What is Academic Advisement?

Academic Advisement is an educational process by which students and Academic Advisors work together to develop the students’ understanding of their intellectual and personal development toward academic success and lifelong learning. Throughout this collaborative process, students learn to set and attain academic goals, overcome personal and academic barriers to learning, and select appropriate courses required for their major and graduation requirements.

Students are encouraged to develop a strong relationship with their Academic Advisor, or Special Program Counselor to receive information and guidance on their choice of major, selected courses and academic progress throughout the year. Beginning as early as the third week of each semester, students may access the college’s website, www.kingsborough.edu, via eAdvisor to locate the name of their assigned Faculty Advisor.

Students are also encouraged to meet with their Academic Advisor early in the semester to identify courses for next semester. During this meeting, students will receive an Academic Advisement Plan that will help them to register once they receive a date for online registration.

The Academic Advisement Center (M-101/M-201) is the college’s resource center that provides both Day and Evening students with holistic advisement services throughout the year.

Useful Telephone & Room Numbers
Registrar
(718) 368-5136 • Room A101
Student IT Helpdesk
(718) 368-5154
Student Life
(718) 368-5597 • Room C123
Testing Office
(718) 368-4975 • T602
Office of Military & Veteran Affairs
(718) 368-5472 • Room M101

Academic Departments

Art Department
(718) 368-5718 • Room S155
Behavioral Science Department
(718) 368-5630 • Room D309
Biological Sciences Department
(718) 368-5502 • S244
Business Department
(718) 368-5555 • M355
Communications Department
(718) 368-5591 • Room E309
Early Childhood Education
(718) 368-5964 • Room V116
English Department
(718) 368-5849 • Room C309
Foreign Languages Department
(718) 368-5403 • Room E309
Health & Physical Education
(718) 368-5696 • Room G201
History & Philosophy Department
(718) 368-5417 • Room D309
Math & Computer Department
(718) 368-5931 • Room F309
Nursing Department
(718) 368-5522 • Room M401
Paramedic Program (EMT)
(718) 368-6720 • Room T2-280
Physical Science Department
(718) 368-5746 • Room S243
Office of Administration & Technology
(718) 368-5655 • Room M211
Tourism & Hospitality Department
(718) 368-5143 • Room V226

Kingsborough Community College
(718) 368-5744
aac@kbcc.cuny.edu

Designed by: Robert Cincinnati
## Academic Advisement Center

Zuleika Clarke, *Director*
Room M-201 • 718-368-5744  

### Major

<table>
<thead>
<tr>
<th>Major</th>
<th>Advisor</th>
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<tbody>
<tr>
<td>Liberal Arts</td>
<td>All Advisors</td>
</tr>
<tr>
<td>Accounting, Business Administration, Office Administration and Technology, Website Development and Administration, Tourism and Hospitality, Culinary Arts</td>
<td>Christen Trapani Room M201</td>
</tr>
<tr>
<td>Early Childhood Education, Education Studies, Mental Health and Human Services and Criminal Justice</td>
<td>Maya Hinds Room M201</td>
</tr>
<tr>
<td>Criminal Justice, Fine Arts, Graphic Design and Illustration, Journalism, Media Technology and Management, Speech, Theatre Arts</td>
<td>Trina Roldan Room M201</td>
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<tr>
<td>Allied Health and General Advisement</td>
<td>Pearlene Butler Room M201</td>
</tr>
<tr>
<td>Community Health, Pre-Clinical Nursing, Nursing, Surgical Technology, Exercise Science/Personal Training, Physical Education, Recreation Therapy and General Advisement</td>
<td>Student Success Center Room M101 &amp; Academic Advisement Center Room M201</td>
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<tr>
<td>Fashion Design</td>
<td>Business Department Room M355</td>
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<tr>
<td>Computer Information Systems, Computer Science, Mathematics</td>
<td>Math Department Room F309</td>
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<tr>
<td>Retail Merchandising</td>
<td>Retail Merchandising Advisors Room M323</td>
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<tr>
<td>Paramedic Program (EMS)</td>
<td>EMS Department Room T2-280</td>
</tr>
</tbody>
</table>

### Useful Telephone & Room Numbers

- **Academic Advisement Center**  
  (718) 368-5744 • Room M201
- **Academic Affairs (Appeals)**  
  (718) 368-5029 • Room M386
- **Admissions Services**  
  (718) 368-5676 • Room A112
- **Advisement for Special Populations**  
  (718) 368-4911 • Room M101
- **Bursar**  
  (718) 368-5416 • Room A205
- **Career Development & Transfer/NewStart**  
  (718) 368-5115 • Room C102
- **COPE**  
  (718) 368-4660 • Room T4216
- **Counseling Resource Center**  
  (718) 368-5975 • Room D102
- **CUNYfirst Help Center**  
  (718) 368-6551
- **Dean of Enrollment Management**  
  (718) 368-6800 • V114
- **Dean of Students**  
  (718) 368-5563 • Room A216
- **Evening Counseling**  
  (718) 368-4911 • Room M101
- **Financial Aid**  
  (718) 368-4644 • Room U-201
- **Freshman Services**  
  (718) 368-4806 • Room F123
- **Health Services**  
  (718) 368-5684 • Room A108
- **International Student Affairs**  
  (718) 368-6800 • Room V114
- **Liberal Arts Program**  
  (718) 368-6695 • Room F314
- **Opening Doors & Learning Communities**  
  (718) 368-4903 • Room E102