens, and Electronic Prescribing. You will also learn how to define, formulate and interpret health information from an actual EHR, as well as arrange and create detailed workflows. Time will also be allotted to practice for the NHA CEHRS examination.
Prerequisites: Computer proficiency (will be assessed) and some experience in office administration.

CTF 90 EKG/ECG Technician (T) $325
MonWed 6:45-9:45pm
Oct 2-Dec 18 OR
Sat 9am-3:30pm
Oct 5-Dec 14
This course provides opportunities to learn and practice techniques employed by EKG/ECG technicians, while learning many of the basic terms associated with cardiovascular, anatomy and physiology.
Prerequisite: CTF 20 Anatomy & Physiology
Materials fee: $30
White lab coat required. Available for purchase at the Campus Bookstore.

CTF 91 Phlebotomy Procedures (T) $325
TueThur 6:45-9:45pm
Oct 3-Dec 17 OR
Sat 9am-3:30pm
Oct 5-Dec 14
This course provides theoretical and laboratory preparation for entry-level performance as a phlebotomist. It focuses on vascular anatomy and physiology; performance of venipuncture techniques, and additional responsibilities of phlebotomists as members of the healthcare team.
Prerequisite: CTF 20 Anatomy & Physiology. Medical clearance is required.
Live needle sticks performed. Students must sign an Assumption of Risk.
Materials fee: $30
White lab coat required. Available for purchase at the Campus Bookstore.

CTF 92 Certified Electronic Health Records Specialist (T) $575
MonWed 6:45-9:45pm
Oct 2-Dec 18 OR
Sun 9am-3:30pm
Oct 6-Dec 15
Using Electronic Health Records (EHR) software, you will learn the basics of entering health information: Clinical Decision Support Tools, Physician Order Entry Screens, and Electronic Prescribing. You will also learn how to define, formulate and interpret health information from an actual EHR, as well as arrange and create detailed workflows. Time will also be allotted to practice for the NHA CEHRS examination.
Prerequisites: Computer proficiency (will be assessed) and some experience in office administration.

CTF 93 Patient Care Technician Intensive (T) (M) $750
MonTueWedThur 6-10pm
Oct 15-Dec 11
Study includes comprehensive instruction on vascular anatomy and performance of venipuncture techniques. Students will also learn and practice performing EKGs and basic terms associated with cardiovascular system, anatomy and physiology.
Live needle sticks performed. Students must sign an Assumption of Risk.
Materials fee: $45
White lab coat required. Available for purchase at the Campus Bookstore.

CTF 94 Central Sterile Technician (T) (M) $850
Sat 9am-6pm
Sept 21-Dec 14 OR
Sun 9am-6pm
Sept 22-Dec 15
This course, facilitated by an IAHCSMM (International Association of Healthcare Central Service Material Management) instructor, will provide you with the knowledge and skills required to work in a Central Supply/Sterile Processing Dept. of a hospital.
Students are responsible for securing CST hands-on training necessary to meet 400-hour certification requirements.

Register Today to Reach Your Career Goals!

Online: www.kbcc.cuny.edu/ce
Phone: (718) 368-5050
In Person: In the A-Building Room A-205
Monday-Friday 9:00AM-4:00PM
HEALTH COACHING
The New York Alliance for Careers in Healthcare (NYACH) (2017) describes Health Coaches as “clinical support staff members who provide practice-level care coordination and patient engagement services to the patient population.” It is an emerging and critical position in health care to improve delivery of quality care as well as improve patient health outcomes.

These two courses, taken together, prepare health care workers to become health coaches who can provide patient engagement, chronic disease education, and other related health services in New York City.

The successful completion of this program (with a passing grade) will earn you a Certificate of Completion for Health Coaching. This certificate is recognized among various medical offices, clinics, and hospitals as a training credential useful for entry-level health coach positions and promotions from such positions as Medical Assistants. In addition to the certificate, you can also earn 6 credits at Kingsborough Community College.

Schedule for both parts:
- Mondays and Tuesdays
- Oct 7-Dec 17, 6:30-9:30pm (60 hours classroom and 30 hours online)
- *$1590.00
- *The registration fee is waived for this program. A payment plan is available. Full payment is required by December 3, 2019.

COH 1600 - Part I Patient Engagement Techniques in Community Health NEW!
This course will provide students the opportunity to learn and practice techniques in self-management support and motivational interviewing strategies to facilitate behavior change in patients with chronic conditions. Students will gain an understanding of chronic disease management, wellness and disease prevention, and the basic skills used in health coaching. At course completion, students will have acquired skills to educate, engage, and support individual patients to improve the patient’s health outcomes.

COH 1600 - Part II Concepts of Wellness NEW!
This fundamental course covers a broad spectrum of health-related topics to make students aware of the causes of mental and physical illnesses and their prevention, and demonstrates how lifestyle, perceptions, and decisions affect health. Guidelines and criteria presented to determine good mental, emotional, and physical health. Opportunities for personal assessment.

For more information, please contact Dr. Jose Nanin, Professor and Coordinator of Community Health Workforce Initiatives, at: jnanin@kbcc.cuny.edu

EMERGENCY MEDICAL SERVICES

RTP 74 Paramedic Challenge Refresher
Call for next schedule.
This course will prepare you to recertify for the NYS DOH Paramedic examination. It will review all areas that will be tested on the exam. CPR renewal is mandatory as per NYS DOH. You will be allowed to challenge the practical and written portions of the course. You will only be required to attend those sections which you do not pass plus any other mandatory classes.
*We accept NYS DOH voucher $60 for mandatory CPR renewal

RTP 75 EMT Original
MonTueThurs 6-10pm
Sept 10-Dec 19
This course will prepare you to take the New York State Emergency Medical Technician (EMT) examination. As an NYS EMT, you can work or volunteer anywhere in New York State. You will learn basic life-saving techniques such as, but not limited to: scene safety, patient assessment, management of fractures, bleeding control, movement of patients, and oxygen administration.

Becoming an EMT is a requirement if you are planning to become a paramedic.

Materials fee: $15
Applicants must possess a High School Diploma/Equivalent, be able to read and write English, be at least 18 years of age prior to the last day of the month he/she is scheduled to take the written certification exam and pass a pre-registration screening placement exam. Applicants must also purchase a CPR for healthcare providers booklet ($20) and study it prior to the first class session.
*Upon successful completion we offer the National Registry of EMT exam.

Use of American Heart Association materials in an educational course does not represent course sponsorship by the American Heart Association. Any fees charged for such a course, except for a portion of fees needed for AHA course materials, do not represent income to the Association.
Child Abuse
VSE 21 Recognizing and Reporting Child Abuse $75
Fri 9:30am-12noon
Nov 22
Learn the physical and behavioral signs of child abuse and maltreatment. You will learn about mandated reporting and how to carry out your professional responsibilities.
You must present a valid non-expired government photo identification upon arrival to class in order to enter and participate in this course. You must be on time. Late students will be denied entry into class.

School Violence Prevention
VSE 22 School Violence Prevention and Intervention $75
Fri 1:30-3:30pm
Nov 22
Learn the dynamics of aggressive behavior in children and the tools to help them avoid becoming victims of such behavior.
You must present valid non-expired government photo identification upon arrival to class in order to enter and participate in this course. You must be on time. Late students will be denied entry into class.

DASA
VSE 50 Dignity for All Students Act (DASA) Awareness Training $125
Fri 9:30am-4pm
Oct 11 OR Nov 15 OR Sat 9:30am-4pm
Dec 14
Dignity for All Students Act workshop training on the social patterns of harassment, bullying and discrimination. This is required for all school professionals completing state-registered programs that lead to certification.
You must present valid non-expired government photo identification upon arrival to class in order to enter and participate in this course. You must be on time. Late students will be denied entry into class.

Metagenomics and Large Datasets Analysis
NYC is asking: If biotech can make it anywhere, can’t it make it here? NYC biotech companies are seeking professionals with Biotechnology skills who understand the science of biotechnology and are able to pioneer new products and services to the consumers. Our certificate-based courses in Biotechnology within the Office of Continuing Education (OCE) at Kingsborough Community College (KCC), provide the mission-critical scientific, technical, and logistical knowledge needed to launch your exciting career in Biotechnology at NYC or anywhere in the world. Do not miss out on this exciting opportunity and build your future career with us at KCC.
* Special Introductory Tuition

CTF 126 Intermediate-Beginners 2 Linux & Unix NEW! *$150
Thur 2:30-3:30pm (Hybrid/Online)
Sept 12-Dec 12
Online course time to be announced by instructor during the first class.
You will learn Linux/Unix shell scripting. This class is designed for anyone who wants to learn coding and system administration to speed up and automate many tasks, including finding and editing files, editing text, performing advanced searches, downloading data from the web, backing up and archiving data, and transferring files through a network.
For Linux administrators, the Linux shell is also a great tool for monitoring system health and deploying updates and software.

CTF 132 Intro to R NEW! *$150
Thur 12:30-1:30pm (Hybrid/Online)
Sept 12-Dec 12
Online course time to be announced by instructor during the first class.
R is the language of big data, a statistical programming language that helps describe, mine, and test relationships between large amounts of data. In this course you will learn how to use R to model statistical relationships using graphs, calculations, tests, and other analysis tools. Learn how to enter and modify data; create charts, scatter plots, and histograms; examine outliers; calculate correlations; and compute regressions, bivariate associations, and statistics for three or more variables. Challenge exercises with step-by-step solutions allow you to test your skills as you progress.

Register as soon as possible!
Your class could fill early or be cancelled due to enrollment requirements.
New York City Dept. of Buildings Site Safety

Kingsborough Community College is now a New York City Department of Buildings approved Site Safety Training (SST) Provider. Construction workers who need to complete all or part of their 40 hours of SST training can take advantage of the opportunity to enroll with us.

According to NYC Dept. of Buildings, by 2019 workers at job sites that require a Site Safety Plan (which includes sites that must designate a Construction Superintendent, Site Safety coordinator or Site Safety Manager) must receive a minimum of 40 hours of training.

VTT 23 OSHA 30-Hour Construction $435
MonTueWed 6-9:45pm
Oct 15-Oct 30
Geared towards construction industry workers with supervisory, oversight and safety responsibilities. OSHA recommends outreach training programs as an orientation to occupational safety and health for workers covered by OSHA 29 CFR 1926.

VTT 24 8-Hour Fall Prevention $150
MonTueWed 6:30-9:30pm
Nov 4, 5 & 6
Trainees will become generally familiar with terms associated with fall hazards and controls in the construction industry as they pertain to construction in New York City; become able to recognize and avoid fall hazards, and prevent fall-related incidents from occurring or causing harm; learn responsibilities and accountabilities of various people on a construction site; become aware of regulatory safety requirements associated with falls and learn how to make informed decisions when working at heights.

VTT 25 2-Hour Drug & Alcohol Awareness $50
Mon 7-9pm
Nov 11
Trainees will become generally familiar with adverse effects of drug and alcohol in the workplace and be able to recognize problems associated with substance dependency. This training will help trainees avoid working while under the influence of drugs and/or alcohol and be less susceptible and better at recognizing, avoiding and preventing adverse consequences of drug and/or alcohol use and abuse.

The registration fee is waived for all Dept. of Building courses.

