FALL 2021

HEALTHCARE

TRADE PROGRAMS  BUSINESS

50+ WELLNESS PROGRAM

ESL TASC™ CLIP

CAREER TRAINING TECHNOLOGY

ON CAMPUS CLASSES!

VIRTUAL OPEN HOUSE
AUGUST 10TH & SEPTEMBER 1ST
See Page 2 for more details.

START
Check Out Our Website

LIVE & ONLINE

BUILDING BLOCKS FOR SUCCESS!
YOUR CHOICES. YOUR CAREER. YOUR FUTURE

We speak français, español, 中文, русский, and العربية

To participate in these courses you must have reliable internet and computer access.

CALL US
718 368-5052

EMAIL US
CONTED@KBCC.CUNY.EDU

See Page 2 for more details.

IMPORTANT! UPDATES ON VACCINATION REQUIREMENT: CLICK HERE
Refund Policy on ALL courses - HYBRID/ONLINE/ON CAMPUS

$25 Registration is non-refundable.
Transfer policy: No transfers after the second class session.
Refund Policy: Refund requests must be in writing and emailed to: Continuing Education (conted@kbcc.cuny.edu).

For courses under $299:
100% for courses canceled by the college; this includes the return of the $25 registration fee.
100% with written request received 3 business days prior to the first class (minus $30 cancellation fee)
50% with written request received prior to the second week of classes (minus $30 cancellation fee)

For courses $299 and above:
100% for courses canceled by the college; this includes the return of the $25 registration fee.
100% with written request received 3 business days prior to first class (minus $30 cancellation fee)
75% with written request prior to completion of 10% of class hours (minus $30 cancellation fee)
50% with written request prior to completion of 20% of class hours (minus $30 cancellation fee)

10% OFF CODE PROVIDED FOR ALL THAT ATTEND!

VIRTUAL OPEN HOUSE

August 10th and September 1st
12pm or 6pm

Whether you are seeking a job or a promotion, starting a new business or simply trying to stay ahead of the curve, Kingsborough's Workforce Development & Continuing Education has the courses, programs and trainings for you!

CLICK ON THE SESSION TO REGISTER:

AUGUST 10TH, 2021
DAYTIME-12PM SESSION
EVENING-6PM SESSION
CALL 718-368-5050 FOR QUESTIONS OR MORE INFORMATION.

SEPTEMBER 1ST, 2021
DAYTIME-12PM SESSION
EVENING-6PM SESSION
Installment Payments
Students will be eligible for the following partial payment plans for specific tuition courses that are $700 and higher. Students will be charged a $25 administrative fee for choosing an installment payment option.

Helena Rubinstein Continuing Education Scholarship
The Helena Rubinstein Continuing Education Scholarship Fund for Career Advancement Limited scholarships are available to cover up to 90% of tuition for individuals who seek to advance their careers through education and training, and who do not have access to other sources of funding that can pay for tuition and fees. Scholarship applicants may also be disadvantaged individuals who are unemployed or seeking a career change. For more information, visit: https://www.cuny.edu/academics/cpe/helena-rubinstein-scholarship/how-to-apply/

Individual Training Grant (ITG) Vouchers
The Individual Training Grant (ITG) Vouchers is for New York City residents who may be eligible for training vouchers through the local unemployment office, now known as the NYC Division of Small Business Services. The vouchers are known as Individual Training Grants (ITG) and can be obtained by working with a career counselor at one of the Small Business Service’s Workforce1 Career Centers. For more information, please visit the website: Workforce1 Career Centers in NYC.

Corporate Tuition Reimbursement/ Vouchers
The Corporate Tuition Reimbursement/ Vouchers may provide tuition reimbursement to pursue professional development and other certificate training courses. To find out if you qualify for Corporate vouchers or Tuition reimbursement, contact your companies Education or Human Resource department.

AARP WorkSearch Program
The AARP WorkSearch Program offers a career counseling service for New Yorkers 40 years of age and older. For area residents 55 and older, the Senior Community Service Employment Program (SCSEP) could help you find your next career opportunity or access a training program by providing financial support for low-income seniors. For more information, call the AARP office at (212) 423-9922 or visit website: AARP WorkSearch Website

DC 37 Members
Many of the courses in this catalog are reimbursable for NYC employees who are members of District Council 37. The courses you choose can be credit or non-credit courses, as well as courses offered online. For general information, to check eligibility or to request a tuition reimbursement application, please call (212) 815-1663 or visit website: District Council 37, AFSCME, AFL-CIO

1199SEIU Members
If you are currently an 1199SEIU member, you may be eligible to receive tuition reimbursement. To obtain reimbursement for a continuing education course, you must submit a completed application with all supporting documents to the Training and Upgrading Fund within 90 days of completing the course. For questions or an application, call the Tuition Assistance Hotline at (646) 473-9200. You can also email training@1199funds.org.

