

Kingsborough Community College of the City University of New York

Department of Business

ACC 6000: Microcomputer Accounting Applications (3 credit course)

(Prerequisite: Acc 1200 and BA 6000)

This course is asynchronous. You will learn how to use Quickbooks by following the specific instructions in the lab manual, and by watching videos and using the Brightspace resources.

BULLETIN DESCRIPTION:

The use of accounting system software as a tool for processing accounting data into financial information. Accounting system topics include the accounting cycle, general ledger, sales and account receivable, purchasing and payment, payroll, inventory, account reconciliation, financial reporting and budget analysis.

STUDENT OUTCOMES:

1. Identify and define the terminology used in computerized accounting systems
2. Record transactions in the accounting cycle including purchases, sales, payments, and receivables.
3. Perform typical accounting tasks with software for small to medium businesses including adjusting entries, closing procedures, bank reconciliation and inventory adjustments,
4. Perform payroll tasks using Quickbooks.

TEXTBOOK:

Computer Accounting with Quickbooks Online: A Cloud-Based Approach by Carol Yacht

ISBN 1266521720

GRADING:

End of Chapter assignments 70%

Quizzes, Midterm, and Final 30%

A= 94, B=84, C=74, D=60, F=< 60

CONNECT ASSIGNMENTS DESCRIPTIONS

- Complete Connect assignments sequentially.
- Meet grade minimums to unlock each assignment.
- If you run out of attempts, email the instructor.

SMARTBOOK-

- Answer questions on **key** learning objectives.
- You have **unlimited** attempts, to score **80%**
- Expect to spend between 30-60 minutes completing this.

CHECK YOUR PROGRESS-

- These correspond to the key check figures in each chapter.
- 70% minimum required to open the exercises.

EXERCISES-

- These correspond to textbook **exercises** and require you to apply chapter skills.
- You have 3 attempts and can check your answer before submitting.
- **70%** minimum required to open the chapter analysis questions.

CHAPTER ANALYSIS QUESTIONS-

- These are general questions from the text.
- **70%** minimum required to open the practice quizzes.

PRACTICE QUIZZES-

- These are multiple choice and other short answer type questions.
- Chapter quizzes are similar.
- **70%** minimum required to open the quizzes.

CHAPTER QUIZZES-

- These are like practice quizzes, but they are timed.
- There are 20 questions and are timed.
- Your highest score will be counted.
- If you do not score at least 70%, please send me an email for another attempt.

Midterm & Final-

- These are like the quizzes but are longer.
- Each exam has 50 questions.
- These are timed and you have 2 attempts.

Access-Ability Services:

Individuals with disabilities who require academic accommodations should contact:

<https://www.kbcc.cuny.edu/access-ability/>

Academic Integrity:

Academic dishonesty is prohibited by CUNY and Kingsborough Community College and is punishable by penalties, including failing grades, suspension, and expulsion. Examples of academic dishonesty include, but are not limited to, cheating, plagiarism, internet plagiarism, obtaining unfair advantages, and falsification of records.

https://www.kbcc.cuny.edu/studentaffairs/student_conduct/academic_integrity.html

Brightspace Help:

<https://www.kbcc.cuny.edu/brightspace/about.html>

HELP for Brightspace and Student mail: Help Desk 718.368.6679 or visit **L-117** M-F 7:45 AM - 3:45 PM, Or **M224** 2nd floor Mac M-F 10:00 AM - 3:00 PM,