Additional Course Offerings: Call 718 368-5050 for schedules

Safety Courses

40-Hour Site Safety Manager $500
8-Hour Site Safety Manager Refresher $150
8-Hour Site Safety Coordinator $150

Scaffold Courses

4-Hour Supported Scaffold User & Refresher $125
32-Hour Supported Scaffold Installer & Remover $435
8-Hour Supported Scaffold Installer & Remover Refresher $150
16-Hour Suspended Scaffold User $225
8-Hour Suspended Scaffold User Refresher $150
32-Hour Suspended Scaffold Supervisor $435
8-Hour Suspended Scaffold Supervisor Refresher $150

Site Safety Training (SST) Prescribed Courses

2-Hour Site Safety Plan (SSP) $50
2-Hour Drug and Alcohol Awareness $50
2-Hour Pre-Task Meeting $50
2-Hour ‘Tool Box’ Talks $50
4-Hour Fall Prevention $125
4-Hour Supported Scaffold User and Refresher $125
8-Hour Fall Prevention $150
8-Hour Chapter 33 (Site Safety Manager Renewal) $150

Site Safety Training (SST) General Elective Courses

1-Hour Electrocution Prevention $50
1-Hour Fire Protection and Prevention $50
1-Hour Handling Heavy Materials and Proper Lifting Techniques $50
1-Hour Materials Handling, Storage, Use, and Disposal $50
1-Hour Protection from Sun Exposure $50
1-Hour Repetitive Motion Injuries $50
1-Hour Stairways and Ladders $50
1-Hour Tools – Hand and Power $50

Site Safety Training (SST) Specialized Elective Courses

1-Hour Asbestos / Lead Awareness $50
1-Hour Confined Space Entry $50
1-Hour Ergonomics $50
1-Hour Excavations $50
1-Hour Flag Person $50
1-Hour Job Hazard Analysis $50
1-Hour Personnel Lifts / Aerial Lifts / Scissor Lifts Safety $50
1-Hour Scaffolds - Suspended $50
1-Hour Health and Safety Programs in Construction $50
2.50-Hour Foundations for Safety Leadership $75
10-Hour OSHA Construction $155
Accounting Certificate

Please note: This will not qualify you to become a CPA (Certified Public Accountant).

**CTF 50 Accounting Fundamentals (T)** $325
MonWed 6:45-9:45pm Oct 2-Dec 18 OR Sat 9am-3:30pm Oct 5-Dec 14
You will learn the recording process, complete the entire accounting cycle from analyzing and recording activities through closing procedures, and use the accountant’s worksheet for the preparation of financial statements for service businesses.

**CTF 50O Accounting Fundamentals Online (T)** $325
MonWed Oct 2-Dec 18
See description above
Prerequisite: Must have access to a computer and internet.

**CTF 51 QuickBooks Pro™ for Accountants (T)** $325
TueThur 6:45-9:45pm Oct 3-Dec 17
Learn the basics of creating sales and invoices, setting up payroll accounts, performing end-of-month duties, and preparing reports.
Prerequisite: CTF50 or CTF50O
Note: It is recommended that students bring a Flash Drive or other portable data transport device.

**CTF 52 Tax Preparer - Hybrid (T)** $325
MonWed 6:45-9:45pm Oct 2-Dec 18
Learn how to prepare individual federal income taxes, including 1040EZ, 1040A, and 1040 long form, tax credits, child and dependent care credit, credit for the elderly, IRAs, pension income, and NY State/NY City tax items with the use of Turbo Tax™ software.
Note: This course will meet in class on Mondays and online on Wednesdays. Instructor will orient students to the online portal in class. It is recommended that students bring a Flash Drive or other portable data transport device.

Paralegal Certificate

**CTF 05 Practical Paralegal I & Notary Public (T)** $400
TueThur 6:45-9:45pm Oct 3-Dec 19
This course is an introduction to the practical aspects of being a paralegal, including filing, legal proofreading, legal drafting, legal research, and other office skills.

**CTF 06 Professional Paralegal II Certificate** $325
MonWed 6:45-9:45pm Oct 2-Dec 18
This course deals with the computer and the essential part it plays in paralegal training. Topics include: computer legal research, legal keyboarding, and understanding language and terms used by attorneys in order to be a well-trained and successful paralegal.
Prerequisite: CTF05
Materials fee: $75
The materials fee provides students with an individual password for access to the Westlaw Legal Library, which offers a wide range of federal and state law resources. In addition, students will be provided with the analytical materials to become familiar with the aspects of legal research, law reviews, federal treatises, jurisdictional treatises, practice guides, jury instructions, litigation forms and analytical materials from all 50 states.

**CTF 06O Practical Paralegal II Online** $325
MonWed Oct 2-Dec 18
See description above
Prerequisite: CTF05 and computer and internet access.
Materials fee: $75

All course titles with a (T) require a textbook.

Notary Public

**VTP 36 Preparation for Notary Public** $75
Tue 6:45-9:45pm Nov 12
This one-session course prepares you for the Notary Public Examination, provides an overview of the tasks undertaken by a Notary Public, and offers guidance in positioning yourself to provide this service on a fee-for-service basis.

Event & Meeting Planning Certificate

Many individuals and businesses are recognizing the importance of hiring event planning professionals to plan and execute special events.

**CTF 07 Event & Meeting Planning I (T)** $325
MonWed 6:45-9:45pm Oct 2-Dec 18
This course will cover vital aspects of the business from the fundamentals and business planning, to contracts and risk management. A variety of events will be covered, including weddings, special events, fundraisers, trade shows and green meetings.

**CTF 08 Event & Meeting Planning II** $240
Tue 6:45-9:45pm Oct 15-Dec 17
Students will develop and enhance their event planning skills through multiple projects involving planning and design. Students will be challenged to see “the big picture” of their event as well as the importance of covering all the details.
Prerequisite: CTF 07 Event & Meeting Planning I.

VETERANS PROGRAM

Veterans, you may take one Vocational Training Program at no cost. You must pay for material fees, books, uniforms and exam fees associated with the program of study undertaken. The following programs are exempt from the Free Veteran’s Program: CTF89, CTF120, HPE1200 & COH1600

Call 718-368-5050 for more information and pre-qualification.
College Athletics Coach Certificate Program

For most people, the exciting world of College Athletics begins through the coaching ranks. Many of those interested candidates begin their tenures at the NCAA Division III level. Colleges are routinely hiring coaches! The CUNY system has a wide-range of offerings in NCAA Division III (9 schools), Division II (1 school) and NJCAA (6 schools), which allows coaches to gain experience and improve their coaching and administration skills before deciding whether or not to remain in college athletics Division III, or move through the ranks to NCAA Division I, where the pressure and salary can be sky high.

CTF 130 College Athletics Coach $300
Wed 6:45-9:45pm
Oct 9-Dec 18
This course will help better prepare you for the College Athletics and Coaching world. You will learn the necessary skills required for a successful athletics career in academia. In this course, you will explore the magnitude of counseling, leadership, recruitment and planning skills needed to be a successful college coach while also learning essential administrative skills such as media relations, marketing, budgeting, compliance rules and more. This course will be taught by Mr. Zak Ivkovic, CUNYAC Commissioner.

Note: Some class dates and time will be off campus, onsite of an athletic event. This information will be provided to students in class by the instructor.

Career and Professional Development Certificates

Register Today to Reach Your Career Goals!

Online: www.kbcc.cuny.edu/ce
Phone: (718) 368-5050
In Person: In the A-Building Room A-205
Monday-Friday 9:00AM-4:00PM

Public Speaking Certificate

The ability to speak well, whether in social or business settings is a critical ingredient for success in today’s world. Take your personal life or professional career to the next level! Learn skills that will improve your ability to project confidence and energy in all of your social or professional interactions and presentations. This course takes people with normal public speaking fears and turns them into skilled presenters.

CTF 140 Public Speaking Basics $50
Sat 9am-4:30pm
Nov 2
In this one day workshop, you will learn basic techniques to overcome anxieties of public speaking and deliver powerful presentations.

Administrative Assistant Certificate

Through this two-part certificate program, you will gain competence and professionalism in your verbal and written communication skills.

CTF 46 Business Communication and Office Management (T) $325
TueThur 6:45-9:45pm
Oct 3-Dec 17
Communicate more effectively through letters, memoranda and reports. You will learn how to handle challenges, improve your listening skills and manage an office effectively.

CTF 47 Business Computing $325
MonWed 6:45-9:45pm
Oct 2-Dec 18 OR
Sun 9am-3:30pm
Oct 6-Dec 15
This course offers a basic overview of Microsoft Office™ (Word™, Excel™ and PowerPoint™) and the applications that businesses expect workers to know.
Prerequisite: A computer skills test will be administered at the first class session to assess proficiency. Students may be required to take RCL 39 Getting Started With Computers as a prerequisite.

All course titles with a (T) require a textbook.

Business Administration Certificate

CTF 46 Business Communication and Office Management (T) $325
TueThur 6:45-9:45pm
Oct 3-Dec 17
Communicate more effectively through letters, memoranda and reports. You will learn how to handle challenges, improve your listening skills and manage an office effectively.

CTF 47 Business Computing $325
MonWed 6:45-9:45pm
Oct 2-Dec 18 OR
Sun 9am-3:30pm
Oct 6-Dec 15
This course offers a basic overview of Microsoft Office™ (Word™, Excel™ and PowerPoint™) and the applications that businesses expect workers to know.
Prerequisite: A computer skills test will be administered at the first class session to assess proficiency. Students may be required to take RCL 39 Getting Started With Computers as a prerequisite.

CTF 48 Business Writing & Grammar $200
Wed 7-9pm
Oct 2-Dec 18 OR
Sat 12:30-2:30pm
Oct 5-Dec 14
Improve your skills and develop clear and effective writing techniques necessary to succeed in today’s business environment.

Public Speaking Certificate

The ability to speak well, whether in social or business settings is a critical ingredient for success in today’s world. Take your personal life or professional career to the next level! Learn skills that will improve your ability to project confidence and energy in all of your social or professional interactions and presentations. This course takes people with normal public speaking fears and turns them into skilled presenters.

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Prerequisite: A computer skills test will be administered at the first class session to assess proficiency. Students may be required to take RCL 39 Getting Started With Computers as a prerequisite.

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Wed 7-9pm
Oct 2-Dec 18 OR
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Improve your skills and develop clear and effective writing techniques necessary to succeed in today’s business environment.

Register Today to Reach Your Career Goals!

Online: www.kbcc.cuny.edu/ce
Phone: (718) 368-5050
In Person: In the A-Building Room A-205
Monday-Friday 9:00AM-4:00PM
**Make-Up Artist Certificate**

Make-up artists become experts in the use of the latest beauty products, and use them to dramatically improve their clients’ natural appearances.

**CTF 10** Breaking Into the Make-Up Artist Industry  
$240  
Tue 3-6pm  
Oct 15-Dec 17 OR  
Tue 6:45-9:45pm  
Oct 15-Dec 17  
Explore the inner workings of the make-up artist industry. Learn make-up history, the beauty business and make-up artistry techniques that will help shape a career within this industry. This is a course for novices and beyond.  
A list of materials required will be provided.