ACCES-VR Adult Career and Continuing Education Services
This program assists individuals with disabilities to achieve and maintain employment and to support independent living through training, education, rehabilitation, and career development. For more information, call (718) 816-4800 or visit the website at www.acces.nysed.gov/vr/

Department of Veterans Affairs
All veterans interested in obtaining information from the VA regarding their eligibility for funding need to have a copy of their DD-214 form and Certificate of Eligibility. For more information, visit the website: https://www.va.gov/education/eligibility/ to request official notification of education benefits.

Independent Training Accounts- HRA
You may be eligible for the Independent Training Accounts through HRA. Please find your local representative here: https://www1.nyc.gov/site/hra/locations/job-locations.page

NYS & CSEA Partnership for Education and Training
To be eligible, review the website for applications that can be created online https://www.nyscseapartnership.org

SNAP (Supplemental Nutrition Assistance Program)
SNAP (Supplemental Nutrition Assistance Program), please call (718) 368-4870 for eligibility and program requirements.

Tuition Reimbursement
The College will accommodate requests for letters of support for reimbursement.

Government Issued Vouchers
We accept most government issued vouchers. Please call (718) 368-5050 for eligibility and program requirements.

Student Loans
Students may arrange a private loan to help cover educational expenses for certificate programs. The College does not recommend any specific lender or preferred lender arrangement. We recommend thoroughly investigating your loan options before making educational financing decisions.

Tax Deduction of Expenses
An income tax deduction is permitted for expenses of education undertaken to maintain and improve professional skills. Please consult your accountant.

Financial resources available, click here.
We strive to provide you with the support and services you need so you can focus on your education and career plans. Please call us and we will assist you in making the right choice. Contact us at 718-368-5052 for more information.

**CENTER FOR CAREER DEVELOPMENT & EXPERIENTIAL LEARNING**

The mission of the Center for Career Development & Experiential Learning at Kingsborough Community College is to provide career services to students and alumni through career exploration, professional resources and programming. Career Advisors are available to give students individualized assistance to develop career goals including help with choosing a major, internships, workshops, and job search assistance. The Center offers workshops to students throughout the semester on a variety of career-related topics, including, but not limited to resume, interview, workplace etiquette and networking.

In addition, the office provides a multitude of programs and events, such as job fairs, on-campus recruitment and information sessions, which allow students to explore various career opportunities.

Stay up to date regarding upcoming workshops and events with our weekly newsletter: [http://www.kbcc.cuny.edu/career/documents/C102.pdf](http://www.kbcc.cuny.edu/career/documents/C102.pdf)

**ACCESS RESOURCE CENTER**

Kingsborough Community College’s Access Resource Center, the nation’s first at a community college, is your one-stop place to get connected to government benefits and resources. Whether it’s childcare, SNAP, clothing, or transportation, you can get a referral for what’s available to you – where you live and when you need it. **Call 718-368-5411 or 6713.**

They offer benefit screening, legal consultation, financial consultation and tax preparation too!

Additionally, they coordinate:

- Distribution of FREE vegetables grown on campus at the KCC Urban Farm
- Distribution of FREE food staples at the KCC Food Pantry
- Clothing donations
- Assistance with recertification of benefits
- Assistance obtaining other government resources and so much more!

**TRAINING AND CAREER GUIDANCE**

Unsure about what training or career best matches your skills?

At Kingsborough Community College, you can set your sights on the future you want!

Whether it is becoming a paramedic or UX designer, we have the certificate training programs for anyone who wants to find a new career pathway. With Future InSight, we can help you map out the steps you need to achieve your career goals. You may know exactly which job best matches your skills or maybe you are curious about a certain industry. Either way, we can help guide you to where you want to go. Visit our site by clicking here!
ENGLISH AS A SECOND LANGUAGE & CLIP

ESL 00 - English as a Second Language $200
Tues & Thur / Sept 21 - Nov 23 / 6:45pm-9:45pm ONLINE
Mon & Wed / Sept 22 - Nov 22 / 6:45pm-9:45pm ON CAMPUS
Saturdays / Sep 25 - Dec 4 / 10am - 3pm ON CAMPUS
Sundays / Sept 26 - Dec 5 / 10am - 3pm ONLINE

This class is led by qualified and experienced instructors. You will practice listening and speaking, as well as reading and writing. Interesting instructional content designed for all adults. Additional self study time is included.

For more information please call: 718-368-5877

ESL 70 - English as a Second Language $1,125
Mon-Fri / Sept 20 - Dec 16 / 9am-2pm / ONLINE

Benefits include:
- Customized class placement
- Certificate of Attendance (90%)
- ID card to access campus facilities
- Academic preparation for college (advanced classes suitable for Masters programs)
- Assistance for CUNY admission
- TOEFL practice (TOEFL waived for eligible students)
- I-20s issued to qualified students

Call 718-368-4870 for more information.

RTP 99 - Preparation for TOEFL $150 HYBRID
Tues & Thur / Sept 21 - Nov 16 / 7pm-9:30pm

For graduates of foreign nation’s secondary schools, who wish to apply to colleges and universities, this class will prepare you to sit for the Test of English as a Foreign Language exam. Minimum Level 8 ESL.

CCC 62 - FREE ESL HYBRID
Tues & Thurs / Sept 9 - Dec 21 / 5pm - 10pm

This academic preparation program is for students who are interested in continuing their education and improving their employment opportunities. Must be 18 years of age or older.

