

Department of Nursing

DIRECTIONS FOR APPLYING FOR CLINICAL NURSING FALL 2023

March 2023

Dear Clinical Nursing Applicant:

Please read this entire document very carefully and in its entirety!!!! (It contains three pages of important information.)

CLINICAL Application Deadline: MAY 19, 2023

You are **ONLY** eligible to take the TEAS examination if you have completed or will complete the **Pre-Clinical** course sequence (**ENG 1200, PSY 1100, BIO 1100 and SCI 2500**) by the end of the Spring 2023 semester (**this does not include the Spring Session B-Summer 2023 semester**).

YOU ARE ONLY ALLOWED TO TAKE THE TEAS EXAM ONCE DURING THE SPRING TESTING PERIOD (June 1 - 16, 2023). (Any additional scores will be disregarded.)

New Nursing Admission Eligibility Requirements

To be admitted or advance into a NYSED-approved nursing program in Fall 2023, students must provide documentation for one of the categories listed in the attached policy. Namely, Applicants may demonstrate eligibility through documents that verify that they meet the required criteria.

The most common documents include:

1. Proof of U.S. citizenship through a birth certificate, U.S. passport, naturalization certificate, or a certificate of citizenship.
2. Proof of legal permanent resident status with what is known as a "Green Card".
3. Proof of various eligible categories, listed below, generally through an employment authorization document (EAD) or other satisfactory documentation.

Eligible immigration categories:

1. International student with F-1 status
2. Asylee
3. Refugee
4. Temporary Protected Status (TPS)

5. Deferred Action for Childhood Arrivals (DACA)
6. Individuals paroled into the United States whose parole has not expired
7. Persons residing in the U.S. pursuant to an Order of Supervision
8. Persons granted a stay of deportation/removal
9. Persons granted an indefinite voluntary departure
10. Persons on whose behalf an immediate relative petition has been approved
11. Persons who have filed an application for adjustment of status to permanent resident
12. Persons granted Deferred Action Status
13. Persons who entered and have continuously residency in the U.S. before 01/01/1972
14. Persons granted suspension of deportation or cancellation of removal
15. Cuban/Haitian entrants
16. Persons with a pending application for asylum, withholding of removal or deportation, protection under the Convention Against Torture (CAT), cancellation of removal, or TPS
17. Persons in T or U non-immigrant status
18. Self-petitioner under the Violence Against Women Act
19. Other persons living in the U.S. who are not unlawfully present

If you are eligible: **PLEASE FOLLOW THE DIRECTIONS BELOW CAREFULLY!!!**

1. **You must meet with your academic advisor in your program to confirm that you are eligible to submit this application and to help create a back-up plan for your educational endeavors.**
2. **Complete the Application for Acceptance to Clinical Nursing (online application).**
3. **Complete your registration for the ATI TEAS exam. (Please note that you will not be able to choose a test date until the exam dates are posted. Dates become available on the ATI website about 4-6 weeks before the exam. Check the ATI website frequently.)**

The exam will be given **virtually June 1 through June 16, 2023**. You must register for a date during that time period. **No other testing date scores will be accepted for your FALL 2023 application.** (If you prefer to take the exam in person at an ATI testing site please contact ATI or schedule on the atitesting.com website.)

Directions to Register for TEAS EXAM

1. Go to www.atitesting.com *Create an account* and be sure to list **Kingborough Community College** as your institution.
2. After you have logged in, follow the instructions to register for the **TEAS at ATI**.
3. **Be sure to instruct ATI to send your scores to Kingsborough Community College. If we don't receive you TEAS scores your application will be deemed incomplete. Please look for the prompt button that sends your scores to Kingsborough Community College at the end of your exam before exiting the ATI site. ALL APPLICATIONS WITHOUT ACCOMPANYING TEAS SCORES WILL BE DEEMED INCOMPLETE.**

In order to take the exam virtually you will need:

- a. LAP TOP OR DESK TOP COMPUTER (NO PHONE, TABLET OR IPAD)
- b. Microphone (any microphone, either internal or external)
- c. Webcam: (any internal or external)
- d. Google Chrome installed on your device

Please Note: BIO 1200 is a pre or co-requisite to NUR 1800 (first clinical Nursing course). If you have not completed BIO 1200, **YOU MUST EITHER COMPLETE IT IN THE SPRING 2023 SESSION B (SUMMER 2023 semester) OR BE REGISTERED IN AN EVENING OR SATURDAY SECTION FOR FALL 2023. Do NOT wait to register for BIO 1200;** sections fill and close quickly. **REGISTER IMMEDIATELY!!!!**

Wishing you much success in your educational endeavors.

ACCEPTANCE/DENIAL LETTERS WILL BE SENT VIA YOUR KCC COLLEGE EMAIL ONLY UP TO FOUR WEEKS AFTER THE LAST DAY OF THE SEMESTER.

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