**CTF 11** Make-Up Applications for the Industry  
$240  
Thur 3-6pm  
Oct 10-Dec 19 OR  
Thur 6:45-9:45pm  
Oct 10-Dec 19  
Learn and practice professional makeup artistry techniques to develop the necessary skills the industry demands. A list of required cosmetic materials will be provided by the instructor.  
Prerequisite: CTF10 (Breaking into the Make-Up Artist Industry).  
Materials Fee: $30 The materials fee provides students with hygienic products, not MAKE UP, while in class. Studio supplies are utilized in class during class time only.  
Note: Please bring all materials obtained from CTF10 with you to this course.

Note: Please refer to page 29 for additional make-up courses

**Interior Design Certificate**

Whether you are considering a career in the Interior Design field or just want to learn how to create a magazine-worthy home, this two-part course offers hands-on learning from field professionals.

**CTF 02** Interior Design: Basic Principles  
$325  
Tue-Thur 6:45-9:45pm  
Oct 3-Dec 17  
Learn the basics of interior design through color theory, lighting, window treatments, furniture styles and storage. Explore wall treatments, color and fabric coordination and using light as a layering tool while learning how to turn a concept into a beautiful and cohesive reality.

**CTF 03** Interior Design, Drafting Principles and the Industry  
$240  
Wed 6:45-9:45pm  
Oct 2-Dec 18  
Through an understanding of spatial enhancement, you will learn how to create floor plans, sections and elevations using drafting tools. Attain skills to define a space through surveying, line weights, scale and dimensions. You will also gain knowledge of interior designers’ business practices by examining industry standards, professional requirements, client-relationships, custom orders, contracts, generating estimates and more. A list of materials required will be provided.  
Prerequisite: CTF02 Interior Design: Basic Principles.  
Note: Additional learning hours will be provided via blackboard.

**Veterinary Assistant Certificate**

**CTF 15** Veterinary Assistant I (T)  
$325  
Tue-Thur 6:45-9:45pm  
Oct 3-Dec 17  
Part one of a two-course series designed to prepare you for a career in animal care. This course will include veterinary terminology, medical and surgical procedures, office administrative functions, becoming a vital part of the animal care team, and more.  
Note: Some required class hours will be held at an off-site animal care facility.

**CTF 16** Veterinary Assistant II (T)  
$325  
Mon-Wed 6:45-9:45pm  
Oct 2-Dec 18  
This course will build upon the knowledge learned in CTF15, focusing on client communications, best practices in animal care, and the roles of each member of the animal care team.  
Prerequisite: Veterinary Assistant I  
Note: A minimum of 20 hours are required to be completed at an animal care facility. Students are responsible for securing a facility at which they can volunteer to complete these hours. Documentation of completion will be required.

**CTF 16O** Veterinary Assistant II Online  
$325  
Mon-Wed 3-6pm  
Oct 2-Dec 18  
This course will build upon the knowledge learned in CTF15, focusing on client communications, best practices in animal care, and the roles of each member of the animal care team.  
Prerequisite: Veterinary Assistant I  
and must have access to a computer and internet.  
Note: A minimum of 20 hours are required to be completed at an animal care facility. Students are responsible for securing a facility at which they can volunteer to complete these hours. Documentation of completion will be required.
English as a Second Language (ESL)

Full-Time Day Intensive: 300 hours of instruction.

**ESL 70** Full-Time Intensive

<table>
<thead>
<tr>
<th>Semester</th>
<th>Schedule</th>
<th>Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Winter 2020</td>
<td>Mon-Fri 9am-2pm</td>
<td>$1125</td>
</tr>
<tr>
<td>Spring 2020</td>
<td>Mon-Fri 9am-2pm</td>
<td>$1125</td>
</tr>
<tr>
<td>Summer 2020</td>
<td>Mon-Fri 9am-2pm</td>
<td>$570</td>
</tr>
<tr>
<td>Fall 2020</td>
<td>Mon-Fri 9am-2pm</td>
<td>$1125</td>
</tr>
</tbody>
</table>

**ESL 00 English as a Second Language (T)**

<table>
<thead>
<tr>
<th>Semester</th>
<th>Schedule</th>
<th>Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>MonWed 6:45-9:45pm</td>
<td>*Sept 18-Dec 9 OR TueThur 6:45-9:45pm</td>
<td>$200</td>
</tr>
<tr>
<td>Sept 19-Dec 5</td>
<td>*Sept 23 &amp; 24 will be for testing only. Class sessions begin on Sept 23 and Sept 24.</td>
<td></td>
</tr>
</tbody>
</table>

Benefits include:

- Customized class placement
- 25 hours per week, for 12 weeks
- Certificate of Attendance (90%)
- ID card to access campus facilities
- Academic preparation for college (advanced classes suitable for Masters programs)
- Assistance for CUNY admission
- TOEFL practice (TOEFL waived for eligible students)
- I-20s issued to qualified students

Call 718-368-4870 for more information.

Registration for this course is ongoing from Aug 12, Mon-Fri, in Room T231, 9am sharp.

**ESL Advanced Courses**

- **RWV 07 Writing for Advanced Non-Native Speakers of English** $130
  
  Sat 10am-12pm
  
  Oct 5-Dec 14
  
  Designed for non-native English speakers, this course will help you to improve your writing skills and focus on standard form as well as correct grammatical structures.
  
  Prerequisite: Minimum Level 8 ESL

- **RTP 99 TOEFL Preparation (T)** $150
  
  TueThur 7-9:30pm
  
  Oct 15-Dec 10
  
  For graduates of foreign nation’s secondary schools, who wish to apply to colleges and universities, this class will prepare you to sit for the Test of English as a Foreign Language exam.
  
  Prerequisite: Minimum Level 8 ESL

- **RWV 55 English Conversation** $125
  
  Wed 7-9pm
  
  Oct 16-Dec 11
  
  This is an intermediate/advanced course for those who wish to practice their speaking skills. You will maximize your speaking time, make short speeches, and lead groups.
  
  Prerequisite: Minimum Level 8 ESL
TEST PREPARATION

CASAC
High School Equivalency (TASC™)
SAT
TLC License Test Preparation
High School Equivalency (TASC™) Test Assessing Secondary Completion

Every year, HUNDREDS of adults who prepare at Kingsborough earn their HSE diplomas, and many then go on to Kingsborough Community College’s degree programs! One of the best instructional programs to prepare you for the TASC™ exam.

You must be at least 18 years of age to enroll, and at least 19 years old to take the New York State exam. All students enrolled in the HSE program must pass the Official Assessment Readiness Test before taking the TASC™ exam.

Call 718-368-5188 for more information, unless specified otherwise.

Note: You will need a TI-30XS calculator and TASC™ book, which are available in the KCC Bookstore.

HSE 00 High School Equivalency (T) $200
MonWed 6:45-9:45pm
*Sept 18-Dec 9 OR
TueThur 6:45-9:45pm
*Sept 19-Dec 5 OR
*Sept 18 & 19 will be for testing only. Class sessions begin on Sept. 23 & 24.

HSE 00S High School Equivalency (T) $200
Sat 10am-3pm
Sept 21-Dec 7

HSE 70 Comprehensive High School Equivalency (T) $540
Mon-Fri 9am-2pm
Sept 16-Dec 13
This comprehensive 300-hour course will prepare you for the State TASC™ exam. You will improve your skills (math, social studies, science, reading, and writing) and acquire test-taking strategies to help you pass the required practice test, to be eligible to take the NYS TASC™ exam. Includes a mandatory workshop Fridays from 9am-2pm.

Call 718-368-4870 for more information. Registration and placement for this course is ongoing from Aug 12, Mon-Fri, in Room T231, 9am sharp.

HSE 00H Contextualized Healthcare/High School Equivalency (T) $200
TueThur 6:45-9:45pm
Sept 19-Dec 5
You will learn the basics of healthcare while preparing for your TASC™ exam.

Call 718-368-4870 for more information. Registration and placement for this course is ongoing from Aug 12, Mon-Fri, in Room T231, 9am sharp.

HSE 41 Math Intensive (T) $150
Sat 10am-1:30pm
Oct 5-Dec 14
This class will focus on the math problems that will be given on the mathematics portion of the TASC™ exam.

HSE 71 Alternative High School Equivalency Preparation/Diploma Now $100
Mon-Fri 9am-2pm
Sept 16-Dec 13
This comprehensive 300-hour course will prepare you for the State TASC™ exam. You must be 17.5 years of age by Sept 16, 2019 and can’t be older than 20 years of age when you enroll in the program. You must score a 9.0 grade reading level or higher on the TABE test, write an essay and sign a student responsibilities form.

MUST COME IN-PERSON TO REGISTER.
Call 718-368-4870 for more information. Registration and placement for this course is ongoing from Aug 12, Mon-Fri, in Room T231, 9am sharp.

HSE 00E Diploma de Escuela Secundaria en Español (T) $200
Martes y Jueves 6:45-9:45pm
Septiembre 19-Diciembre 5
Para más información, llamar a María Mejias al 718-368-5051.

HSE 41E Clases de Matematicas para los estudiantes de Equivalencia de la Escuela Secundaria en Español (T) $150
Martes y Jueves 6:45-9:45pm
Octubre 15-Noviembre 14
Esta clase te ayudara a practicar y resolver los problemas de matematicas que aparecen en el examen del TASC™ en espanol.

Para más información, llamar a María Mejias al 718-368-5051.

Kingsborough Community College ofrece ahora el examen del TASC™ en español. Para más información, llamar a María Mejias al 718-368-5051.

FREE!

High School Equivalency Workshop
A free HSE workshop every Friday, 9am-2pm, during the fall semester, will be available to any registered part-time HSE students who wish to receive additional instruction and practice in preparation for the TASC exam. For further information, contact (718) 368-4870.

All course titles with a (T) require a textbook.
SAT Test Preparation

SAT Test-Preparation

RTP 01  SAT Preparation (T) $300
Sat 9:30am-3pm  
Oct 5-Nov 23 OR
Sun 9:30am-3pm  
Oct 6-Nov 24
An intensive course for high school students preparing for the SAT on Dec 7. Certified instructors provide review and practice under simulated test conditions to help prepare students for the NEW verbal reasoning, optional essay portion, and problem-solving skills measured by the revised test. Study skills, coaching and test-taking tips are provided, as well as individual and group conferences with a certified college counselor. A workshop for parents and guardians is included in the last session.
The textbook required for this course is The Official SAT Study Guide (2016 edition) published by the CollegeBoard, ISBN# 9781457304309. It should be brought to all class sessions.
Note: Please bring lunch as break time is limited.

SNAP EMPLOYMENT & TRAINING VENTURE IV PROGRAM
FREE classes and Job Placement Assistance

- English as a Second Language (ESL)
- High School Equivalency (HSE)
- Accounting
- Paralegal
- Administrative Assistant
- Medical Billing & Coding
- EKG/Phlebotomy Technician
- Pharmacy Technician
- Certified Nurse Aid (CNA)
- Patient Care Technician
- Certified Home Health Aide (HHA)
- EMT

To be eligible, you must be an applicant for or a recipient of SNAP benefits only

Call us to see if you qualify: 718 368 4870
NYC Taxi & Limousine Commission

Kingsborough Community College is a NYC Taxi & Limousine Commission authorized education provider. Classes run every week. Call 718-368-5189 or 718-368-4921 for schedule of classes or email us at: PDI@kbcc.cuny.edu.

APPLY FOR YOUR TLC LICENSE NOW!