Free to those that qualify. For more information and eligibility requirements, please contact us at 718-368-4870

CCC 135 - STS ESL Food Handler Program HYBRID
Mon, Wed & Fri / Sept 17 - Dec 17 / 9am - 2pm

Improve your English and prepare for two (2) nationally-recognized certifications and a career in the food services sector
- Must be 18 years of age or older
- Must be a Non-Native English speaker and have an Intermediate/High Level of English
- Must be able to commute to KCC campus at 2001 Oriental Blvd, Brooklyn NY 11235
Call (718) 368-4870 for more information

RWV 07 - Writing for Advanced Non-Native Speakers of English $130
Wed / Oct 6 - Nov 24 / 7pm-9pm HYBRID
Saturdays / Oct 2 - Nov 20 / 9:30am - 11:30am ON CAMPUS

Designed for non-native English speakers, this course will help you to improve your writing skills and focus on standard form as well as correct grammatical structures.
Prerequisite: Minimum Level 8 ESL.

CLIP is an intensive, pre-matriculation English as a Second Language (ESL) program. Classes meet for five hours a day, five days a week, in day or evening sessions. CLIP is an option for students who have been accepted to CUNY and need to improve their academic English skills before taking college courses. Students who have been accepted to a CUNY college and informed that they are not English proficient can begin CLIP in any semester and spend up to one year in the program. Please bring proof of college acceptance to registration, if possible.
Registration is now open, please call 718-368-4870 for more information or assistance with registration.

ESL / CLIP / HSE: Visit our Virtual Office
Mon-Fri, 9:30am – 5:00pm
(Zoom meeting ID: 857 434 77610)
Having an HSE credential will improve your opportunities for better jobs, training, promotions, and even more money!

Did you know that those with their High School diplomas and equivalency earn an average of $9,000 more per year than those without?

Once you pass the HSE exam our staff will provide one on one college counseling services and assist you with meeting with a KCC admissions counselor!

**HIGH SCHOOL EQUIVALENCY**

The New York State Education Department requires all examinees to meet eligibility for HSE/TASC™ Testing. Speak with one of our advisors to see if you are eligible by calling 718-368-5051.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Fee</th>
<th>Type</th>
<th>Schedule</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>HSE 00 - TASC™</strong></td>
<td>(HIGH SCHOOL EQUIVALENCY PREP) $175 ONLINE</td>
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<td></td>
<td><strong>Tues &amp; Thur / Sept 21 - Nov 9 / 6:45pm-9:45pm or Saturdays / Sept 25 - Dec 4 / 10am-2pm</strong></td>
<td><strong>Note</strong>: A TI-30XS calculator and TASC™ book are required. <strong>Call 718-368-5051 for more information.</strong></td>
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<tr>
<td><strong>HSE 41 - Math Intensive TASC</strong></td>
<td>(HIGH SCHOOL EQUIVALENCY PREP) $100™ ONLINE</td>
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<td></td>
<td><strong>Wed / Oct 13 - Nov 17 / 6:45pm-9:45pm</strong></td>
<td>**This course focuses on math problems that will be given on the math portion of the TASC™ exam. <strong><strong>Note</strong>: You will need a TI-30XS calculator.</strong></td>
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<tr>
<td><strong>HSE 00 - TASC™</strong></td>
<td>(HIGH SCHOOL EQUIVALENCY PREP) $175 ONLINE</td>
<td></td>
<td></td>
<td><strong>Tues &amp; Thur / Sept 21 - Nov 9 / 6:45pm-9:45pm or Saturdays / Sept 25 - Dec 4 / 10am-2pm</strong></td>
<td><strong>Note</strong>: A TI-30XS calculator and TASC™ book are required. <strong>Call 718-368-5051 for more information.</strong></td>
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<tr>
<td><strong>HSE 41E - Clases de Matemáticas para los estudiantes de Equivalencia de la Escuela Secundaria en Español</strong></td>
<td>$100 ONLINE</td>
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<td></td>
<td><strong>Jueves / Oct 14 - Nov 18 / 6:45pm-9:45pm</strong></td>
<td><strong>Esta clase te ayudara a practicar y resolver los problemas de matemáticas que aparecen en el examen del TASC™. Va a necesitar la calculadora TI-30XS.</strong></td>
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<tr>
<td><strong>HSE 00E - Diploma de Escuela Secundaria en Español</strong></td>
<td>$175 ONLINE</td>
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<td></td>
<td><strong>Lunes y Miercoles / Sept 20 - Nov 10 / 6:45pm-9:45pm</strong></td>
<td><strong>Va a necesitar el libro del TASC™ y la calculadora TI-30XS.</strong> <strong>Para mas información, llamar a Maria Mejias al 718-368-5051.</strong></td>
</tr>
<tr>
<td><strong>HSE 41E - Clases de Matemáticas para los estudiantes de Equivalencia de la Escuela Secundaria en Español</strong></td>
<td>$100 ONLINE</td>
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<td></td>
<td><strong>Jueves / Oct 14 - Nov 18 / 6:45pm-9:45pm</strong></td>
<td><strong>Esta clase te ayudara a practicar y resolver los problemas de matemáticas que aparecen en el examen del TASC™. Va a necesitar la calculadora TI-30XS.</strong></td>
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<td><strong>HSE 70 - Comprehensive High School Equivalency</strong></td>
<td>$565 HYBRID</td>
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<td><strong>Mon-Fri / Sept 20 - Dec 16 / 9am-2pm</strong></td>
<td>**This comprehensive 300-hour course will prepare you for the State TASC™ exam. You will improve your skills (math, social studies, science, reading, and writing) and acquire test-taking strategies to help you pass the required practice test to be eligible to take the NYS TASC™ exam. **<strong>Note</strong>: You will need a TI-30XS calculator and TASC™ book are required. <strong>Call 718-368-4870 for more information.</strong></td>
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<tr>
<td><strong>HSE 71 - Alternative High School Equivalency Preparation- Diploma Now</strong></td>
<td>$100 HYBRID</td>
<td></td>
<td></td>
<td><strong>Mon-Fri / Sept 20 - Dec 16 / 9am-2pm</strong></td>
<td>**This comprehensive 300-hour course will prepare you for the State TASC™ exam. You must be 17.5 years of age by September 19, 2021 and cannot be older than 20 years of age when you enroll in the program. You must score a 9.0 grade reading level or higher on the TABE test, write an essay and sign a student responsibilities form. <strong>Call 718-368-4870 for more information.</strong></td>
</tr>
</tbody>
</table>

