



## **ONLINE FORMS & UPLOAD A DOCUMENT**

Once you have reviewed your "To Do List" and have determined that additional documents are required use our online form tool to submit documents to the financial aid office.

Students who submit online applications will be processed within a week of submission. You can check your award status by logging on to your CUNYFirst account & clicking "View Financial Aid Awards" (See next chapter). To submit an Online Form you must have a KBCC email.

**To Access KBCC's Online Form visit**

**[www.KBCC.cuny.edu](http://www.KBCC.cuny.edu) -> QUICK LINKS- > Financial Aid Office- > Downloadable Forms -> Fall 2019-Spring 2020**

**Parents of dependent students will be required to sign online forms electronically. To sign parents will receive:**

- ◆ An email to sign the application. (This email will be sent to the parent's email address provided on the FAFSA.)
- ◆ An email will only be sent to the parent once the student has completed and signed the form.
- ◆ To create an account, parents must click "Create New Account"
- ◆ After creating the account, parents will be able to sign the documents electronically.
- ◆ Please note parents will only be able to make changes to their section of the forms.

**You can also upload PDF files to the Financial Aid Office!**

**To Access KBCC's Upload Form visit**

**[www.KBCC.cuny.edu](http://www.KBCC.cuny.edu) -> QUICK LINKS- > Financial Aid Office- > UPLOAD DOCUMENTS -> Fall 2019-Spring 2020**

**NOTE:** If you encounter any problems accessing your KBCC email account or need assistance reactivating your KBCC email account, please contact: KBCC Help Desk. Phone: 718-368-6679 E-mail: [helpdesk@students.kbcc.cuny.edu](mailto:helpdesk@students.kbcc.cuny.edu)



# VIEW YOUR FINANCIAL AID AWARDS

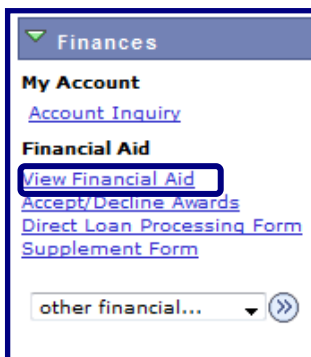
Your Student Center provides information about your financial aid awards. The awards are listed for the entire academic year and are also broken down by term.

**STEP# 1:** Login to CUNYfirst at:  
<https://home.cunyfirst.cuny.edu>.

**STEP# 2:** Select **HR/Campus Solutions** from the menu on the left.

**STEP# 3:** Navigate to **Self Service** followed by **Student Center**.

**STEP# 4:** Under the **Finances** section, click the **View Financial Aid** link.



**STEP# 5:** On the **Select Aid Year to View** page, you may see listings for multiple aid years and multiple colleges. Click the **Aid Year** link for the college and aid year you wish to view.

## Financial Aid

### Select Aid Year to View

Select the aid year you wish to view

Aid Year	Institution	Aid Year Description
<a href="#">2020</a>	Kingsborough CC	Financial Aid Year 2019-2020
<a href="#">2019</a>	Kingsborough CC	Financial Aid Year 2018-2019
<a href="#">2018</a>	Kingsborough CC	Financial Aid Year 2017-2018

Aid years listed indicate your access to eligibility information regarding your Financial Aid Application.

**STEP# 6:** On the **Award Summary** page, you will be able to view your awards for the entire academic year, as well as for individual terms. You can access additional information through several hyperlinks which are explained on the next few pages.

**Financial Aid Year 2019-2020**

Select the term hyperlinks below to see more detailed information.

<b>Aid Year</b>				
Award Description	Category		Offered	Accepted
Federal PELL Grant Fall	Grant		3,097.50	3,097.50
Federal PELL Grant Spring	Grant		3,097.50	3,097.50
2 Subsidized Direct Loan	Loan		3,000.00	0.00
Estimated Tap Spring	Grant		2,212.50	2,212.50
Estimated TAP Fall	Grant		2,212.50	2,212.50
<b>Aid Year Totals</b>			<b>13,620.00</b>	<b>10,620.00</b>

Currency used is US Dollar.

[Shopping Sheet](#)

[Full-Yr Financial Aid Summary](#)

[Loan Counseling](#)

**Terms**

**2020 Spring Term**

[View Scheduled Disbursement Dates](#)

Award Description	Category		Offered	Accepted
Federal PELL Grant Spring	Grant		3,097.50	3,097.50
2 Subsidized Direct Loan	Loan		1,500.00	0.00
Estimated Tap Spring	Grant		2,212.50	2,212.50
<b>Term Totals</b>			<b>6,810.00</b>	<b>5,310.00</b>

**2019 Fall Term**

[View Scheduled Disbursement Dates](#)

Award Description	Category		Offered	Accepted
Federal PELL Grant Fall	Grant		3,097.50	3,097.50
2 Subsidized Direct Loan	Loan		1,500.00	0.00
Estimated TAP Fall	Grant		2,212.50	2,212.50
<b>Term Totals</b>			<b>6,810.00</b>	<b>5,310.00</b>

Currency used is US Dollar.