FREE PARKING!

24 HOUR TLC COURSE
ONE LICENSE TO DRIVE UBER™, LYFT™, VIA™, JUNO™, YELLOW CAB, GREEN CAB & LIMOUSINE!

24-Hour TLC Course + Study Materials

ONLY $160
Wheelchair Accessible Vehicle - $75

3 hour required course

WE WILL HELP YOU WITH ALL TLC RELATED PAPERWORK FREE OF CHARGE, UNTIL YOU RECEIVE YOUR TLC LICENSE!

CLASSES OFFERED IN ENGLISH, RUSSIAN AND ARABIC
COMING SOON: URDU & CHINESE CLASSES

Certified Alcohol and Substance Abuse Counseling (CASAC)

The successful completion of this program of six courses and two internships will earn you the CASAC trainee certification. First-time CASAC students must contact Dr. Monica Joseph at 718-368-5235 or 718-368-5289 before registering.

September 10-December 18, 2019

SAC 02000 Intro to Alcoholism & Substance Abuse Counseling $795
SAC 02200 Counseling Techniques in the Substance Abuse Field $795
Pre/co-requisite: SAC 02000.
SAC 02400 Counseling Techniques in the Substance Abuse Field II $795
Prerequisite: SAC 02200, no exceptions.

Matriculation to Kingsborough Community College will be required prior to enrolling for the following courses and internship programs. There will be a separate, required CUNY Degree application fee of $70.

SAC 02600 Confidentiality, Ethics and the Counselor/Client Relationship in Substance Abuse Counseling $795
Pre/co-requisite: SAC 02000.
Co-requisite: SAC 02200.
SAC 02800 Approaches to Treatment: Varieties of Alcoholism and Substance Abuse Modalities $795
Prerequisite: SAC 02000.
Co-requisite: SAC 02200.
SAC 03000 Compulsive Gambling Treatment and Prevention $1060
Prerequisite: SAC 02000.

OR
SAC 03200 Addiction and the Family $795

The following two internship programs are mandatory for those wishing to take the New York State certification examination for CASAC workers:
SAC 09100
SAC 09200

20
KINGSBOROUGH COMMUNITY COLLEGE Office of Continuing Education
Tel: 718-368-5052 Fax: 718-368-5200
www.kbcc.cuny.edu/continuinged
@kbcc_continuing_education
You Belong at
KINGSBOROUGH
COMMUNITY COLLEGE

Kingsborough is a smart choice when choosing a college education. We offer more than 70 programs of study, and graduates from Kingsborough are guaranteed admission to four-year CUNY colleges. The CUNY Common Core Pathways allows you to transfer all your general education credits, so you won’t lose time or money toward earning your bachelor’s degree.

You’ll receive a first-class education at the best value, spending less than you’d expect to spend at a four-year public or private college. Approximately 80 percent of all CUNY students graduate debt-free; nearly seven out of 10 full-time undergraduates have their exceptionally low-tuition fully covered by federal and state grants and awards.

Our students’ achievements, and our faculty and staff’s innovations, have earned Kingsborough national recognition as a Leader College of Distinction from Achieving the Dream, and a Top 10 Community College in the nation by the Aspen Institute. And, you’ll have access to a dedicated team of faculty, 70 percent or more of whom have a Ph.D. and also teach at four-year colleges.

Over one million students have studied at Kingsborough since we opened our doors in 1963. With a strong academic tradition, culture of service, beautiful 72-acre campus in Brooklyn’s Manhattan Beach community, and unwavering commitment to diversity, equity, and inclusion, you belong at Kingsborough Community College.
EMS-PARAMEDIC
Be on Call at Kingsborough
An Associate in Applied Science (A.A.S) in Emergency Medical Services (EMS) offers an exciting opportunity to join the EMS field and become the highest level of healthcare provider outside of a hospital. Our faculty and staff are academically prepared to teach and are seasoned, experienced paramedics. KCC’s Paramedic Program also has a state-of-the-art Simulation Emergency Department Lab, which includes the latest high-fidelity manikins for your training benefit.

POLYSOMNOGRAPHIC (SLEEP) TECHNOLOGY
Rise and Shine at Kingsborough
This A.A.S degree in Polysomnographic Technology is a 60-credit program that will provide classroom instruction and field work placement in a clinical sleep laboratory. Students will be trained in all aspects of sleep medicine required to work as a professional sleep technician. Upon graduating from this program, students will be eligible to obtain a New York State license to practice as a Polysomnographic Technician (Sleep Technician). Kingsborough offers the only state-approved degree program in New York City.

MARITIME TECHNOLOGY
Get on Deck at Kingsborough
An A.A.S. degree in Maritime Technology will lead you to a career testing, diagnosing, inspecting, repairing, and maintaining boat engines, and associate boat handling and systems equipment to ensure their effective use and safe operation.

For more information, please call (718) 368-4600 or visit www.kbcc.cuny.edu
EARN A DEGREE OR CERTIFICATE

CULINARY ARTS
Slice and Dice at Kingsborough
The Culinary Arts program is a comprehensive training program designed for successful entry into the creative, high-paced workplaces of the food industry. Enroll at Kingsborough and earn your A.A.S. degree in Culinary Arts, and in no time, you’ll be slicing and dicing, whipping it up, and cooking and serving your own culinary masterpieces. We offer a new concentration in Baking & Pastry, and also offer an exciting certificate in Culinary Arts and Food Management – a one-year certificate designed for students who already have a college degree in another field.

TOURISM & HOSPITALITY
See the world through Kingsborough
The Department of Tourism and Hospitality at Kingsborough is dedicated to preparing students for careers and further study in the rapidly evolving tourism and hospitality industry. With the number of visitors to New York City rising to a record high of 65.2 million in 2018, the ninth straight annual increase, the opportunities for joining a burgeoning workforce of chefs, hotel managers and other ancillary areas of employment are great if you equip yourself with the right skills and a degree.

CHEMICAL DEPENDENCY COUNSELING
Become a Counselor at Kingsborough
A significant rise in opioid use and other substances has increased the need for qualified substance abuse and chemical dependency professionals. Kingsborough offers a certificate program in Alcoholism & Substance Abuse Counseling (CASAC), and an A.S. degree in Chemical Dependency Counseling.

For more information, please call (718) 368-4600 or visit www.kbcc.cuny.edu
OUR DEGREE AND CERTIFICATE PROGRAMS

ASSOCIATE IN ARTS (A.A.)
Criminal Justice
Liberal Arts

ASSOCIATE IN SCIENCE (A.S.)
Accounting
Biology
Biotechnology
Business Administration
Chemical Dependency Counseling Program
Chemistry
Community Health
Computer Science
Early Childhood Education/Child Care
Earth & Planetary Sciences
Education Studies
Engineering Science
Exercise Science
Fine Arts
Graphic Design and Illustration
Journalism and Print Media
Mathematics
Media Arts
Mental Health and Human Services
Physical Education, Recreation and Recreation Therapy
Physics
Science for Forensics
Speech Communications
Theatre Arts

ASSOCIATE IN APPLIED SCIENCE (A.A.S)
Business of Fashion
Computer Information Systems
Culinary Arts
Emergency Medical Services (EMS) - Paramedic
Fashion Design
Maritime Technology
Nursing
Physical Therapist Assistant
Polysomnographic (Sleep) Technology
Surgical Technology
Tourism & Hospitality

CERTIFICATES
Alcohol & Substance Abuse Counseling
Culinary Arts

KCC FLEX
A College Degree that Fits Your Life

Kingsborough’s new KCC Flex program is college your way—anytime, anywhere. Online, evening or weekends, KCC Flex fits your life. If you work full time, care for a child or parent, or have college credits and want to finish the degree you started, you can receive an affordable, flexible, quality college education fast with KCC Flex. To get started, visit www.kbcc.cuny.edu/KCCFlex, call 212-K-ONLINE (212-566-5463) or email KCCOnline@kbcc.cuny.edu.

Admissions Information Center
2001 Oriental Blvd, Brooklyn, NY 11235
Room V-103 | Mon - Fri | 9am-5pm
718-368-4600 | www.kbcc.cuny.edu

Follow us on: #CUNYkcc
PERSONAL ENRICHMENT

Learning in any form will provide a sense of achievement and commitment. We offer a number of courses that will spice up your week and enrich your life while allowing you to still meet the obligations that come with a busy lifestyle. Relax, dance, paint, get in shape, or simply expand your horizons. We offer a wide range of innovative classes with flexible schedules and small class sizes, all at an affordable cost. Explore your passion or try something new in a friendly, relaxed environment.
CUNY TechWorks

USER EXPERIENCE DESIGN

Join us at Kingsborough Community College for our TUITION FREE UX training program, so you can develop the skills to break into one of the most in-demand tech fields.

Sign up for one our upcoming info session to learn more! kbccuxinfosession.eventbrite.com

These workforce solutions are funded by a grant awarded by the U.S. Department of Labor’s Employment and Training Administration. The solution was created by the grantee and does not necessarily reflect the official position of the U.S. Department of Labor. The Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership. CEWD Programs are an equal opportunity employer/program and auxiliary aids and services are available upon request to individuals with disabilities.

New York City College of Technology

NEW YORK CITY COLLEGE OF TECHNOLOGY
CONTINUING STUDIES CENTER
25 Chapel Street, Howard Bldg., 4th Floor, Brooklyn, NY 11201, 718.552.1170

AutoCAD MEP Mechanicals, Electrical & Plumbing
Sat, 9 am - 5 pm, 10/19 - 11/23, $875

Basic Plumbing Repairs In Housing
Pair with AutoCAD MEP to read and create plumbing plans. Sat, 1 - 5 pm, 9/21 - 3/7/20, $1350

ARE Architect Registration Exam Prep
Mon, Wed, 6 pm - 8pm, 10/15-10/29, $955

NABCEP Photovoltaic Associate™ & PVA Exam
Mon-Thurs, 6 - 9 pm, 10/15-10/29
Labs: 9:30 - 4 pm, 10/19 & 10/26, $1175

Intro to Python Programming
Tues & Thurs, 6 - 9 pm, 10/15-12/3, $675

Installment payment plans are available for selected courses. For information and registration, visit us online or contact the Center.
citytechce.org • 718 552 1170 • mneiman@citytech.cuny.edu
**50+ WELNESS PROGRAM**

**Mondays  8 weeks  $95**
Oct 21-Dec 9
9-10:30am  |  COM108 Senior Fit
Bring 2 or 3 lb. hand weights and wear sneakers.

**Tuesdays  6 weeks  $120**
Oct 15-Nov 19
3-5:30pm  |  COM06 Computer Basics
Minimum or no experience necessary. Bring a flash drive.
Returning students will be given advanced assignments in Microsoft Word.

**Wednesdays  9 weeks  $108**
Oct 16-Dec 11
9-10:30am  |  COM92 Osteoporosis Workout
Bring a set of 2 lb. ankle/wrist weights and wear sneakers.

**Fridays  7 weeks  $85**
Oct 18-Dec 6 (no class 11/29)
12-1pm OR 1:15-2:15pm  |  COM02 Aquasize
Bring bathing suit, towel, water shoes and a lock.