**ESL / CLIP / HSE: Visit our Virtual Office**

Mon-Fri, 9:30am – 5:00pm
(Zoom meeting ID: 857 434 77610)
CUNY FATHERHOOD ACADEMY (CFA)
CFA is a FREE comprehensive program designed to promote responsible parenting and economic stability for unemployed and underemployed fathers through education, employment and personal development.

HSE TRACK (FORMERLY GED)
FATHERS WITHOUT HIGH SCHOOL DIPLOMAS OR GED/TASC

You can apply for a 16 week, 3 days a week program that will prepare you for the TASC (NYS High School Equivalency exam) as well as for employment, enrollment in college or a workforce training program.

- Participation in parenting classes
- Personal and career counseling and guidance
- Employment placement assistance and internship opportunities
- Incentives
- College classes for college & career track

Recruiting NOW for CFA’s College Prep and High School Equivalency program at KBCC. Click here to sign up for an application session online, or call to speak with a CFA representative 718.368.6784

TEST PREPARATION

Prepare for admissions and placement tests online with our experienced instructors! Our test prep programs are affordable and accessible. We offer a variety of practice materials, with high quality test simulations, designed to help students better understand the material and perform their best on their test!

SCHOLASTIC ASSESSMENT TEST PREP (SAT)

RTP 01 - SAT Preparation $300 HYBRID
Saturday / Oct 2 - Nov 20 / 9am-1:30pm
Sunday / Oct 3 - Nov 21 / 9am - 1:30pm
An intensive course for high school students preparing for the SAT. Certified instructors provide review and practice under simulated test conditions to help prepare students for the verbal reasoning, optional essay portion, and problem-solving skills measured by the revised test. Study skills, coaching and test-taking tips are provided, as well as individual and group conferences with a certified college counselor. A workshop for parents and guardians is included in the last session.

RTP 02 - SAT Math Preparation $150 HYBRID
Sun / Sept 26 - Oct 31 / 9am-12pm or
Thur / SEPT 30 - Nov 4 / 4pm-7pm
An intensive MATH ONLY course for high school students preparing for the SAT exam. Instructors provide review and practice under simulated test conditions to help prepare students specifically with the MATH component of the exam. Students will explore study skills while receiving coaching and test-taking tips.
The Healthcare Institute is a division of Kingsborough’s Office of Continuing Education, offering a dynamic set of certificate programs and stand-alone courses. All are designed to provide students with essential skill sets necessary for today’s burgeoning healthcare industry. With decades of experience and training, our faculty provides high quality instruction across all the disciplines. Students who successfully complete certificate programs at the Healthcare Institute are eligible to take the National Healthcareer Association’s certifying examinations, which are nationally recognized credentials in the Allied Health industry.

**IN-DEMAND HEALTHCARE PROGRAMS**

Below is the breakdown of the courses needed within the in-demand healthcare programs. See the following pages for the schedule of available courses.

