Claim your Kingsborough Community College Account

KCC Student Email

Using any browser on a PC, Laptop or mobile device navigate to the INSIDE KCC site at http://inside.kingsborough.edu

You should see the page below.
NEW

Your Email Username is your firstname.lastname and the last two digits of your Emplid number@students.kbcc.cuny.edu

- Example: jane.doe78@students.kbcc.cuny.edu

Your Email Password is your Capitalized Firstname Initial + lowercase lastname initial + the first six digits of your Emplid number

- Example: Jane doe, 12345678 password is Jd123456

OR

OLD

Your Email Username is your firstname.lastname + the day of your date of birth@students.kbcc.cuny.edu

- Example: jane.doe07@students.kbcc.cuny.edu

Your Email Password is your Capitalized Firstname Initial + lowercase lastname initial + the last 4 digits of your Social Security Number + the day you were born

- Example: Jane doe, 6789, 04/07/91 password is Jd678907

Click on Campus Email and enter your email login information again

**** To view your Email/Inbox click on Outlook.
**** (If the system asks you for a Time Zone, Choose (UTC: -05:00) Eastern Time (US & Canada)).

Other links that are available on Inside KCC:

National Student Clearinghouse
General Help Requests
Campus Email
Academic Resources
College Resources

ASSESSMENT CARE TEAM (ACT)
Tutoring
Writing based tutoring
iBoard
iBoard view

Laptop lending for ASAP (Only for ASAP Students)
CHANGE OF STATUS APPLICATION FOR PLAN (MAJOR)
Applying for a Job
Entering Time Sheet

You will need an account to use most computer resources and to access most online applications at Kingsborough. The college also sends important notices to your student email account. You can use http://inside.kingsborough.edu 24 hours a day 7 days a week, on or off campus.

Alternatively, if INSIDE KCC is not accessible, go to www.kbcc.cuny.edu
Click on Current Students, then click on Student Email / GO, then click on Login to email and type in your student email username and password.

If you are having issues with the website or need some assistance feel free to call, email or visit the Student Help Desk.

Student Help Desk
Locations: L-105, L-106, L-107, M-200 & M-224
Phone: 1-718-368-6679
Email: Helpdesk@students.kbcc.cuny.edu
To Reserve, Access and Print from Campus Computers

- **LOGON ID** is your firstname.lastname and the last two digits of your Emplid number
  For example: *jane.doe78*

- **PASSWORD** is your Capitalized Firstname Initial + lowercase lastname initial + the first six digits of your Emplid number: 
  *Jane doe, 12345678*
  For example: *Jd123456*

To Sign Out of the Campus Computers

Click on the **Windows Icon**
Click on [ ] and then click on **Sign out**

To Access Student WIFI on Campus

Go to your Wifi settings

Select Network: **KBCCSTUDENTS**

Click on Accept

- **USERNAME** is your firstname.lastname and the last two digits of your Emplid number
  For example: *jane.doe78*

- **PASSWORD** is your Capitalized Firstname Initial + lowercase lastname initial + the first six digits of your Emplid number:
  *Jane doe, 12345678*
  For example: *Jd123456*
To Reserve, Access and Print from Campus Computers

- **LOGON ID** is your firstname.lastname + the **day** of your date of birth

  For example:  *jane.doe07*

- **PASSWORD** is your Capitalized Firstname Initial + lowercase lastname initial + the last 4 digits of your SS# + the **day** you were born: *Jane doe, 6789, 04/07/91*

  For example:  *Jd678907*

**To Sign Out of the Campus Computers**
Click on the **Windows Icon**
Click on 🔄 and then click on **Sign out**

---

**To Access Student WIFI on Campus**

Go to your Wifi settings

Select Network: **KBCCSTUDENTS**

Click on Accept

- **USERNAME** is your firstname.lastname + the **day** of your date of birth

  For example:  *jane.doe07*

- **PASSWORD** is your Capitalized Firstname Initial + lowercase lastname initial + the last 4 digits of your SS# + the **day** you were born: *Jane doe, 6789, 04/07/91*

  For example:  *Jd678907*

Updated on 03/03/20