PROCEDURE FOR OBTAINING A DIRECT LOAN

1) Fill out a 2015-2016 Free Application For Federal Student Aid (FAFSA) www.fafsa.gov
   a. If selected for Verification: Your paperwork must be finalized before a loan can be processed.

2) Log onto www.studentloans.gov using your FSA ID
   a. Do not confuse Financial Awareness with Entrance Counseling.

3) Complete an Entrance Counseling (→ A) and Master Promissory Note (MPN) (→ B)
   a. Do not confuse Financial Awareness with Entrance Counseling.

4) Complete the Federal Direct Loan Request Form (attached)

TYPES OF LOANS

1. Direct Subsidized Loan: (Based on financial need) The Federal Government pays the interest while you are in school at least halftime.
2. Direct Unsubsidized Loan: Accrues interest while in school.
3. Direct Plus Loans: For parents with good credit history that want to borrow for their child’s education. (Credit will be checked)
REMEmber that if you have any problems, you can call the servicer at 1-800-848-0979. They are available to assist you with any problem you might have.

### Annual Limits for Sub/Unsub Loans

<table>
<thead>
<tr>
<th></th>
<th>*Subsidized</th>
<th>**Total (subsidized &amp; unsubsidized)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Dependent</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>First Year (0 – 29.9 Credit)</td>
<td>$3,500</td>
<td>$5,500</td>
</tr>
<tr>
<td>Second Year (30 + Credit)</td>
<td>$4,500</td>
<td>$6,500</td>
</tr>
<tr>
<td><strong>Independent</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>First Year (0 – 29.9 Credit)</td>
<td>$3,500</td>
<td>$9,500</td>
</tr>
<tr>
<td>Second Year (30 + Credit)</td>
<td>$4,500</td>
<td>$10,500</td>
</tr>
</tbody>
</table>

### Aggregate Limits for Sub/Unsub Loans

<table>
<thead>
<tr>
<th></th>
<th><strong>Subsidized</strong></th>
<th><strong>Total (subsidized &amp; unsubsidized)</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Dependent</strong></td>
<td>$23,000</td>
<td>$31,000</td>
</tr>
<tr>
<td><strong>Independent</strong></td>
<td>$23,000</td>
<td>$57,500</td>
</tr>
</tbody>
</table>

*Maximum Subsidized loan cannot exceed the Financial NEED of the student
**Total Loan cannot exceed the student COST OF ATTENDANCE (COA) for the loan period

### Frequently Asked Questions

**When do I start paying back my student loans?**
If you're attending school at least half-time, you have a period of time after you graduate, leave school, or drop below half-time status before you must begin repayment. This period of time is called a "grace period". The grace period for a Federal Direct Loan(s) is six (6) months.

- **Subsidized Loan**: During the grace period, you do not have to pay any principal and you won't be charged interest.
- **Unsubsidized Loan**: You don't have to pay any principal, but you will be charged interest. You can either pay interest as you go along or it will be capitalized later.

**How can I check the status of my Student Loans?**
You can check CUNYFIRST [https://home.cunyfirst.cuny.edu](https://home.cunyfirst.cuny.edu) to see the status of your loan. You can also contact the holder of your loan. If you don't know who holds your loan, you can use [www.nslds.ed.gov](http://www.nslds.ed.gov) to find out about your federal student loans. The site displays information on loan and/or federal grant amounts, outstanding balances, loan statuses, and disbursements. To use the NSLDS Student Access Website, you will need to provide you Social Security Number, the first two letters of your last name, your date of birth, and your FAFSA PIN.