For questions and additional information please call 718-368-5052 or email Healthcare.cep@kbcc.cuny.edu

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**CLINICAL MEDICAL ASSISTANT**

Certified Clinical Medical Assistants perform routine administrative and clinical tasks to keep the offices and clinics of physicians running smoothly. Students must sign an Assumption of Risk. (307 clock hours)

- CTF 20 - Anatomy and Physiology
- RTP 40 - Basic Life Support for Healthcare Providers
- CTF 90 - EKG/ECG Technician
- CTF 91 - Phlebotomy Procedures
- CTF 87/88 - Basic Patient Care Skills & Diagnostic Tests
- CTF 89 - Certified Electronic Health Records Specialists

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**PHLEBOTOMY TECHNICIAN**

Become a Certified Phlebotomy Technician by taking this comprehensive, hands-on program. Live needle sticks performed. Students must sign an Assumption of Risk. (127 clock hours)

- CTF 20 - Anatomy and Physiology
- CTF 91 - Phlebotomy Procedures
- RTP 40 - Basic Life Support for Healthcare Providers

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**MEDICAL BILLING & CODING SPECIALIST**

This program is aimed at individuals who are either currently employed or seeking employment in a healthcare providers office, health insurance company, or independent billing center, and who want to become a certified Medical Billing and Coding Specialist. (180 clock hours)

- CTF 25 - Introduction to Terminology and Insurance
- CTF 26 - Procedures and Coding (CPT 4 and ICD-10-CM)
- CTF 27 - Computerized Billing and Clinical Practice

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**PHARMACY TECHNICIAN**

These courses provide an overview of basic cardiovascular terminology, anatomy, and physiology, and outlines the responsibilities for earning the certified EKG/ECG Technician Certification. (127 clock hours)

- CTF 20 - Anatomy and Physiology
- RTP 40 - Basic Life Support for Healthcare Providers
- CTF 90 - EKG/ECG Technician

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**CERTIFIED NURSE AIDE INTENSIVE**

A Certified Nurse Aide assists Licensed Practical Nurses (LPNs) and Registered Nurses (RNs) with direct patient care. This demanding, yet exciting program will prepare you for an entry-level position in a nursing home or hospital facility. (135 clock hrs—96 hrs classroom, 32 hrs Supervised Clinical Experience, 7 hrs CPR)

- CTF 78/79 - CNA Intensive
- RTP 40 - Basic Life Support for Healthcare Providers

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"I thoroughly enjoyed the class. I learned so much and it motivated me to move forward with my education and career in the healthcare industry, here at Kingsborough."
CTF 20 - Anatomy and Physiology $350 HYBRID
Mon & Wed / Sept 13 - Nov 24 / 6:45pm-9:45pm
An introduction to the structure and function of the human body, common disorders and diseases in relation to body systems.
This course is required for CTF 87/88 Basic Patient Care Skills & Diagnostic Tests, CTF 90 EKG/ECG and CTF 91 Phlebotomy Procedures.

CTF 25 - Introduction to Terminology and Insurance $350 ONLINE
Mon & Wed / Sept 13 - Nov 22 / 6:45pm-9:45pm
This class is an overview of the medical terminology used in a medical office, starting with the basics of anatomy, including the human body and its skeletal, pulmonary, digestive, cardiovascular and reproductive system and an introduction to health insurance.

CTF 26 - Procedures and Coding $350 ONLINE
Tues & Thur / Sept 14 - Nov 30 / 6:45pm-9:45pm
This course covers CPT 4, a systematic linking and coding of procedures and services used in outpatient settings. This coding is required for billing and reimbursement by insurers. ICD-10-CM, the international classification of diseases, is used worldwide by many healthcare facilities.
Prerequisite: CTF 25 Introduction to Terminology and Insurance.

CTF 27 - Computerized Billing and Clinical Practice $350 ONLINE
Tue & Thurs / Sept 14 - Nov 30 / 6:45pm-9:45pm
You will continue your study of office procedures and billing to include scheduling patients for laboratory, surgical and testing procedures, completing patient charts, and accounting practices using state-of-the-art medical software.
Prerequisite: CTF 26 Procedures and Coding, and basic computer skills. Students must have Windows operating system to utilize medical software.

CTF 37 - Home Health Aide Intensive $525
Tues - Wed - Thurs / Sept 21 - Nov 10 / 6pm-10pm HYBRID
Home Health Aides (HHA) provide professional healthcare in a patient's home environment. Patients can range from elderly to disabled to chronically-ill individuals who do not require hospitalization. (92 clock hours)
*8-hours of clinical experience will be conducted during early afternoon and evening hours.
Materials fee: $45
Free for those that qualify, email us at workforce.kcc@kbcc.cuny.edu

RTP 40 - Basic Life Support for Healthcare Providers $75 (Includes course materials)
Contact registration office at 718-368-5050 for next available dates. ON CAMPUS
This course provides the skills to recognize and provide care in respiratory and cardiac emergencies, using the latest 2015 AHA guidelines, to teach adult, child and infant cardiopulmonary resuscitation and automatic external defibrillator use. Basic life support skills include CPR, AED use, and ventilations.

