

# ADDENDUM TO STAFF/FACULTY PARKING PERMITS

October 11, 2022

To the Campus Community:

Parking permits for the 2022-2023 academic year are now on sale at the Bursars Office. A valid parking permit will be necessary for on campus parking as of Monday, October 3, 2022. Permit prices and Bursar hours of operation are listed below.

Bursar's Office Hours: (Room A-205)

Days: 9:00 A.M. - 5:00 P.M.

Evenings: Tuesday (when classes are in session) 5:00 P.M. - 7:00 P.M.

## Annual Cost:

Title	Cost
Reserved Parking	\$ 300
Full Time Faculty and Staff (UAPC Included)	\$ 220
Adjuncts (\$75 per semester)	\$150
Part Time Faculty and Staff (NTA, ADJ CLT, CA)	\$150
Students (\$66 per semester)	\$ 132
Continuing Education (\$44 per semester)	\$ 88

All prices are inclusive of sales tax.

The annual parking permit will be valid from 10/1/22-09/30/23. Prorated refunds will be processed on any parking permits returned prior to its expiration date.

**A KINGSBOROUGH I.D. CARD MUST BE PRESENTED AT TIME OF PURCHASE ALONG WITH YOUR LICENSE PLATE NUMBER.**

**\* COLLEGE ASSISTANTS (CA) NEED TO GO TO HUMAN RESOURCES FOR A LETTER TO CONFIRM THEIR TITLE.**

Documentation of adjunct status must be obtained from the Office of Human Resources (Room A-201) and submitted to the Office of the Bursar at the time of purchase.

A valid parking permit will be necessary for on campus parking as of October 1, 2022.

**You will not be allowed to park on campus if you do not have a valid parking permit on October 11, 2022.**

Ed Rios  
Vice President for Finance and Administration  
Chief Financial Officer  
Kingsborough Community College