Dear Clinical Nursing Applicant:

Please read this letter carefully and in its entirety!!!!

The Clinical application process opens on October 26, 2020 for the Spring 2021 semester. You are ONLY eligible to take the TEAS examination if you have completed or will complete the Pre-Clinical course sequence (ENG 1200, PSY 1100, BIO 1100 and SCI 2500) by end of the Fall 2020 semester (this does not include the Fall session B- Winter 2021 semester). If you are eligible: PLEASE FOLLOW THE DIRECTIONS BELOW CAREFULLY!!!

1. Email Benjamin Stewart (Benjamin.Stewart@kbcc.cuny.edu). Your email should include the following:

   **Subject line:** Please type: CLINICAL NURSING APPLICATION

   In the body you should include this statement - “Please have this email serve as my Clinical Nursing Application for Spring 2021.” Also, in the body please include your full name (LAST, FIRST), yourEMPLID ID #, KBCC student email address and your contact phone number.

**NOTHING ELSE SHOULD BE WRITTEN IN THIS EMAIL!!!!**

Your email application must be received by Benjamin Stewart no later than Friday, December 11, 2020 at 4:00 pm.

Due to the Covid-19 outbreak ATI is partnering with Proctorio to administer the TEAS exam virtually.

The exam will be given December 22nd 2020 through January 8th 2021. You must register only for a test date during that time period. No other testing date scores will be accepted for your Spring 2021 application.

2. Go to www.atitesting.com Create an account and be sure to list Kingborough Community College as your institution.
3. After you have logged in, follow the instructions to register for the **TEAS at ATI**.

**In order to take the exam virtually you will need:**

a. **LAP TOP OR DESK TOP COMPUTER** (NO PHONE, TABLET OR IPAD)

b. Microphone (any microphone, either internal or external)

c. Webcam: (any internal or external)

d. Google chrome installed on your device

**Please note: BIO 1200 is a pre or co-requisite to NUR 1800 (first clinical Nursing course).** If you have not completed BIO 1200, **YOU MUST EITHER COMPLETE IT IN THE FALL SESSION B (Winter 2021 semester) OR BE REGISTERED IN AN EVENING OR SATURDAY SECTION FOR Spring 2021. Do NOT wait to register for BIO 1200.** Sections fill and close quickly. **REGISTER IMMEDIATELY!!!!**

Wishing you much success in your educational endeavors.

Department of Nursing