Your financial aid award is determined from the information provided in your application.

If there is no financial aid displayed your application may be in progress. Please check back.

[Full-Yr Financial Aid Summary](#)

**STEP# 7:** Click on the **Full-Yr Financial Aid Summary** link to see your **Estimated Financial Aid Budget** for the academic year.

**STEP# 8:** Click on the hyperlinked **Budget Amount** to see your **Estimated Financial Aid Budget Breakdown** by Term.

Financial Aid

**Full-Yr Financial Aid Summary**

**Financial Aid Year 2019-2020**

The information below is a calculation of your estimated need.

Estimated Financial Aid Budget	<b>16,346.00</b>
Expected Family Contribution	0.00 -
Estimated Need	16,346.00
Total Aid	9,195.00

Currency used is US Dollar.

This is your financial aid eligibility based on your estimated financial aid (budget) costs, family contribution, and estimated need for this aid year.

[Return](#)

Financial Aid

**Estimated Financial Aid Budget**

**Financial Aid Year 2019-2020**

Listed below is an estimate of items used to determine your costs.

**Estimated Financial Aid Budget Breakdown**

**2020 Spring Term**

Category Description	Amount
Books and Supplies	682.00
Activity Fees	86.00
Consolidated Fees	15.00
Technology Fee	125.00
Housing	2,472.00
Lunch	725.00
Loan Fees	29.00
Personal Expenses	999.00
Transportation	640.00
Tuition	2,400.00
<b>Term Total</b>	<b>8,173.00</b>

**2019 Fall Term**

Category Description	Amount
Books and Supplies	682.00
Activity Fees	86.00
Consolidated Fees	15.00
Technology Fee	125.00
Housing	2,472.00
Lunch	725.00
Loan Fees	29.00
Personal Expenses	999.00
Transportation	640.00
Tuition	2,400.00
<b>Term Total</b>	<b>8,173.00</b>
<b>Total Cost of Attendance</b>	<b>16,346.00</b>

Currency used is US Dollar.

The items listed above are based on costs associated with your academic program. These costs are estimates only and are subject to change based on changes to academic standing, as well as other factors impacting tuition and fees.

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**STEP# 9:** Return to the **Award Summary** page and, in the **Terms** section click the **View Scheduled Disbursement Dates** link.

[View Scheduled Disbursement Dates](#)

Terms				
<b>2020 Spring Term</b>		<a href="#">View Scheduled Disbursement Dates</a>		
Award Description	Category	Offered	Accepted	
Federal PELL Grant Spring	Grant	3,097.50	3,097.50	
2 Subsidized Direct Loan	Loan	1,500.00	0.00	
Estimated Tap Spring	Grant	2,212.50	2,212.50	
<b>Term Totals</b>		<b>6,810.00</b>	<b>5,310.00</b>	
<b>2019 Fall Term</b>		<a href="#">View Scheduled Disbursement Dates</a>		
Award Description	Category	Offered	Accepted	
Federal PELL Grant Fall	Grant	3,097.50	3,097.50	
2 Subsidized Direct Loan	Loan	1,500.00	0.00	
Estimated TAP Fall	Grant	2,212.50	2,212.50	
<b>Term Totals</b>		<b>6,810.00</b>	<b>5,310.00</b>	

The **Scheduled Disbursements** page displays the projected dates your financial aid awards should be disbursed to your student account.

**NOTE:** The scheduled disbursement dates listed here represent the earliest date those awards can be transferred into your CUNYfirst student account. Your actual disbursement date may be different and will appear when your financial aid is posted to your account. To view the actual disbursement dates, you will need to check the **Account Activity** page in your **Student Center** [see page 13 in this booklet].

### 2019 Fall Term

To view actual disbursements to your financial account, access Account Inquiry.

Award Description	Category	Accepted Amount	Fee	Net Amount	Scheduled Disb Date
Federal PELL Grant Fall	Grant	774.38	0.00	774.38	09/03/2019
	Grant	2,323.12	0.00	2,323.12	10/14/2019
2 Subsidized Direct Loan	Loan	0.00	0.00	0.00	
<b>Term Totals</b>		<b>3,097.50</b>	<b>0.00</b>	<b>3,097.50</b>	