

CUNY HRPP Policy: Principal Investigator Qualifications & Responsibilities

1. Full time CUNY faculty and staff and RF-CUNY staff

Full time CUNY faculty and staff, and RF-CUNY staff, may serve as Principal Investigator (PI) on IRB applications.

The faculty or staff member listed as the PI on the application form is ultimately responsible for the protection of human subjects, for compliance with applicable regulations and CUNY policies, and for adherence with CUNY UI-IRB stipulations.

2. CUNY adjunct faculty

CUNY adjunct faculty who wish to conduct human subject research as part of their institutional responsibility at CUNY should obtain an approval from their Provost prior to submitting an IRB application.

CUNY adjunct faculty who wish to serve as PI for non-exempt human subject research must obtain prior written approval from the Vice Chancellor for Research. To request an approval, the adjunct faculty must submit the following documents to the [University Director for Research Compliance](#):

- a. A completed [CUNY Adjunct Faculty Request to Serve as a Principal Investigator \(PI\) on an IRB Application](#) form;
- b. Documentation of approval from the Provost of the CUNY college where the adjunct faculty has an appointment; and
- c. Current CV of the adjunct faculty member requesting the approval.

When approved to serve as a PI, the approved adjunct faculty member is ultimately responsible for the protection of human subjects, for compliance with applicable regulations and CUNY policies, and for adherence with CUNY UI-IRB stipulations.

3. CUNY students and postdoctoral scholars

CUNY students and postdoctoral scholars may serve as PIs on IRB applications ONLY with the supervision and permission of their faculty advisor or research program director.

The faculty advisor or research program director who signs off on the given project and the PI are both responsible for the protection of human subjects, for compliance with applicable regulations and CUNY policies, and for adherence with CUNY UI-IRB stipulations.