

# Campus Wide Air Conditioning Update

Friday, May 20, 2022

The Campus Community,

As we approach warmer weather, I am providing a quick update of our campus-wide cooling season preparation.

Currently our team of Engineers and technicians are busy preparing our equipment to supply cool and comfortable temperatures for our summer months. Each year, cooling season is determined by the NYC Cooling Season Guidelines and begins after heating season ends. The NYC Health Code mandates landlords to maintain the ability to supply heat from **October 1<sup>st</sup> through May 31<sup>st</sup>**. The month of May can have hotter days than normal and temperatures can be difficult to predict. **Our goal is to always supply air conditioning to the entire campus by June 1st.**

The transition from heating to cooling involves many steps and mandatory protocols which usually begins in the 2<sup>nd</sup> week of May. Our Technicians work to stage off all heating equipment, prepare all chillers and cooling equipment, cooling tower cleaning and inspection, filling the entire distribution system, water sample testing, opening and closing necessary valves, and a testing phase of all related equipment before full operation to avoid potential shutdowns. Technicians then begin to circulate the cooling water through the system before they open up to the buildings. Buildings are then phased on one building at a time. Our teams are approaching the final stages of preparation. The campus is proceeding on schedule as planned.

If you need to report a service issue, please call the Buildings and Grounds Service desk Mon - Fri from 9:00 a.m. - 5:00 p.m. You can also write an email to [Service.Issues@kbcc.cuny.edu](mailto:Service.Issues@kbcc.cuny.edu). A technician will be dispatched to resolve the issue.

Please feel free to contact me for any further assistance.

Thank you.

Ed Rios  
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Kingsborough Community College