CTF 41/42 - Pharmacy Technician Intensive $750
Mon - Thur / Sept 20 - Nov 10 /6pm- 10pm HYBRID
As a Pharmacy Technician you will be joining a growing industry with endless career opportunities to pursue. You can work in retail pharmacies, hospital pharmacies or any pharmacy within a medical facility.
Salary: $33,970 - $42,170
Job projections thru 2028: +9%
Average rate of growth, but expected to increase.
This intensive course provides an overall view of the fundamentals of medical and pharmaceutical terminology. Pharmaceutical calculations, concepts of pharmacology and medicinal therapy as it relates to anatomy and physiology and pathophysiology. Students will also learn about laws, ethics and standards required in the pharmacy profession. Application of knowledge in an on-site hospital and retail setting.
Two (2) in person labs required.
Dates and times to be provided in class.
Materials Fee: $45

CTF 89 - Certified Electronic Health Records Specialist $575 ONLINE
Tues & Thur / Sept 14 - Nov 30 / 6:45pm-9:45pm
This course introduces students to the basic functions of Electronic Health Records (EHR). It includes discussions and illustrations on the latest information management technologies (both hardware and software) currently used in healthcare. Students will be immersed in the environment, organization, unique to the use of EHR at all levels of patient care. Computer-based, hands-on exercises are required.
Prerequisites: Computer proficiency (will be assessed) and some experience in office administration.
HYBRID HEALTHCARE OFFERINGS
Lab sessions will be conducted in person, on campus. Clinicals will be done in person.

CERTIFIED NURSING ASSISTANT

CTF 78/79 - CNA Intensive $850 HYBRID
Mon - Tues - Wed - Thurs / Sept 20 - Nov 17 / 6pm-10pm

Certified Nursing Assistants are currently in high demand and the need is projected to continue through 2024. This number will only increase as the baby boomer generation ages and there is an increased demand for additional long-term nursing care facilities. In New York State a CNA must be certified.

Salary: $34,160-$48,525
Job projections thru 2028: +22%
Rapid Growth; Numerous Job Openings.

This course introduces students to the needs of the patient, legal/ethical issues, effective communication and anatomical changes accompanying the aging process. It will also cover health and nutrition and the care of persons with cognitive and mental disabilities. Includes 32 hours of supervised clinical experience in a Residential Health Care Facility.

*32-hours of clinical experience will be conducted during early afternoon and evening hours.
Prerequisite: Medical clearance is required to participate in the clinical experience. Basic Life Support/CPR (RTP40) must be completed before the clinical experience. Course textbook, uniform scrubs and CNA certifying exam fees are not included in the tuition. Six (6) in person labs required. Dates and times to be provided during class.
Burgundy uniform scrubs (top and bottom) required for labs and clinicals. Materials fee: $45

BASIC PATIENT CARE SKILLS & DIAGNOSTIC TESTS

CTF 87/88 - Basic Patient Care Skills & Diagnostic Tests $350
Tues & Thurs / Sept 14 - Nov 30 / 6:45pm- 9:45pm HYBRID

Skills common to the private practice and hospital worker are covered, including obtaining medical histories, vital signs, prepping patients, first-aid care, and emergency procedures for the medical office. Learn the importance of maintaining a sterile environment when preparing for minor surgical procedures. Collect specimens, perform simple measurements and tests, and acquire knowledge of prescription and non-prescription medications. Prerequisite: CTF 20 Anatomy & Physiology.
Four (4) in person labs required. Dates and times to be provided during class. White lab coat required. Materials fee: $45

EKG/ECG TECHNICIAN

CTF 90 - EKG/ECG Technician $350 HYBRID
Mon & Wed / Sept 13 - Nov 24 / 6:45pm-9:45pm

This course provides opportunities to learn and practice techniques employed by EKG/ECG technicians, while learning many of the basic terms associated with cardiovascular, anatomy and physiology.
Prerequisite: CTF 20 Anatomy & Physiology
Five (5) in person labs required. Dates and times to be provided during class. White lab coat required. Materials fee: $45
**PHLEBOTOMY**

**CTF 91 - Phlebotomy Procedures $350 HYBRID**

**Tues & Thurs/ Sept 14 - Nov 30 / 6:45pm-9:45pm**

This course provides theoretical and laboratory preparation for entry-level performance as a phlebotomist. It focuses on vascular anatomy and physiology; performance of venipuncture techniques, and additional responsibilities of phlebotomists as members of the healthcare team. **Prerequisite: CTF 20 Anatomy & Physiology.**

Live needle sticks performed. Students must sign an Assumption of Risk. Six (6) in person labs required. Dates and times to be provided during class. **White lab coat required. Materials fee: $45**

**P R E V I O U S  L A B  R E Q U I R E D S**

**Materials fee:** $45

**CTF 93 - Patient Care Technician Intensive $750 HYBRID**

**Mon- Tues - Wed- Thurs/ Sept 20 - Nov 17 / 6pm-10pm**

Study includes comprehensive instruction on vascular anatomy and performance of venipuncture techniques. Students will also learn and practice performing EKGs and basic terms associated with cardiovascular system, anatomy and physiology. This course is for Certified Nurse Aides only. Live needle sticks performed. Students must sign an Assumption of Risk. Six (6) in person labs required. Dates and times to be provided during class. **White lab coat required. Materials fee: $45**

**CENTRAL STERILE TECHNICIAN**

**CTF 98 - Central Sterile Technician $875 HYBRID**

**Tues, Wed, Thurs / Sept 14 - Nov 4 / 5pm-9pm**

This course, facilitated by an IAHCSMM (International Association of Healthcare Central Service Material Management) instructor, will provide you with the knowledge and skills required to work in a Central Supply/Sterile Processing Healthcare facility. Additional hours to be assigned when class is in session. Three (3) in person labs required. Dates and times to be provided during class. **Materials fee: $45**

Students are responsible for securing CST hands-on training necessary to meet 400-hour certification requirements.