**Fridays  8 weeks  $95**
Oct 18-Dec 13 (no class 11/29)
10-11:30am  |  COM09 Yoga & Pilates
Bring a yoga mat and yoga belts.
11:45am-1:15pm  |  COM01 Dancing Fitness
Bring 2 lb. hand weights & dance shoes. No street shoes.

**Workshops**

**COM112 INTRODUCTION TO TAI CHI CH’UAN $60**
Fri, Oct 25-Nov 22, 12-1:30pm
This workshop will introduce participants to the peace enhancing movements of Tai Chi as well as its background in Taoist philosophy and health promoting benefits. Introductory Tai Chi Ch’uan form will be taught as part of this course. No prior knowledge or experience is necessary.
Participants should wear loose fitting clothes and sneakers.

**COM110 ULTIMATE RELAXATION: THE ART OF LETTING GO $30**
Fri, Dec 6 & Dec 13 12-1:30pm
Learn how to reset your nervous system and experience deep relaxation that will leave you feeling renewed, refreshed and restored in BODY/MIND/SPirit: Using breathing practices from Yoga, Qi Gong movements and the soothing sounds of singing bowls and rainsticks, you will let go of tension and stress; lower blood pressure and feel calmer and happier as you experience deep relaxation.
Participants should wear loose fitting clothes and sneakers.

**Saturdays  7 weeks  $85**
Oct 19-Dec 7 (no class 11/30)
4-5pm  |  COM09 Aquasize
Bring bathing suit, towel, water shoes and a lock.

**Saturdays  8 weeks  $95**
Oct 19-Dec 14 (no class 11/30)
9:30-11am  |  COM42 Arthritis Workout
Bring a set of 2 or 3 lb hand weights and wear sneakers.
11:15am-12:45pm  |  COM01 Disco Workout
Bring resistance tubes to each class and wear sneakers.

**Sundays  7 weeks  $85**
Oct 20-Dec 8 (no class 12/1)
1:15-2:15pm OR 2:30-3:30pm  |  COM02 Aquasize
Bring bathing suit, towel, water shoes and a lock.

**Sundays  8 weeks  $95**
Oct 20-Dec 15 (no class 12/1)
9:30-11am  |  COM17 Indoor Walk & Tone
Bring two 2 or 3 lb. hand weights and a resistance band.
11:15am-12:45pm  |  COM09 Age Defying Workout
Bring resistance tubes and wear sneakers.

**Note:** For any classes held in the gym, please bring a lock to store your personal items in a locker.

**COM111 QI GONG FOR SELF-HEALING AND INNER PEACE $30**
Fri, Dec 6 & 13, 1:45-3:15pm
This course provides an immersion in the joyful world of Qi Gong. Students will practice simple, yet fun and graceful meditative exercises, including the Eight Brocades and the Five Animal Frolic. Participants will leave each session with a renewed sense of wellness and inner peace.
Participants should wear loose fitting clothes and sneakers.

Registration fee is waived for ALL 50+ courses and FREE designated guest parking is available on campus.
The National Council on Aging in collaboration with Kingsborough Community College presents:

**LIVE WELL - DO WELL - AGE WELL**

A 10-week program based on the National Aging Mastery Program (Must attend 7 our ot the 10 sessions to graduate)

The program is designed to offer participants 50+ yrs of age, the skills and tools needed to reap the benefits of this cutting-edge wellness program. Participants will achieve measurable improvements in Navigating Longer Lives, Sleep, Exercise & You, Healthy Eating & Hydration, Financial Fitness, Advanced Planning, Healthy Relationships, Medication Management, Civic Engagement, and Fall Prevention.

Offered at THREE locations - Register Now - Limited Seats Available!

**Kingsborough Community College** - 2001 Oriental Blvd, Brooklyn, NY 11235 - Cost $80 Materials Fee

Tuesdays October 1-December 10 (no class 10/8), 10:30am-12:00pm - Registration begins September 3 - Call 718 368-5050

**OR**

**Bay Ridge Center** - 6935 4th Avenue, Brooklyn, NY 11209 - cost $80 Materials Fee

Tuesdays October 1-December 10 (no class 10/8), 2:15-3:45pm - Registration begins September 3 - Call 718 368-5050

**OR**

**Seaside Library** - 116-15 Rockaway Beach Blvd., Rockaway Park, Queens, NY 11694 - *FREE for Rockaway residents 50+ yrs of age. Thursdays October 3-December 12 (no class Nov. 28) 2:15-3:45pm (Doors open 2pm) - Registration begins August 14 - Call Susan Lavin at 718 368-5079.

* Funded by the Office of NYC Council Member Eric Ulrich

Registration fee is waived for Aging Mastery Program. FREE designated guest parking is available on campus at the Kingsborough site.

For more information call Susan Lavin at (718) 368-5079.

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**ED2GO On-Line Courses**

**Career Training Programs**

Career Training Programs are designed by a team of experts from their respective field. They work to provide students with a highly effective web-based learning experience.

- Learn in-demand skills recognized by employers
- Most programs prepare students for a national certification
- Start anytime, anywhere-work at your own pace
- Textbooks and learning materials are included
- Expert instructor assistance provided

Please go to [careertraining.ed2go.com/kccce](http://careertraining.ed2go.com/kccce) to enroll!

**Professional Development Courses**

Professional Development courses are convenient, affordable, fun, easy to use, and led by an expert instructor. New sessions start monthly and are in six-week formats.

- Comprehensive online course in a convenient six-week format
- Expert instructors lead each course
- Engaging student discussion areas
- New sessions starting monthly
- Certificate of Completion awarded with passing score included

Please go to [www.ed2go.com/kccce](http://www.ed2go.com/kccce) to enroll!
Business Computing

**CTF 47 Business Computing** $325
Mon-Wed 6:45-9:45pm  
Oct 2-Dec 18 OR  
Sun 9am-3:30pm  
Oct 6-Dec 15

This course offers a basic overview of the Microsoft Office™ (Word™, Excel™ and PowerPoint™) and the applications that employers expect workers to know.

**Prerequisite:** A computer skills test will be administered at the first class session to assess proficiency. Students may be required to take RCL 39, Getting Started With Computers, as a prerequisite.

**Computer User’s Corner**

A USB Flash Drive is required for every computer course.

**RCL 12 Excel™: Fundamentals Workshop** $80
Fri 9:30am-4:30pm  
Nov 15 OR  
Fri 9:30am-4:30pm  
Dec 6

For the PC user with no prior spreadsheet experience who is interested in learning the software. In 6 hours, this introductory course moves you through the fundamentals of entering, editing, formatting and printing spreadsheets, together with the use of simple formulas, functions and printing options. Emphasis is on the fundamentals.

**Prerequisite:** Basic computer knowledge.

**RCL 13 Word™ Introduction Workshop** $80
Fri 9:30am-4:30pm  
Nov 8

Designed for the novice in word processing. In one day, you will be introduced to the fundamentals of this powerful software while learning how to create, edit, format and print documents as well as use the spellcheck and thesaurus features. Fundamentals are stressed.

**Prerequisite:** Basic computer knowledge.

**RCL 22 Adobe CC™ Beginner** $175
Wed 6:45-9:45pm  
Oct 2-Dec 18

This is a basic course for beginners and covers an introduction to the three main programs of Adobe’s Creative Cloud: Illustrator, Photoshop and InDesign. You will gain an understanding of the similarities, differences, capabilities and how best to use the elements in producing beautifully designed print and/or digital communication pieces.

**Prerequisite:** Basic computer knowledge.

**RCL 32 Excel™: Basics** $175
Thur 6:45-9:45pm  
Oct 3-Dec 12 OR  
Sun 9:30am-2:30pm  
Oct 6-Dec 15

Learn the fundamentals of entering, editing, formatting and printing spreadsheets, together with the use of simple formulas, functions and printing options.

**Prerequisite:** Basic computer knowledge.

**RCL 33 Word™: Beginner** $175
Wed 6:45-9:45pm  
Oct 2-Dec 18

An introductory course to this powerful software. You will learn how to create, edit, format and print documents, work with tabs and tables, style sheets, mail merge, spellcheck and thesaurus. The emphasis is on fundamentals.

**Prerequisite:** RCL 39 Getting Started With Computers or equivalent.

**RCL 39 Getting Started with Computers** $175
Thur 6:45-9:45pm  
Oct 3-Dec 12 OR  
Sat 10am-1:45pm  
Oct 5-Dec 14

Beginners learn the basic elements of a Microsoft Windows™ equipped P.C. Includes terminology and guidance for an effective computer configuration.

**RCL 41 Computers for Mature Adults** $175
Sun 9am-12:45pm  
Oct 6-Dec 15

This course is designed for adults, 50 or older, who want to learn about computers. Through patient hands-on instruction, adults will explore Windows™ and learn about software packages.

**RCL 59 Getting Started with Web Design** $175
Wed 6:45-9:45pm  
Oct 2-Dec 18

Learn how to create your own web page. Learn about incorporating images and text as well as how to use and register your domain name.

**Prerequisite:** Basic computer knowledge.

**RCL 64 Powerpoint™ & The Art of Presentation Workshop** $50
Fri 10am-1pm  
Dec 6

This PowerPoint™ workshop, the most widely used presentation tool, will help you jazz up your presentations. We will introduce charts, graphs, text insertion, visual components, and customized presentation.

**Prerequisite:** Basic computer knowledge.

**RCL 73 Intro to Graphic Design** $175
Thur 6:45-9:45pm  
Oct 3-Dec 12

Learn basic design principles, focusing on things you can use in real life. You will work on different projects each week; projects include logos, business cards, flyers, posters, photo collages, gift wrap design and more. Learn how some of your designs can be digitized for online use.

Register as soon as possible!

Your class could fill early or be cancelled due to enrollment requirements.
Writing

**CTF 48 Business Writing & Grammar** $200
Wed 7-9pm
Oct 2-Dec 11 OR
Sat 12:30-3pm
Oct 5-Dec 14
Improve your skills and develop clear and effective writing techniques necessary to succeed in today’s business environment.

**RWV 65 English Grammar Usage** $90
Mon 7-9pm
Oct 21-Dec 9
Learn to write clearer sentences, develop effective paragraphs, arrange facts and ideas logically, and increase coherence.
**Prerequisite: Level 8 ESL proficiency.**

**RWV 07 Writing for Advanced Non-Native Speakers of English** $130
Sat 10am-12pm
Oct 5-Dec 14
Designed for non-native English speakers, this course will help you to improve your writing skills and focus on standard form and style as well as correct grammatical structures.
**Prerequisite: Minimum Level 8 ESL**

**NHB97 Write a Play NEW!** $130
Sat 10am-12pm
Oct 19-Dec 14
Have a story you’ve always wanted to write? Learn Playwriting! This class offers clear, step-by-step guidance in the basics: character, conflict and structure, setting, dialogue and formatting. You will be guided through the process of writing a play from start to finish. Whether you seek to write one-acts or full-length plays, this class will give you the tools to go forward on your writing journey. This course is for writers of all levels looking to learn the basics of writing for the stage.

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SNAP EMPLOYMENT & TRAINING VENTURE IV PROGRAM
FREE classes and Job Placement Assistance

- English as a Second Language (ESL)
- High School Equivalency (HSE)
- Accounting
- Paralegal
- Administrative Assistant
- Medical Billing & Coding
- EKG/Phlebotomy Technician
- Pharmacy Technician
- Certified Nurse Aid (CNA)
- Patient Care Technician
- Certified Home Health Aide (HHA)
- EMT

To be eligible you must be an applicant for or a recipient of SNAP benefits only

Call us to see if you qualify: 718 368 4870

Register Today to Reach Your Career Goals!

