

Finance and Administration Campus Update 2/22/21

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Buildings & Grounds:

Our B&G department is currently preparing for our campus reopening. Surveys are being conducted to determine the amount of Covid-19 related signage, protective barriers, hand sanitizing stations, floor markings, disinfectant wipes and other safety protocols necessary to support the reopening.

Painting:

Our painting team has completed an additional 15 faculty office spaces in the C & F section of WAC 2nd floor.

From September to present, a total of 71 faculty spaces have been painted. Painting will continue in our WAC faculty offices through February.

Trades:

Our Plumbing team has completed a campus wide restroom survey to determine priority areas to install touchless faucets and fixtures. We also purchased approximately 100 fixtures to begin our restroom upgrades.

Carpenters and Electricians are preparing infrastructure for automatic door openers for approximately 25 restroom doors.

More updates will follow.

Budget Update:

February Allocation:

- We will be receiving another monthly allocation for the month of February.
- March-June allocations should be provided at the start of March.

On 2/4/21, I presented to the P&B Committee the current status of KCC's budget. To view the presentation, please visit the KCC Budget Website (link below). Please use your desktop computer credentials to access the site.

<https://inside.kingsborough.edu/budget/>

Bursar:

- Bursar Holds for students with outstanding balances for Fall 2020 of less than \$500 have been removed, allowing students to register for Spring 2021.
- Students with balances of \$30 or less have had their balances waived.

Campus Planning & Design:

T7 - HVAC Replacement:

The electrical shutdown and tie-in work to the S building electrical panel has been completed. The trench has been filled, compacted and patched with new asphalt. The roadway between the S and T7 buildings is again fully accessible to vehicular traffic.

Modifications are now being made by the Design Consultant to incorporate MERV 14 air filters into the proposed new "Trane" rooftop air handlers. This Change Order was approved by DASNY and CUNY because MERV 14 air filters are able to contain the COVID 19 virus.

Once the Consultant's modified drawings are approved by DASNY and CUNY, the five new air handlers will be ordered. It will take approximately 3 months to get these units manufactured and delivered on campus, after the Trane shop drawings are approved.

The anticipated completion date for this project has been moved forward to July 2021.

T4 - Roof Replacement:

This long-awaited roof replacement project was finally approved by NYC/OMB recently and is now in its pre-Construction Phase. The Contractor is mobilizing, obtaining Work Permits, generating project submittals, etc. The project timeline indicates a target completion date of July 13, 2021.

Scaffolding will be erected around the perimeter of the building and all the parking spaces adjacent to T4 will be taken off-line. The target date for this work to begin is February 8, 2021.

Classes will be relocated to the first floor, wherever possible, in order to minimize disruption and noise to the occupants of T4 during construction.

T1 - Canopy for Receiving Area:

This project will provide much needed exterior protection from the weather via a new canopy to be provided at the stockroom receiving area. The Construction Kick-Off meeting will be scheduled very soon.

Environmental Health & Safety:

Submitted the 2020 Fuel Supplier Certifications for the KCC Central Heating Plant to comply with the regulations for sulfur dioxide under the EPA Clean Air Act.

Conducted weekly audits to confirm continued compliance with KCC's COVID-19 reopening plan. The audit confirms the campus has signage posted for mask wearing and social distancing, disinfection procedures are followed, and students and staff are wearing face coverings for COVID prevention.

Arranged for the disposal of hazardous waste as regulated by the EPA and NYS Department of Environmental Conservation.

Onstage At Kingsborough:

In January, On Stage At Kingsborough launched its upgraded ticketing, email marketing, and website platform, and announced several of its spring virtual presentations. These presentations include:

- Schooltime and Family presentation of Tall Stories Theatre of London's "The Snail & The Whale." In January, we registered over 3,000 public schoolchildren to view this performance, which will stream in February.
- Jewish Film Festival, revisiting "Rosenstrasse" & "The Book Thief" with a virtual Q&A with "Rosenstrasse" Screenwriter Pamela Katz and "The Book Thief" Cinematographer Florian Ballhaus.
- "Rhythm of the Dance," Irish dance and music performance from The National Dance Company of Ireland.
- "A Rhapsody of Gershwin" with the Matt Baker Trio and Grammy-Nominee Nicole Zuraitis.

Also in January, On Stage At Kingsborough hosted a master class for Kingsborough Theatre Department students, led by choreographer Fadi J. Khoury of FJK Dance, and began development of projects for late Spring. These projects include a collaboration between a Broadway director and a celebrated Flamenco artist, and a virtual concert featuring Tony-Nominee Jarrod Spector and Kelli Barrett.

Visit our website at www.OnStageAtKingsborough.org to find out about our spring presentations.

PUBLIC SAFETY:

Daily:

- Monitor Campus Request Access Memos
- Pre-screen everyone who enters the campus in accordance with COVID-19 Health Screening Policy
- Input information for individuals that are not affiliated with KBCC into the Everbridge APP
- Distribution of Grab and Go pantry bags
- Maintenance of The Clery Daily Crime Log (must be open to public inspection)
- Conduct weekly lighting surveys
- Id distribution/ ID collection
- Mail distribution at Main Gate
- Obtain and record all returned library books
- Assist with retiring/exiting process for KCC personnel
- Record and secure returned photography and lab equipment
- Conduct Campus Wide key survey
- Purchased dual key blocks to secure COVID-19 areas
- Respond to all on campus wide incidents
- Assist with the Phase I and Phase II Re-opening Plan

Training:

- Completed CPR/AED mandatory training
- Completed ESPARC/Workplace Violence training
- Completed annual In-service CUNY Training Academy
- Public Safety continues to operate 24 hours, 7days a week
- Monthly updates will be provided accordingly.

Monthly updates will follow accordingly.

Thank you.

Ed Rios

Vice President For Finance and Administration

