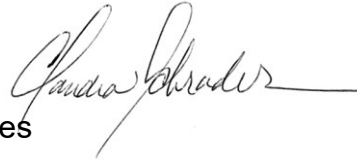


**MEMORANDUM**

DATE: October 2018  
 TO: Members of the Instructional Staff  
 FROM: President Claudia V. Schrader  
 SUBJECT: Formation of College Review Committees



Based upon the suggestions of the chairpersons, I am establishing the following committees responsible for making recommendations with regard to appointment, tenure, equivalencies, fellowships leaves and advancement. Once again, the principle of faculty preeminence in the process of evaluating faculty performance and development is a dominant theme. I would ask that the review committees follow the calendar appended to the memo. Please note the November 1, 2018 date, which opens the period of submission of credentials for advancement and leaves.

**The Review Committee on Reappointment and Tenure**

**3<sup>rd</sup>, 5<sup>th</sup>, 7<sup>th</sup>, (Fall 2018); 1<sup>st</sup> Year (Spring 2019)**

Professor Jeffrey Lax, Chairperson  
 Professor Gordon Young  
 Professor Ryan Chaney  
 Professor Wendy Chu  
 Professor Riccardo Repetti

**The Review Committee on Reappointment and Tenure**

**Tenure, 4<sup>th</sup>, 6<sup>th</sup>, (Fall 2018); 2<sup>nd</sup> Year (Spring 2019)**

Professor Josephine Murphy, Chairperson  
 Professor Michael Barnhart  
 Professor Theresa Mastrianni  
 Professor Farshad Tamari  
 Professor Tisha Ulmer

**The Review Committee on Fellowship Leave**

Professor John Mikalopas, Chairperson  
 Professor Eileen Feretti  
 Professor John Acosta  
 Professor Maria Bartolomeo  
 Professor Michael Spear

**The Review Committee on Equivalencies and Waivers**

Professor Anthony Borgese, Chairperson  
Professor John Mikalopas  
Professor Carlos Arguelles  
Professor Scott Cally  
Professor Janette O'Sullivan

**The Review Committee on Reclassifications and CLT Series**

Professor Bridget Weeks, Chairperson  
Professor Kristin Derimanova  
Professor Kieren Torres Howard  
Professor Juan Morales-Flores  
Professor Elizabeth Mulligan

**The Review Committee on Advancement to Associate Professor**

Professor Michael Miranda, Chairperson  
Professor Mary Dawson  
Professor Manel Lledos  
Professor Sam Taitt  
Professor Elizabeth Tompkins

**The Review Committee on Advancement to Professor**

Professor Alfonso Garcia-Osuna, Chairperson  
Professor Donald Hume  
Professor Nataniel Greene  
Professor Cindy Greenberg  
Professor Frantz LeConte

**The Sub-Committees on Appeals**

Provost Joanne Russell, Chairperson  
Professor Rina Yarmish  
Professor Michael Miranda  
Professor Gordon Young

Once again, I look forward to the College granting recognition to those of our colleagues deemed deserving of advancement.

**2018-2019 FACULTY PERSONNEL ACTIONS  
CALENDAR**

<p><b>NOVEMBER 1, 2018 - DECEMBER 21, 2018</b></p>	<p>Eligible candidates seeking the personnel actions listed below for the 2019-2020 academic year submit forms and supporting materials to Barbara Fairweather in the Office of Academic Affairs*:</p> <ul style="list-style-type: none"> <li>• advancement to Professor and Associate Professor</li> <li>• reclassification to Assistant Professor</li> <li>• advancement in the CLT series</li> </ul>
<p><b>NOVEMBER 2018</b></p>	<p>Department Personnel and Budget and Faculty Review Committees' recommendations re reappointment of tenure track faculty to College Faculty Committee on Personnel and Budget;</p> <p>College Faculty Personnel and Budget recommendations on reappointment of tenure-track faculty to the President.</p>
<p><b>DECEMBER 1, 2018</b></p>	<p>Candidates for reappointment notified of college decision for 2019-2020 academic year.</p>
<p><b>FEBRUARY 1, 2018</b></p>	<p>Deadline date for submission of applications for Fellowship Leaves commencing Fall 2019 or Spring 2020</p>
<p><b>MARCH 2019</b></p>	<p>Department Personnel and Budget and Faculty Review Committee recommendations re: Fall 19 Fellowship Leaves to College Faculty Personnel and Budget Committee.</p> <p>College Faculty Personnel and Budget Committee recommendations to President re:</p> <ul style="list-style-type: none"> <li>• New appointments, substitutes and tenure track.</li> <li>• Reappointments for the 2<sup>nd</sup> year for 2019-2020 for 9/1/18 hires.</li> <li>• Fall 19 Fellowship Leaves</li> </ul>

<p><b>APRIL 2019</b></p>	<p>Department Personnel and Budget and Faculty Review Committee recommendations re:</p> <ul style="list-style-type: none"> <li>• Fellowship Leaves for Spring 2020</li> <li>• Reappointments for 1<sup>st</sup> year for 2019-2020 for 2/1/19 hires.</li> </ul> <p>College Faculty Personnel and Budget committee recommendations to president re:</p> <ul style="list-style-type: none"> <li>• Fellowship Leaves for Spring 2020</li> <li>• Reappointments for 1<sup>st</sup> year for 2019-2020 for 2/1/19 hires</li> </ul>
<p><b>MAY 2019</b></p>	<p>Department Personnel and Budget and Faculty Review Committee recommendations re: advancement and classification for Fall 2019 to College Faculty Personnel and Budget Committee</p> <p>College Faculty Personnel and Budget Committee recommendations re: advancement and reclassification for Fall 2019 to the President</p>

\*APPLICATIONS FOR ADVANCEMENT, RECLASSIFICATION AND FELLOWSHIP LEAVES SHOULD BE OBTAINED FROM **MS. BARBARA FAIRWEATHER** IN THE OFFICE OF ACADEMIC AFFAIRS, **ROOM A-218**, OR ON THE KCC WEBSITE, [http://www.kingsborough.edu/sub-administration/sub-academic\\_affairs/forms.html](http://www.kingsborough.edu/sub-administration/sub-academic_affairs/forms.html)