

Division of Finance and Administration – October 2021 Updates

November 18, 2021

The Campus Community,

Please find the division of F & A October highlights:

Buildings & Grounds:

B&G has been busy responding to daily assignments that help keep our campus in good working order. This includes responding to routine work orders, service calls and Service Issue emails.

- Our Painting department has painted all the railing that runs throughout the gym 2nd floor. Refreshing of the Women and Men Student Locker rooms/Restrooms has started. These rooms will have fresh paint and improved lighting when completed.
- NY Power Authority in cooperation with CUNY has completed a site survey of our exterior lighting. The survey will produce a design scope and funding for restoring and improving a portion of our exterior campus lighting damaged from Super Storm Sandy. Updates will follow.
- Our Laborer teams have prepared the groundwork to install 58 trees at various locations, campus-wide. Excavation work including the removal of old tree stumps has been completed. A portion of these new saplings will replace trees lost from Super Storm Sandy. Other trees will be strategically installed to provide shade and assist in adding beautification to various areas on campus.

Budget:

- The College Financial Plan is pending review from the University. The plan will be posted on the KCC Budget Intranet once it is approved.
- The CUNY Comeback Campaign was announced by the Chancellor over the summer. Students with outstanding balances for Spring 20, Fall 20, and Spring 21 were eligible to have their debt forgiven with Institutional Funds of Federal Stimulus funding. For KCC, the funding available is \$4,945,000. The first set of students were identified by CUNY, which was 3,346 students. Their debt for the previously mentioned semesters was forgiven. The remaining number of students was 1,425. These students had the ability to apply with the possibility of having their debt forgiven through an application created in CUNYfirst. The deadline was November 1, 2021. There were 277 eligible students that applied for the funds. The review process is currently ongoing and will be complete at the end of the Fall semester.

EH&S:

- Trained and fit tested PTA students to wear N95 respirators. Students are required to wear N95 masks for protection against COVID-19 while completing their clinical rotations.
- Cleaned the exhaust systems for the kitchens used by Panda House, Culinary Arts and Leon M. Goldstein High School. Cleaning of the exhaust systems is required to prevent fires caused by flammable grease buildup. All work was done in accordance with NYC Fire Prevention Code 42-2475 and NFPA Code #96.
- Conducted an inspection of the fuel storage tank equipment with the CUNY Office of Environmental, Health, Safety and Risk Management. The inspection was done to confirm the equipment is in good condition and operates in compliance with EPA and New York State regulations.
- Filed the annual certifications for the campus cooling towers with the New York State Department of Health and New York City Department of Health. The certifications attest that all cooling tower equipment was operated in accordance with proper procedures to prevent and control Legionella growth.

Events Management:

- Events Management has been receiving requests by the college community for events. Mostly, using rooms U-219/220 and the Tapestry room. Groups have started to request space for department meetings and are now looking towards holiday parties and small gatherings.
- We continue working with Athletics and other groups for use of the baseball and soccer fields. We continue to entertain requests from film scouts and tour them around the campus but have not moved past the initial scout.
- In the month of October, we hosted several hybrid events, such as the Employee Years of Service ceremony and others. Some had in person attendance in the range of 50 people, with a zoom audience of 200.
- Working with IT, there have been upgrades to equipment to allow for hybrid meetings in the Terrace Room (V219), the Tapestry Room (A-212) and we are preparing for an upgrade in U/219/220 to allow for the same.

Information Technology:

- OITS is working to ensure technology needed for Hybrid, in person and Hyflex modes is update and made available. All the rooms identified to be used for Spring 2022 are configured for technology needed to support Hyflex, OITS is in process of working out details of dedicated technical support persons to work with faculty in these rooms
- KCC APP is being marketed on Web, social media and Website, we encourage staff and faculty to download and install the KCC APP on their smart phones- <https://www.kbcc.cuny.edu/mobileapp/index.html>
- Campus Conferences rooms namely V-219 and A-212 were setup for Video Conferencing and distancing learning process.
- Wireless Network Upgrade is working at full pace currently 58% of Campus has been converted to high-speed Wireless network. Plan is to complete this before Winter module. – [Directions to high speed Wifi](#)
- Campus phone system is being upgraded once the upgrade is finished, phone service will be available over Wifi connections, and anticipated completion date is February 2022.

Onstage at Kingsborough:

- On Stage At Kingsborough reached out to public elementary schools in Brooklyn, Queens, and Staten Island to offer a streaming production of “Charlotte’s Web,” filmed live on stage, along with an interactive study guide. We will stream the performance in November. We are continuing to develop, via Zoom, our international flamenco-theatre collaboration based on Lorca’s “The House of Bernarda Alba.” Plans were set with FJK Dance for a winter rehearsal residency and master class for KCC Theatre students as part of a grant from the CUNY Dance Initiative.

Public Safety:

Daily:

- Continues to pre-screen (CLEAR4) everyone who enters the campus in accordance with COVID-19 Health Screening Policy
- Continues to screen individuals that are not affiliated with KBCC in compliance with the CUNY Visitors Policy
- Distributes Grab and Go pantry bags

- Maintenance of The Clery Daily Crime Log (Must be open to public inspection)
- Continues to conduct weekly lighting surveys
- Daily student ID distribution
- ID collections for separation of KCC faculty and staff members
- Conducts monthly Campus Wide key survey
- Responds to all on campus wide incidents
- Assists with complaint and/or investigations
- Assists with the Re-opening Plan

Training:

- Firearms Requalification (Lt. Rodriguez, Sgt. Lopez, Sgt. Rivera, Spl. Ramirez)
- Clery Training - Beyond the Basics Training and Tracking Information (Lt. Szczensy, Spl. Chung)

Periodic campus wide updates will follow accordingly.

If you have any questions, please do not hesitate to contact me.

Thank you.

Ed Rios
Vice President for Finance and Administration