For additional information please visit the following websites:
[www.studentloans.gov](http://www.studentloans.gov)
[https://www.nslds.ed.gov](https://www.nslds.ed.gov)
[http://www.kbcc.cuny.edu/sub-financial_aid/Pages/FederalDirectLoan.aspx](http://www.kbcc.cuny.edu/sub-financial_aid/Pages/FederalDirectLoan.aspx)

*Please allow up to two weeks for your Federal Direct Loan(s) to be processed.*

You can also visit one of our counselors, Monday through Friday: 9:00 AM to 5:00 PM
Night hours are Tuesday and Wednesday only from 5:00pm to 8:00pm* Please call in advance before coming
*only when classes are in session

### Contact Info

Office of Financial Aid Kingsborough Community College  
Room U-201  
Office Phone: 718-368-4644/5651
Federal Direct Loan Paper Application 2015-2016

Borrower information to be completed by Student
(Please print clearly in Black or Blue Ink only. NOTE: Incomplete applications will NOT be processed)

Name: ________________________________

Address: _____________________________

Date of Birth: ______/______/______ SS#: ____________ ____________________________

Phone: (________________) _____________ Email: ____________________________

Before applying for Federal Direct Loan the following requirements must be met first:

☐ Yes ☐ No  I have completed a Free Application for Federal Student Aid (FAFSA) 2015 - 2016. www.fafsa.gov

☐ Yes ☐ No  I have completed an Entrance counseling and Master Promissory Note (MPN) at www.studentloans.gov

You must use your FAFSA PIN in order to electronically sign and submit both forms. Make sure to print or save a copy for your records.

☐ Yes ☐ No  I am enrolled and attending courses worth a minimum of six (6) credits/equated credits and matriculated in a degree granting program. I am aware I must be making Satisfactory Academic Progress (SAP) in order to receive the Federal Direct Loan(s).

☐ Please note all disbursements of Direct Loan Funds are made 30 days after the first day of classes for the term. All loans will be disbursed in two (2) equal payments per semester. Please allow up to two weeks for your Federal Direct Loan(s) to be processed.

All sections must be completed in order for your loan to be successfully processed:

1. Please indicate how many credits you will be taking for: Fall: _______ Spring: _______

2. Expected graduation date: ______/______/______

3. Please indicate below how much you would like to borrow:
   ☑ Direct Subsidized Loan
   ☐ Direct Unsubsidized Loan*

   *To be considered for an unsubsidized loan place a check mark next to it.

   Please check off ONE only:

   Fall/Spring: ☐ Fall and Spring (Write in Year Amount) $______

   Fall only: ☐ Fall Term Only (Write in Term Amount) $______

   Spring only: ☐ Spring Term Only (Write in Term Amount) $______

   Direct Loans CANNOT EXCEED the listed annual amounts:

   Loan Type | Dependent Student | Independent Student
   Subsidized: No interest accrues while still in school for at least half-time
   Up to: $3,500 Freshman (0 – 29.9 Credits) | Up to: $3,500 Freshman (0 – 29.9 Credits)
   Up to: $4,500 Sophomore (30 + Credits) | Up to: $4,500 Sophomore (30 + Credits)
   Unsubsidized: Interest begins to accrue on the day the loan is disbursed.
   $2,000 | $6,000

Applicant Certification: My signature below certifies that I understand: 1) this request form is not a Master Promissory Note (MPN); 2) that I have completed Direct Loan Entrance Counseling before submitting my application; 3) the Financial Aid Office will determine my eligibility for Federal Direct Loans; 4) my Federal Direct Loan request cannot be processed until the Financial Aid Office has received the results of my 2015-2016 FAFSA, collected all required documentation, and determined my application information to be correct; 5) I must maintain half-time enrollment (6 credits) in order to receive any disbursement of Direct Loan funds; 6) the Direct Loan amount cannot exceed my cost of attendance (COA) minus any other financial aid awarded; 7) my loan may be reduced at any time due to a change in enrollment or financial aid eligibility; and 8) the Bursars’ Office will make any necessary deductions from my Federal Direct Loan to pay my remaining tuition liability before I receive the balance of the funds.

Student’s signature __________________________ Date __________________________

CERTIFIED BY: __________________________ DATE: __________________________