**Online:**
www.kbcc.cuny.edu/ce

**Phone:**
(718) 368-5050

**In Person:**
In the A-Building Room A-205
Monday-Friday 9:00AM-4:00PM
**Health & Fitness**

**IMPORTANT NOTE:** Check with your doctor before beginning any exercise program.

**NPF 16  Hatha Yoga Beginner**  $125
Mon 7:15-8:45pm  
Oct 21-Dec 9 OR  
Tue 5:30-7pm  
Oct 15-Dec 3  
Hatha Yoga shows you how to renew vigor, release tension, and relax. Learn basic breathing and postures to calm the nervous system, control weight and produce radiant health.  
Please bring a sticky mat, blanket, yoga blocks and a yoga strap to every class.

**NPF 37  Calorie Wacker Workout**  $125  
Thur 7:30-9pm  
Oct 17-Dec 12  
This high energy workout is set to fun music and combines calorie-burning, low-impact cardio moves with hand weights to tone and shape your whole body.  
Please bring a set of 3 lb. weights.

**NPF 43  High Impact Dance**  $125  
Mon 7:45-9:15pm  
Oct 21-Dec 9 OR  
Wed 6-7:30pm  
Oct 16-Dec 11  
Have fun while getting into shape in this aerobic and cardio zumba style dance class.

**NPF 90  Whittle Your Middle NEW!**  $125  
Tue 7:30-9pm  
Oct 15-Dec 3  
This course combines low impact interval aerobics to burn the fat, and strengthening and stretching exercises designed to target your waist and stomach muscles.  
Please bring a mat and a set of 3 lb. weights.

**NPF 91  Dance and Tone Party Workout NEW!**  $125  
Mon 6-7:30pm  
Oct 21-Dec 9  
Join the party while having fun in this low impact dance and tone workout. From disco to the Cha Cha you’ll have a ball dancing and strengthening your muscles while moving to the music you love.  
Please bring resistance tubes or bands to each class.

**Swimming**

**NPF 52  Swimming: Beginner**  $110  
Mon 7-8pm  
Oct 21-Dec 9 OR  
Tue 7:30-8:30pm  
Oct 15-Dec 3  
Wed 7:30-8:30pm  
Oct 16-Dec 11  
This beginner class will help you relax and learn the basics of swimming.

**NSP 53  Swimming: Advanced Beginner**  $110  
Mon 8-9pm  
Oct 21-Dec 9  
Improved breathing, kicking and stroking techniques are practiced in this class.  
Bring towel, swimsuit and a lock.

**NSP 54  Swimming: Intermediate**  $110  
Tue 8:30-9:30pm  
Oct 15-Dec 3 OR  
Thur 7:30-8:30pm  
Oct 10-Dec 5  
For those with some swimming ability who wish to learn the backstroke, breaststroke, and sidestroke.

**NSP 55  Swimming: Advanced**  $110  
Thur 8:30-9:30pm  
Oct 10-Dec 5  
This class focuses on the fundamentals of swimming for fitness. Warm-up exercises and conditioning will be emphasized.

**NSP 56  Lap Swimming**  $75  
Wed 8:30-9:30pm  
Oct 16-Dec 11  
This is an aerobic workout for pleasure and conditioning.

**Tennis**

Class time will be used for instruction only.

**NSP 62  Tennis: Beginner**  $125  
Mon 8-9:30pm  
Oct 21-Dec 9  
Designed for those with minimal to no previous racquet experience. This is an introduction to the sport for the non-athlete.

Materials required: One sealed can of three tennis balls, appropriate sized racquet and comfortable sneakers.

**NSP 64  Tennis: Intermediate**  $125  
Wed 8-9:30pm  
Oct 16-Dec 11  
Designed for those who have tennis playing experience or have successfully completed Beginner Tennis, this class expands your skills. Learn new techniques and improve your existing ones.

Materials required: One sealed can of three tennis balls, appropriate sized racquet and comfortable sneakers.

**Culinary Arts**

**RTP 36  NYC Food Handler Test Preparation**  $115  
MonWedThur 6:30-9:30pm  
Nov 11, 13, & 14  
This 9-hour course focuses on safety issues of food handling, while preparing students to take the NYC Dept. of Health & Mental Hygiene’s Food Handler Certification exam. You will be scheduled by the College to take the DOH test at the end of the training. The exam is administered daytime off campus by the NYC DOHMH at their NY City location.  
This certification does not expire.  
Material fee: $35 per person test fee.

**REGISTER ONLINE TODAY AT:**  
www.kbcc.cuny.edu/continuinged  
*It’s easy! It’s fast! It’s convenient!*
Arts, Crafts & Design

**NAR 11 Practical Drawing** $130
Tue 6:30-8:30pm
Oct 15-Dec 3
Drawing is a branch of science. People with natural talent and people who gain experience with this method will be able to learn how to draw. You will learn how to visualize first and then practice with devotion. By the end of this course, you will draw utilizing your own style.

Please bring pencils, sketchpad and eraser.

**NAR 38 Painting with Colored Pencils** $130
Thur 6:30-8:30pm
Oct 17-Dec 12
Learn techniques for painting with pencils. Explore value intensity, complementary colors, layering and blending to create unique artwork. Bring SOFT Prisma Color or Spectra Color pencil set, drawing pad, kneaded eraser, sharpener and blender pencil.

**NAR 81 Watercolor: Beginner** $130
Mon 6-8pm
Oct 21-Dec 9 OR
Mon 8-10pm
Oct 21-Dec 9 OR
Sat 9:55-11:55am
Oct 19-Dec 14
Working from photographs and still-life arrangements, learn composition, textural elements, washes, compound colors and other painting techniques. A materials list will be made available at the first session.

**NHB 64 Knitting for Beginners** $130
Thur 6:30-8:30pm
Oct 17-Dec 12 OR
Sat 10am-12pm
Oct 19-Dec 14
Learn the fundamental knitting skills that can transform novices into practiced knitters able to tackle a variety of future projects with confidence. Practice knit and purl stitches to begin and finish a project. With expert guidance, explore the tricks of the trade to fix mistakes along the way. Materials fee: $12

**NHB 65 Sewing for Beginners** $130
Tue 6:30-8:30pm
Oct 15-Dec 3
Learn basic home sewing machine operating skills including threading your machine and bobbins, basic stitches and finishes as well as learning pattern layouts, fabric cutting, sewing construction and finishing techniques. Students will construct two projects: a basic envelope back pillow cover, and a tote bag. Each week will focus on a different stage of the project and by the end of all sessions students will have a completed product while building a solid foundation of sewing skills.

Students must bring a sewing machine to each class.

**NHB 85 Paper & Petals** NEW! $130
Tue 6:30-8:30pm
Oct 15-Dec 3
Paper flowers are blooming into so many events every day. “Bloom, Grow, Blossom while making paper flowers!” Learn the basics of making paper flowers. This course is for beginners as well as the creatives. Through hands on instruction, you will learn how to construct gorgeous paper flowers from beginning to end and discuss how to decorate and incorporate them into any event.

**Music**

**NMU 71 Piano: Beginner** $130
Mon 7-9pm
Oct 21-Dec 9 OR
Thur 7-9pm
Oct 17-Dec 12
Through small group instruction, you will receive a solid foundation in notation, fingering, and rhythm to learn familiar tunes. You will work on your own console. Register early! Class size is limited.

Dance

**NDA 43 Dance Salsa: Beginner** $130
Mon 6-7:30pm
Oct 21-Dec 9 OR
Wed 7:45-9:15pm
Oct 16-Dec 11
Learn how to move comfortably with timing and confidence to the Latin rhythms of Salsa music. Register alone or with a friend. Partners are not necessary. Please wear sneakers.

Self Development

**NHB05 Wine Tasting** $130
Fri 6:30-8:30pm
Nov 1, 8, 15 & 22
Jump-start your weekend fun by meeting new friends while sipping and learning about wines of the world. This relaxed class will teach you how to taste, select, serve and store wines. Tasty food samples served at each session will demonstrate how to best pair food with wine. Materials fee: $50 includes wine, food and text book.

**NSD 18 Defensive Driving Point Reduction Insurance Program** $40*
Sat 9am-3:30pm
Nov 16
Approved by the NYS Dept. of Motor Vehicles, this six-hour accident prevention seminar will enable you to reduce your liability and collision insurance by 10% for three years, and a reduction of four points in penalties on your driver’s license.

*The $25 registration fee is waived for this course. Sponsored by the NYS Safety Program, this course is recognized by all insurance companies in New York State. Please be punctual as latecomers will be turned away.

Register as soon as possible!

Your class could fill early or be cancelled due to enrollment requirements.
### Self Development

**NSE 21** Back to the Basics - Hands on Makeup Boot Camp  
$50  
Thur 6-9pm  
Nov 14  
Join this exciting class and learn how to use all that makeup you have at home. This hands on course utilizes all the tips, tricks and techniques you need to know to apply your own makeup. Class time will cover brows, eyes, face and lips. The instructor will assess your makeup bag products, and will guide and instruct you during the class while providing various demonstrations. This class is recommended for beginners.  
**Note:** Bring your own makeup, makeup remover, any other products you use regularly, and a hand held mirror.

**NSE 22** All Eyes on Me: Beginners  
$50  
Thur 6-9pm  
Nov 21  
This hands on makeup workshop will teach you how to create a day look, an evening look, a soft glam look, and a true smokey eye. The instructor will guide and instruct you during the class while providing various demonstrations. This class is recommended for beginners.  
**Note:** Bring your own makeup, makeup remover, any other products you use regularly, and a hand held mirror.

**NSE 23** All Eyes On Me: Intermediate to Advanced  
$50  
Thur 6-9pm  
Dec 5  
This hands on makeup workshop will continue where the beginners class left off. The instructor will guide and instruct you during the class while providing various demonstrations. This class is recommended for those with intermediate to advanced application skills.  
**Note:** Bring your own makeup, makeup remover, any other products you use regularly, and a hand held mirror.

**Note:** Please refer to page 15 for make-up certification courses

### Languages

**NLA 12** Conversational French I  
Wed 6:45-8:45pm  
Oct 16-Dec 11  
Learn conversational French and useful expressions to help you feel more comfortable ordering from a menu or for that trip you may be planning to Paris.

**NLA 31** Conversational Italian I  
Thur 6:45-8:45pm  
Oct 17-Dec 12  
Gain an introduction to the Italian language while discovering Italian culture.

**NLA 35** Conversational Japanese I  
Thur 6:45-8:45pm  
Oct 17-Dec 12  
Learn basic Japanese vocabulary and conversation. Gain an introduction to the language focusing on pronunciation while exploring the Japanese culture and writing system.

**NLA 44** Conversational Russian I  
Mon 6:45-8:45pm  
Oct 21-Dec 9  
Learn to listen and speak beginner Russian so that you can navigate your way in the language.

**NLA 45** Conversational Russian II  
Tue 6:45-8:45pm  
Oct 15-Dec 3  
For those who have already taken NLA 44. Build a broader vocabulary and advance your communication skills with this Intermediate Russian class.