**D I R E C T  S U P P O R T  P R O F E S S I O N A L**

**CTF 99 - Direct Support Professional $675**

**Call 718-368-5050 for more information.**

In partnership with YAI: Seeing beyond disability (www.yai.org), prepare for a rewarding career as a Direct Support Professional (DSP).

DSPs empower people with intellectual and developmental disabilities who attend day programs or live in community residences. They serve a critical role in creating new opportunities for living, loving, working and learning on a daily basis. A great DSP is compassionate, caring and curious. Must be 18+ years old, and have their HS Diploma. This 60-hour training includes 20 hours of internship (on weekends) and will support you in developing critical skills and competencies needed by employers. **Note: Students who complete this course (and have a high school diploma or GED/HSE and are 18 years or older) will be considered for employment with our partner agency, YAI. YAI is the largest provider of services to people with intellectual and developmental disabilities in the metropolitan New York area. YAI offers careers in human services, health care, education, behavioral and mental health, and administration. Location to be determined. For more information Contact Conted@kbcc.cuny.edu**
Kingsborough Community College stands at the forefront of preparing the next generation of health care professionals. With a wide selection of non-credit health certificates and accredited degree programs, we have a program that will fit your career goals.

The Bridges to Health Careers program will help guide your educational journey and support you every step of the way. Through classroom instruction, dedicated advising, career preparation, and tutoring you will be positioned to enter an in-demand health profession and be on the front lines of health care in New York City.

The Bridges to Health Careers Program offers:

- Free 1-credit course (valid at KCC only) offered online for your convenience.
- Dedicated team of advisors to support your academic and career goals including weekly Q&A sessions with faculty in the health professions.
- Book allowance to offset costs of course textbooks.

For more information email HealthCareer.Bridges@kbcc.cuny.edu
To learn more, click here.
**EMERGENCY MEDICAL TECHNICIAN & PARAMEDIC PROGRAM**

**RTP 75 - EMT Original $995 ON CAMPUS**
Mon - Tues - Thurs / Sept 30th - January 11th / 6pm-10pm
*With a NYS DOH voucher, you pay only $60 (for mandatory CPR renewal)*
This course will prepare you to take the New York State Emergency Medical Technician (EMT) examination. As a NYS EMT, you can work or volunteer anywhere in New York State. You will learn basic life-saving techniques such as, but not limited to: scene safety, patient assessment, management of fractures, bleeding control, movement of patients, and oxygen administration. Becoming an EMT is a requirement if you are planning to become a paramedic.

**Materials fee: $45**
Applicants must possess a High School Diploma/Equivalent, be able to read and write English, be at least 18 years of age prior to the last day of the month he/she is scheduled to take the written certification exam and pass a pre-registration screening placement exam. Upon successful completion we offer the National Registry of EMT exams.

**Note: A payment plan is available for this course. Please contact us at 718-368-5050 for more information or via email at conted@kbcc.cuny.edu.**

**RTP 73 - Paramedic Certificate $9,500**
Sept 9th 2021 - August 22nd, 2022 /
Monday- 6pm-10pm ON CAMPUS
Tuesday- ONLINE
Wednesday- 6pm-10pm ON CAMPS
Thursday- ONLINE
Friday- 9am-5pm ON CAMPUS

This course will prepare you to take the New York State Emergency Medical Technician (EMT) examination. As a NYS EMT, you can work or volunteer anywhere in New York State. You will learn basic life-saving techniques such as, but not limited to: scene safety, patient assessment, management of fractures, bleeding control, movement of patients, and oxygen administration. Becoming an EMT is a requirement if you are planning to become a paramedic.

**Materials fee: $45**
Applicants must possess a High School Diploma/Equivalent, be able to read and write English, be at least 18 years of age prior to the last day of the month he/she is scheduled to take the written certification exam and pass a pre-registration screening placement exam. Upon successful completion we offer the National Registry of EMT exams.

**Note: A payment plan is available for this course. Please contact us at 718-368-5050 for more information or via email at conted@kbcc.cuny.edu.**

**RTP 74 - Paramedic Challenge Refresher $760**
Contact us for schedule at conted@kbcc.cuny.edu

**RTP 40 – Basic Life Support $75 ON CAMPUS**
Includes course materials
(see page 9 for details.)

**The program and instructors were great! Their lectures emphasized the critical things you need to know while you’re out in the field. Overall great experience and now I feel confident I can work as an EMT and help my community.”**

**HEALTH COACH**

**COH 1600/HPE 1200 Health Coach $995 (Payment plan available)**
Contact us at 718-368-5050 for schedule.
This is a 2 part Certificate program. The program will use a combination of synchronous and asynchronous methods for instruction. Students can earn up to 6 credits upon completion of this program.

**Part I Patient Engagement**
Students will have acquired skills to educate, engage, and support individual patients to improve the patient's health outcomes.

