

KINGSBOROUGH COMMUNITY COLLEGE  
The City University of New York

CURRICULUM TRANSMITTAL COVER PAGE

Department: Business

Date: 03/13/19

Title Of Course Or Degree: A.S. In Business Administration

Change(s) Initiated: (Please check)

- |   |  |
|---|--|
| <input type="checkbox"/> Closing of Degree        | <input checked="" type="checkbox"/> Change in Degree or Certificate Requirements |
| <input type="checkbox"/> Closing of Certificate   | <input type="checkbox"/> Change in Degree Requirements (adding concentration)    |
| <input type="checkbox"/> New Certificate Proposal | <input type="checkbox"/> Change in Pre/Co-Requisite                              |
| <input type="checkbox"/> New Degree Proposal      | <input type="checkbox"/> Change in Course Designation                            |
| <input type="checkbox"/> New Course               | <input type="checkbox"/> Change in Course Description                            |
| <input type="checkbox"/> New 82 Course            | <input type="checkbox"/> Change in Course Title, Numbers Credit and/or Hour      |
| <input type="checkbox"/> Deletion of Course       | <input type="checkbox"/> Change in Academic Policy                               |
|   | <input type="checkbox"/> Pathways Submission:                                    |
|   | <input type="checkbox"/> Life and Physical Science                               |
|   | <input type="checkbox"/> Math and Quantitative Reasoning                         |
|   | <input type="checkbox"/> A. World Cultures and Global Issues                     |
|   | <input type="checkbox"/> B. U.S. Experience in its Diversity                     |
|   | <input type="checkbox"/> C. Creative Expression                                  |
|   | <input type="checkbox"/> D. Individual and Society                               |
|   | <input type="checkbox"/> E. Scientific World                                     |

Other (please describe): Note description change for ECO 1200 and ECO 1300 degree requirements.

PLEASE ATTACH MATERIAL TO ILLUSTRATE AND EXPLAIN ALL CHANGES

DEPARTMENTAL ACTION

Action by Department and/or Departmental Committee, if required:

Date Approved: 03/13/19

Signature, Committee Chairperson: 

I have reviewed the attached material/proposal

Signature, Department Chairperson: 

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**To:** Provost Joanne Russell  
**From:** Jeffrey Lax, Chair, Department of Business  
**Date:** April 18, 2019  
**Subject:** Minor Degree Changes in Business Administration and Accounting

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Under our new Business Administration and Accounting A.S. degree requirements, a not-insignificant number of students are misconstruing the strong recommendation to take ECO 1200 and ECO 1300 within the Pathways flexible core requirement. This has led to students taking various courses in that area that do not transfer well when they transfer to 4-year institutions.

As such, we are submitting a description change that will help clarify the need to take ECO 1200 & 1300 in both degrees.

In addition, we are submitting a request to eliminate the TAH 500 optional course in Business Administration, since the customer service option no longer exists.

In conversations with Brooklyn College, it has come to my attention that Brooklyn College requires Phil 3314 (Moral Issues in Business) for all of its BBA degree areas. The equivalent course at Kingsborough Community College is PHI 6800. We submitted a changed (with support from the Chair of History, Philosophy, and Political Science) for the Business Administration degree to include a statement under Flexible Core, Group A, World Cultures and Global Issues recommending this course if planning to transfer to Brooklyn's BBA .

We would appreciate your including these changes on the upcoming curriculum committee agenda.

Thank you.

## Changes to the A.S. in Business Administration

These changes will help clarify the need to take ECO 1200 & 1300 and eliminates the TAH 500 optional course, since the customer service option no longer exists.

1. In Flexible Core, include **"It is recommended that students planning to transfer to Brooklyn College's BBA program take PHIL 3314 to satisfy the Pathways Flexible Core Group A requirement.**
2. In Flexible Core, add asterisks to ECO 1200 & 1300 to indicate note.
3. In Department options list, delete "or" after ECO 14 listing.
4. Also in Department options list, delete TAH 500 course from options.
5. In NOTE, delete first note about Customer Service.
6. Also in NOTE, add new note:

**"\*It is HIGHLY RECOMMENDED that students take both ECO 1200 and ECO 1300 to satisfy the Pathways Flexible Core courses. However, if neither course is used within the Pathways Flexible Core, both must be taken within the major and no optional courses will be required."**

Add/Delete/Change	A.S. Business Administration	
	HEGIS code: 5002.00	
	Program code: 01050	
	<b>CUNY CORE</b>	<b>CREDITS</b>
	<u>REQUIRED CORE:</u> (4 Courses, 12 Credits)	12
	When Required Core courses are specified for a category, they are strongly suggested and/or required for the major.	
	ENG 1200	3
	ENG 2400	3
	Mathematical and Quantitative Reasoning	3
	MAT 2200 - Business Statistics**	
	Life and Physical Sciences*	4
	<u>FLEXIBLE CORE</u> (6 Courses, 18 Credits)	18
	When Flexible Core courses are specified for a category, they are strongly suggested and/or required for the major. One (1) course from each Group A to E and one (1) additional course from any group	
	A. World Cultures and Global Issues	
<b>Add</b>	<b>It is recommended that students planning to transfer to Brooklyn College's BBA program take PHI 6800</b>	
	B. U.S. Experience In Its Diversity	
	C. Creative Expression	
	D. Individual & Society	
<b>Add Asterisk</b>	ECO 1200- Macroeconomics *	
<b>Add Asterisk</b>	ECO 1300- Microeconomics *	
	E. Scientific World	
	<u>DEPARTMENT REQUIREMENTS</u> (9 to 11 Courses, 29 to 35 Credits)	
	ACC 1100 - Fundamentals of Accounting I	4
	ACC 1200 - Fundamentals of Accounting II	4
	BA 1100 - Fundamentals of Business	3
	BA 1200 - Business Law I	3
	BA 1400 - Principles of Marketing	3
	BA 3100 - Organizational Behavior and Management	3
	BA 6000 - Introduction to Computer Concepts	3
	ECO 1200 - Macroeconomics	3
	ECO 1300 - Microeconomics	3
	<b>AND</b>	



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	BA 6000 - Introduction to Computer Concepts	3
	ECO 1200 - Macroeconomics	3
	ECO 1300 - Microeconomics	3
	<b>AND</b>	

	<p>IF ECO 1200 or ECO 1300 is taken to satisfy Pathways Flexible Core, THEN choose one (1) of the following courses. IF BOTH ECO 1200 and ECO 1300 are taken to satisfy Pathways Flexible Core, then choose two (2) of the following courses:</p>	
	BA 1300 – Business Law II or	3
	BA 6100 – Spreadsheet Applications in Business or	3
	ECO 1400 – Money and Banking	3
	<u>ELECTIVES:</u>	1
	1 credit sufficient to meet required total of 60	
	<b><u>TOTAL CREDITS: 60</u></b>	60
	<b>NOTE:</b>	
	<p>**This is a 4-credit course. For Financial Aid, TAP will count 3 credits towards your degree requirements. Additional credit(s) will go towards electives, if available. Consultation with a program advisor to address financial aid and academic planning is highly recommended.</p>	
	<p>*It is <b>HIGHLY RECOMMENDED</b> that students take both ECO 1200 and ECO 1300 to satisfy the Pathways Flexible Core courses. However, if neither course is used within the Pathways Flexible Core, both must be taken within the major and no optional courses will be required.</p>	