**NLA 60** Conversational Spanish I  
Mon 6:45-8:45pm  
Oct 21-Dec 9  
Increase your ability to converse with co-workers, colleagues, or neighbors.

**NLA 62** Conversational Spanish II  
Mon 6:45-8:45pm  
Oct 21-Dec 9  
For those who have already taken NLA 60. Build a broader vocabulary and advance your communication skills.

**NLA 64** Conversational Arabic I  
Tues 6:45-8:45pm  
Oct 15-Dec 3  
Gain an introduction to the Arabic language while exploring Arabic culture. You will learn the Arabic alphabet and become introduced to vocabulary and conversation.  
**Note:** Instructor will provide information for students to purchase an inexpensive textbook.

**NLA 83** Conversational German I  
Tues 6:45-8:45pm  
Oct 15-Dec 3  
Gain an introduction to the German language while discovering German culture and history.

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**REGISTER ONLINE TODAY AT:**  
www.kbcc.cuny.edu/continuinged  
**It’s easy! It’s fast! It’s convenient!**
A spin off of our successful College For Kids program, College For Kids Excursion provides an opportunity for elementary and junior high school teachers and administrators to venture to Kingsborough with their students for a College For Kids experience via field trip to our beautiful campus.

College For Kids Excursion course subjects and lessons are planned and coordinated jointly between Kingsborough’s Continuing Education administrators and the visiting school. Total time on campus can range from one to four hours. Lessons are tailored appropriately according to student grade level. For a small fee, students will embark on a fun learning experience while increasing their familiarity with higher education. Visiting our campus can plant a seed for career contemplation and can help instill an interest of continued learning. The minimum or maximum number of students will depend on subject(s) selected.

Fee: $5-$20 per student (Fee is dependent on subjects and total learning time)

Location: Kingsborough Community College, 2001 Oriental Blvd, Brooklyn, NY 11235

To schedule a College For Kids Excursion experience for your students, please contact Ms. Karolina Bizik at 718-368-5052

The New Americans Center (NAC) provides FREE, SAFE, AND CONFIDENTIAL immigration legal services to Kingsborough Community College and the surrounding Brooklyn communities.

- On-site attorney, paralegal and legal assistants with training and expertise in immigration law.

- Individual legal consultations can be scheduled to determine eligibility for immigration benefits and to provide guidance and referrals for more complex immigration matters.

- Immigration legal assistance: Employment authorization, Naturalization/Citizenship, Temporary Protected Status (TPS), Consular Processing for Family Based Petitions, Family Based Adjustment of Status.

We are located in the Academic Village, Room V101
For more information call us at 718-368-5600 or visit our website at kbcc.cuny.edu/nac

We're Here to Help All
Kingsborough Students

We offer the following free services:

**Attorney** - Legal Service Referrals by Appointment Only Thur 1-5pm

**Financial Counseling** - By Appointment Only Tue 9am–5pm

**Income Tax Prep** - By Appointment and Walk-in, Room V231
Walk-in - MonWed 12-7pm or TueThur 10am-8pm
By Appointment Only - Saturday

**Public Benefits Screening**
(Food Stamps, Health Insurance, Cash, Rent, etc.)
Mon/Thur/Fri 9am-5pm or Tue/Wed 9am-8pm
Contact:Hattie Elmore 718-368-5411 or hattie.elmore@kbcc.cuny.edu

The One Stop Source for Free Help
COLLEGE FOR KIDS

Through participation in new activities, children learn the value of teamwork and personal responsibility, while gaining knowledge and self-worth that can help them to achieve their goals.

We offer a variety of academic and recreational courses for children aged 5-13 on Kingsborough's beautiful and secure campus. Our program is designed to provide opportunities for each child to enjoy the satisfaction of accomplishment through personal achievements such as mastering skills and educational advancement.

Students are also encouraged to embrace a healthy and fit lifestyle through the many activities and sports to which they are introduced. Proof of age may be requested by Kingsborough.
The following programs are for children 7-13 yrs old. For 5 and 6-year olds, see “Early Kiddie College” on page 34. Proof of age may be requested by Kingsborough.

MORNINGS ONLY PROGRAM:
Saturday and/or Sunday 9:45am-12Noon
Each morning program consists of two courses offered during the morning hours.
Note: Students cannot enroll in the afternoon program only.

FULL-DAY PROGRAM:
Saturday only 9:45am-3:15pm
This full-day program consists of four sessions during the morning and afternoon hours and includes a lunch.

START & END DATES
Saturday Classes begin Oct 19 and end Dec 7.
Sunday Classes begin Oct 20 and end Dec 8.

COURSE FEES
Mornings Only (Sat and/or Sun)
▪ $90 plus a $25 non-refundable registration fee

Full-Day Saturday Only (AM and PM)
▪ $260 (includes lunch) plus a $25 non-refundable registration

NOTE TO PARENTS
▪ In order to drive on campus, parents must purchase a parking permit for $22. Permits are available on a first-come, first-served basis. If you do not have a parking permit, please arrange for your child(ren) to meet you at a pre-designated location.

▪ KCC will NOT be liable for the loss or theft of any personal property. We encourage parents to write his/her child’s name on any materials brought to class.
### GROUPS
Choose a “mornings only” or “full-day program” from any of the eight (8) available groups to enroll your child.

Children are escorted to and from each session.

### DESCRIPTIONS
Descriptions for each class listed here can be found on the next page (34).

<table>
<thead>
<tr>
<th>Group</th>
<th>Class Section</th>
<th>Description</th>
<th>Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>CKG 01</td>
<td>RED Group</td>
<td>Swimming, 3D Design, LUNCH, Soccer Or Basketball Or Tennis, Minecraft™</td>
<td>9:45-10:45am, 11-12 Noon, 12-12:45pm, 1-2pm, 2:15-3:15pm</td>
</tr>
<tr>
<td>CKG 02</td>
<td>GREEN Group</td>
<td>Graphic Design, Soccer Or Basketball Or Cheer, LUNCH, Minecraft™, Microsoft™ for Kids</td>
<td>9:45-10:45am, 11-12 Noon, 12-12:45pm, 1-2pm, 2:15-3:15pm</td>
</tr>
<tr>
<td>CKG 03</td>
<td>YELLOW Group</td>
<td>Soccer Or Basketball Or Cheer, Reading, LUNCH, Math Academy, Swimming</td>
<td>9:45-10:45am, 11-12 Noon, 12-12:45pm, 1-2pm, 2:15-3:15pm</td>
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<tr>
<td>CKG 04</td>
<td>PURPLE Group</td>
<td>Fun Science Projects, Soccer Or Basketball Or Cheer, LUNCH, Russian Or French Or Spanish, Mad Money</td>
<td>9:45-10:45am, 11-12 Noon, 12-12:45pm, 1-2pm, 2:15-3:15pm</td>
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<tr>
<td>CKG 05</td>
<td>GOLD Group</td>
<td>Geography &amp; Mapping, Swimming, LUNCH, Russian Or French Or Spanish, Environmental Science</td>
<td>9:45-10:45am, 11-12 Noon, 12-12:45pm, 1-2pm, 2:15-3:15pm</td>
</tr>
<tr>
<td>CKG 06</td>
<td>BROWN Group</td>
<td>Television Broadcasting, Math Academy, LUNCH, Piano Or Guitar, Soccer Or Basketball Or Arts &amp; Crafts</td>
<td>9:45-10:45am, 11-12 Noon, 12-12:45pm, 1-2pm, 2:15-3:15pm</td>
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<tr>
<td>CKG 07</td>
<td>ORANGE Group</td>
<td>Painting, Geography &amp; Mapping, LUNCH, Swimming, Piano Or Guitar</td>
<td>9:45-10:45am, 11-12 Noon, 12-12:45pm, 1-2pm, 2:15-3:15pm</td>
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<tr>
<td>CKG 08</td>
<td>BLUE Group</td>
<td>Mad Money, Young Writer's Workshop, Geography &amp; Mapping, LUNCH, Soccer Or Basketball Or Arts &amp; Crafts</td>
<td>9:45-10:45am, 11-12 Noon, 12-12:45pm, 1-2pm, 2:15-3:15pm</td>
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</table>
3D Design
Learn how to create computerized 3D designs.

Arts & Crafts
You will sharpen your artistic skills by crafting a scene out of foil, weaving a bracelet and more.

Basketball
Learn to shoot, dribble, and pass in this fun and active class.
You must wear sneakers.

Cheer
Learn the basics to break into the sport of cheerleading.

Environmental Science
Explore some of the fascinating wonders within our environment. Learn where wind comes from, what quicksand is made of, what a greenhouse effect is, and more.

Fun Science Projects
From thinking of a unique science fair experiment to putting fabulous finishing touches on the display, you will learn to put together a winner, and have fun doing it too.

Geography & Mapping
You will get hands on experience using Geographic Information Sciences (GIS) technology to make cool maps of NYC, the US and beyond. You will have fun learning interesting things about history, geography and statistics as you work on individual and team projects. You will get your own mapping software account that you can use outside of class for fun and school projects!

Graphic Design
Learn the basic principles of design and construction to create greeting cards, flyers, comic strips, logo designs and report covers. Great for graphic art projects or just plain fun!

Guitar
Learn basic chord patterns, picking techniques and how to tune your guitar.

Mad Money
This course will enhance math concepts while teaching essential life skills about money including income generation, budgets, spending, saving, charity, business profits, and more.

Math Academy
Math concepts are presented in an enjoyable, non-threatening environment. Skills covered will reflect current grade-appropriate curricula.

Minecraft™
Think Minecraft™ is just a video game? Think again. You can create, explore and put problem solving skills to the test with storyboarding and level design.

Painting
Learn how to paint your own paintings using acrylic and watercolor paints.

Piano
Learn to play songs on the keyboard in this fun introductory piano course.

Reading
Interactive instruction designed to improve reading comprehension and basic reading skills. Skills covered will reflect current grade-appropriate curricula.

Russian OR French OR Spanish
Learn and practice your choice of language while exploring its culture.

Soccer
Learn the basic skills, rules and tactics of soccer.
You must wear sneakers.

Swimming
Gain confidence in the water and those with some swimming ability learn kicking, stroking and breathing. Bring towel, swimsuit and a combination lock. You must wear appropriate swimwear. Non-slip rubber slippers recommended. You must be at least 52” tall to swim. NO EXCEPTIONS. You will be measured.

Tennis
Learn the basic rules, skills and tactics of tennis.
You must wear sneakers.

Television Broadcasting
Learn the fundamentals of television broadcasting while improving writing skills and creating original talk shows for television broadcast.

Young Writers Workshop
Take those ideas out of your head and get them down on paper. Write short stories, learn techniques of writers, and study styles of great writers.

Early Kiddie College
CKB 01
Five and Six Year-Olds Program
Sat AM & PM or Sun AM
Five & six-year olds are encouraged to explore, imagine and have fun, while in a separate learning environment from the older children. Interactive lessons in reading, math, science, music and art will be provided while allowing time for exciting sports and games.

Brighton Ballet Dance Audition Prep
Brighton Ballet Theatre offers the expertise of professional dance specialists to assist your child in choreographing dance, practicing, and polishing routines for any type of dance audition.
Contact Brighton Ballet @ 718-769-9161 for more information.

