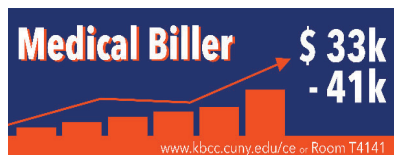


Medical Billing & Coding Specialist (CBCS)



CTF 25 Introduction to Terminology and Insurance (T) (M) \$325

MonWed 6:45-9:45pm

April 6-June 24 OR

Sat 9am-3:30pm

April 18-June 20

An overview of the medical terminology used in a medical office, starting with the basics of anatomy, including the human body and its skeletal, pulmonary, digestive, cardiovascular and reproductive systems, and an introduction to health insurance.

CTF 26 Procedures and Coding (CPT and ICD-10-CM) (T) (M) \$325

MonWed 6:45-9:45pm

April 6-June 24

This course covers CPT, a systematic linking and coding of procedures and services used in outpatient settings. This coding is required for billing and reimbursement by insurers. ICD-10-CM, the international classification of diseases, is used worldwide by many healthcare facilities.

Prerequisite: CTF 25 Introduction to Terminology and Insurance.

CTF 27 Computerized Billing and Clinical Practice (T) \$325

TueThur 6:45-9:45pm

April 7-June 23

You will continue your study of office procedures and billing to include scheduling patients for laboratory, surgical and testing procedures, completing patient charts, and accounting practices using state-of-the-art medical software.

Prerequisite: CTF 26 Procedures and Coding, and basic computer skills.

All course titles with a (T) require a textbook.