Register as soon as possible!
Your class could fill early or be cancelled due to enrollment requirements.
Things You Should Know

Continuing Education courses are designed for adults 18 years of age and older with the exception of the College For Kids Program and the SAT/ACT Test Preparation. Programs, requirements, tuition, fees, and classes are subject-to-change without advance notice.

NOTIFICATION OF POLICY

All Continuing Education participants are required to follow the College rules and regulations. These are available from the Office of Public Safety in the Library building in Room L202 and Online at www.kbcc.cuny.edu. Kingsborough Community College is an Equal Opportunity and Affirmative Action Institution. The College does not discriminate on the basis of age, sex, sexual orientation, religion, race, color, national or ethnic origin, handicap, veteran, or marital status in its student admissions, employment, access to programs, and administration of its educational policies. Kingsborough Community College has a College Affirmative Action Officer and Coordinator for Title IX, which prohibits sex discrimination in federally-assisted education programs. This Officer is also the College Section 504 Coordinator for the handicapped. The office is located in Room V-125. For more information or complaints call the Chief Diversity Officer at 718-368-6866 or Fax: 718-368-6894.

EMERGENCY SCHOOL CLOSING

In the event of an emergency closing due to severe weather conditions or other emergencies, please call (718) 368-5052 or visit our website at www.kbcc.cuny.edu. The best way to receive emergency closing notification is to sign up for CUNY Alert at: http://www.cuny.edu/news/alert.html

FEES

For each course offered, a course fee is clearly indicated.
- A non-refundable $25 registration fee is required each semester, regardless of the number of courses taken.
- Parking on campus is $2 per extra hour and is available on a first-come, first-served basis.
- Course fees do not include textbooks or supplies. We have indicated when a course requires an extra fee for materials. Materials fee must be paid for courses where indicated.
- We accept WIA/ITA and most union vouchers for most programs.

REFUNDS

Full refunds (minus the $25 non-refundable registration fee) will be processed, upon written request to the Continuing Education Office at least 2 days before the course begins. A full refund (including the registration fee) will be processed if we cancel a class.
- Please allow 4-6 weeks for processing.
- No refunds will be made if class has begun.
- No transfers after the second class session.

ACCOMMODATIONS & ACCESSIBILITY

Requests for accommodations must be submitted with documentation of disability. Submit requests and documentation in advance of your class start date to ensure that reasonable accommodation requests can be processed in a timely manner. Accommodations may take 3-4 weeks to process. Please contact Vickie DiMartino at 718-368-5669.

College Administration, in cooperation with NYCT Paratransit, has established 3 specific Access-A-Ride (AAR) stops at Kingsborough Community College. Each of these locations has specific GPS coordinates along with signage to aide in the successful connection of the AAR vehicle/driver and customer. When scheduling individual trips or subscription service for Kingsborough Community College please determine if you are traveling to/from one of these locations and ask AAR Reservation Agent (Trip Planner) to:
- Use the PLACES FILE to locate the address for Kingsborough Community College and...
  - A Administration Building OR
  - T7 Building OR
  - MAC - Lighthouse

If you experience any difficulty during the reservation process, please ask to speak with a supervisor. Access-A-Ride 1-877-337-2017 / 718-393-4999

REGISTRATION FEE WAIVER

Kingsborough Community College faculty, staff and Alumni Association members are exempt from paying the $25 registration fee for classes offered through the Office of Continuing Education, when registering in person with a current Kingsborough ID card.

TUITION REIMBURSEMENT

Reimbursement by Employer or Union may be possible. The College will accommodate requests for letters of support for reimbursement.

TAX DEDUCTION OF EXPENSES

An income tax deduction is allowed for expenses of education undertaken to maintain and improve professional skills. Please consult your accountant.

IDENTIFICATION

All Continuing Education students are required to carry an updated photo identification card at all times. A Photo identification card is issued by Kingsborough Community College in Rooms L202 and L222.

CERTIFICATE PROGRAMS

In order to earn a certificate, you must meet an 80% attendance requirement, receive a passing grade, and complete all assignments. Most certificate programs are approved by the NYS Department of Education for re-entry programs for experienced workers or veterans and others eligible in accordance with Section 1775, Title 38, U.S. Code.

STUDENT ADMISSION

Kingsborough Community College reserves the right to deny admission to any student if in its judgment, the presence of that student on campus poses an undue risk to the safety or security of the College or the college community. That judgment will be based on an individualized determination taking into account any information the College has about the crime committed by the student and the particular circumstances of the College, including the presence of a child care center, public school or public school students on campus. In addition, the College may consider factors such as the amount of time since the crime was committed, the amount of jail time served by the student, the number of years the student was on probation or parole, whether the student has satisfied probation or parole requirements at the time of the student’s application, whether the student has completed drug, alcohol, sex offender or other treatment, and what work or education the student has had after the conviction. Finally, if the student is known to have been assisted by a CUNY-sponsored or other re-entry program or initiative, the College will consult with a counselor or representative with said program.

Things You Should Know

How To Register

MAIL

You can mail in your registration prior to the start of class. Complete the form on page 37 and mail with your check or money order (payable to KCC CONTINUING ED) or credit card information to:
Continuing Education - Room T-8206
Kingsborough Community College
2001 Oriental Boulevard, Box C
Brooklyn, NY 11235-2333

Time permitting, we will confirm your registration by mail prior to the first class.

FAX: 718-368-5200
Fax registrations are accepted using Visa, MasterCard or Discover, seven days a week, 24 hours a day.

PHONE: 718-368-5050
Phone registrations are accepted using Visa, MasterCard or Discover, Monday through Friday from 9:15am-4:30pm.

ONLINE: www.kbcc.cuny.edu
Just click on Continuing Education, Visa, MasterCard or Discover accepted.

IN PERSON
See page 38 for registration dates and locations.

Daytime walk-in:
Mon., Sept 3, 2019 through Fri, Oct 11, 2019 from 9am-4pm in Room A205.

Evening walk-in:
Mon. Sept 16, 2019 through Thurs, Oct 10, 2019 from 6-8pm in room A205 in the Administration Building, 2nd floor.

Weekend walk-in:
Saturday, Sept. 21, Oct 5 & 12 and Sunday, Sept. 22 and Oct 6 from 8:30-11:30am in Room A205.

No Classes:
Rosh Hashanah
Tue. Oct 8 & Wed Oct 9 Yom Kippur
Mon. Oct 14 Columbus Day
Wed. Nov. 27-Sun. Dec 1 Thanksgiving Recess
Fri. Dec 20-Wed. Jan 1, 2020 Winter Recess
Sat Sept 28, Oct 12 & Sun Oct 13 No ESL or TASC classes.
How to get to Kingsborough Community College

**BY SUBWAY:**

**B Line or Q Line**
Take the B or Q to the Sheepshead Bay Station, then transfer to the Eastbound B49 Bus to KCC or the Brighton Beach Station, then transfer to the Eastbound B1 Bus to KCC.

**F Line**
Take the F Line to the Ave. X Station, then transfer to the Eastbound B1 Bus to KCC.

**D Line**
(West End) Take the D Line to the 25th Avenue Station, then transfer to the Eastbound B1 Bus to KCC.

**N Line**
(Sea Beach) Take the N Line to the 86th St. Station, then transfer to the Eastbound B1 Bus to KCC.

**2, 3, 4 or 5 Lines**
Take the 2, 3, 4 or 5 line to the Franklin Avenue Station, transfer to the S Line to Prospect Park Station, transfer to the B or Q to the Brighton Beach Station, then transfer to the Eastbound B1 Bus to KCC.

*Free shuttle bus service between Brighton Beach and Coney Island Stations and campus.*

**BY CAR:**

**From Long Island**
Take the Southern State Parkway to the Belt Parkway and follow the directions for Brooklyn from the East.

**From Manhattan**
Take the Brooklyn Bridge or the Brooklyn Battery Tunnel and follow signs to the Brooklyn Queens Expressway (BQE 278W). Then follow the signs to the Belt Parkway and follow the directions for Brooklyn from the West.

**From Brooklyn (East)**
Take the Belt Parkway Westbound to Exit 8 Coney Island Avenue. After exiting make a right at the stop sign onto Voorhies Ave. Go to the second light and make a right onto Sheepshead Bay Rd. Go three lights and make a right onto Emmons Ave. Make a left on Shore Blvd. which runs into West End Ave. Go two lights and make a left onto Oriental Blvd. Proceed to main gate of college campus and parking.

**From Brooklyn (West)**
Take the Belt Parkway Eastbound to Exit 8 Coney Island Avenue. Turn right at Guider Avenue and continue to traffic light. Turn right onto E. 12th Street. At traffic light turn left onto Neptune Avenue. Turn right at traffic light onto Cass Place and proceed to second light. Turn right onto West End Ave. At second light make a left onto Oriental Blvd and go straight to the main gate of the college.

**PARKING:**
On-campus parking is $22 (tax incl.) per semester and is available on a first-come, first-served basis. Please have your license plate number ready when applying for your permit.

**BY BUS:**
Check our website for additional information: www.kbcc.cuny.edu

**Direct to the College**
Take B1 or B49 to last stop, Oriental Boulevard and Mackenzie Street, then walk east on Oriental Boulevard, which leads directly to the entrance of Kingsborough Community College.

The following buses transfer to the B49:
B2, B3, B4, B6, B7, B8, B9, B11, B12, B25, B31, B35, B36, B43, B45, B48, and B82.

The following buses transfer to the B1:
B4, B6, B8, B16, B36, B68 and B82.
**Continuing Education Fall 2019 Registration Form**

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<th>Last Name</th>
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<th>How did you learn about Kingsborough Community College:</th>
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*One-time non-refundable registration fee per semester. +Remember: Parking is limited and available on a first-come, first-served basis only.

**Payment Method**

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<tr>
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<th>Check</th>
<th>Credit Card</th>
<th>Visa</th>
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**Bring a Friend Discount Voucher**

**FOR THE FOLLOWING 3 PROGRAMS:**

- ESL70 - Both registrants will receive a discount of $175 (Tuition = $800 each*) - Room T231
- ESL00 registrants will receive a discount of $50 (Tuition = $150 each*) - Room A205
- ESL00S - Both registrants will receive a discount of $25 (Tuition = $125 each*) - Room A205

* Plus $25 Registration fee

Eligibility: Two NEW students may qualify for the "Bring a Friend" discount. For RETURNING students, your friend must be a new student or must not have attended the program for the last four consecutive semesters. Registration is to be processed in-person only and both student and friend must be present to receive the discount. Only one friend per person. Classroom materials are not included.
## Continuing Education Fall 2019 Calendar
Room A-205 is located in the Administration Bldg 2nd Floor.

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<td>ESL, TASC &amp; CTF Ends</td>
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What’s New?

BRIDGES TO ALLIED HEALTH CAREERS PROGRAM / PG 7

HOME HEALTH AIDE / PG 8

HEALTH COACH CERTIFICATE PROGRAM / PG 10

INTRO TO GRAPHIC DESIGN / PG 25

WRITE A PLAY / PG 26

DANCE AND TONE PARTY WORKOUT / PG 27

WHITTLE YOUR MIDDLE / PG 27

FREE PROGRAMS:
SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) EMPLOYMENT & TRAINING VENTURE IV PROGRAM / PG 19

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Office of Continuing Education
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