**Part II Concepts of Wellness**
This fundamental course covers a broad spectrum of health-related topics to make students aware of the causes of mental and physical illnesses and their prevention, and demonstrates how lifestyle, perceptions and decisions affect health.
If you are considering a career move or are ready to advance within your field, we offer learning opportunities through career and professional development. Our experienced faculty and industry specialists will help direct you on your chosen path to accomplish your goals. We are committed to life-long learning and will serve as a resource guide to your success.

PARALEGAL & NOTARY PUBLIC

**CTF 05 - Paralegal I & Notary Public $400**
Mon & Wed / Sept 13 - Nov 30 / 6:45pm-9:45pm **ONLINE**
Saturday / Sept 18 - Dec 11 / 10am-3pm **ONLINE**
This course is an introduction to the practical aspects of being a paralegal, including filing, legal proofreading, legal draftsmanship, legal research, and other office skills. Mandatory Notary Public session on 10/21 and is included in the above tuition cost.

**CTF 06 Paralegal II $350 ONLINE**
Mon & Wed / Sept 13 - Nov 24 / 6:45pm-9:45pm
This course deals with the computer and the essential part it plays in paralegal training. Topics include computer legal research, legal keyboarding, and understanding language and terms used by attorneys in order to be a well-trained and successful paralegal.
**Prerequisite:** CTF05. *Materials fee: $75

*The materials fee provides students with an individual password for access to the Westlaw Legal Library, which offers a wide range of federal and state law resources. In addition, students will be provided with the analytical materials to become familiar with the aspects of legal research, law reviews, federal treatises, jurisdictional treatises, practice guides, jury instructions, litigation forms and analytical materials from all 50 states.

VTP 36 Preparation for Notary Public $75
Thurs / Oct 21 / 6:45pm-9:45 pm **ONLINE**
This one-session course prepares you for the Notary Public Examination, provides an overview of the tasks undertaken by a Notary Public, and offers guidance in positioning yourself to provide this service on a fee-for-service basis.

ACCOUNTING

**CTF 50 - Accounting Fundamentals $350**
Mon & Wed / Sept 13 - Nov 24 / 6:45pm 9:45pm **HYBRID**
Saturday / Sept 18 - Dec 11 / 10am-3pm **ON CAMPUS**
You will learn the recording process, complete the entire accounting cycle from analyzing and recording activities through closing procedures, and use the accountant’s worksheet for the preparation of financial statements for service businesses.

**CTF 51 - QuickBooks Pro for Accountants $350** **HYBRID**
Mon & Wed / Sept 13 - Nov 24 / 6:45pm-9:45pm
Take control of accounting for your business. This course provides hands-on experience in QuickBooks as you set up a chart of accounts; reconcile your bank accounts; create and print invoices, receipts, and statements; track payables, inventory, and receivables; create estimates; and generate reports. Limited access, free downloadable book and software will be used.

**CTF 52 - Tax Preparer $350** **HYBRID**
Tues & Thurs / Sept 14 - Nov 30 / 6:45pm-9:45pm
Learn how to prepare individual federal income taxes, including 1040EZ, 1040A, and 1040 long form, tax credits, child and dependent care credit, credit for the elderly, IRAs, pension income, and NY State/NY City tax items with the use of Turbo Tax™ software.

FUNDRAISING TECHNIQUES

**VWV 11 - Practical Fundraising and Development Techniques $100**
Thursdays / 6:30pm-8:30pm / Oct 7th - Oct 28th **ONLINE**
OR Tuesdays & Thursdays / 6:30pm-8pm / Sept 28th - Oct 21st **ONLINE**
This course delves into the principles and best practices of fundraising for those looking to learn the craft, or sharpen their skills. Topics include funder research, donor cultivation, board development, corporate giving, proposal writing, and ethical philanthropy. Students will also have an opportunity to learn about real life applied methods and techniques that can lead to positive fundraising results.
ADMINISTRATIVE ASSISTANT CERTIFICATE
Through this two part certificate program you will gain computer application competence and professionalism in your written communication skills.

**CTF 47 - Business Computing- $350 HYBRID**
Mon & Wed / Sept 13 - Nov 24 / 6:45pm-9:45pm
This course offers a basic overview of Microsoft Office™ (Word™, Excel™ and PowerPoint™) and the applications that employers expect workers to know. **Prerequisite: A computer skills test will be administered at the first class session to assess proficiency.**

**CTF 48- Business Writing and Grammar- $200 HYBRID**
Thurs / Sept 23 - Nov 18 / 6:30pm-9pm
Improve your skills and develop clear and effective writing techniques necessary to succeed in today’s business environment.

**GRAPHIC DESIGN**

**RCL 83 - Graphic Design $150 ONLINE**
Tues / Sept 28 - Nov 16 / 7pm-9pm
Learn basic design principles, focusing on things you can use in real life. You will work on different projects each week: projects include logos, business cards, flyers, posters, photo collages, gift wrap design and more. Learn how some of your designs can be digitized for online use.
**Note:** No special software needed; instructor will guide you through utilizing available tools on the web.

**RCL 84 - Graphic Design Intermediate $150 ONLINE**
Thurs / Sept 23 - Nov 18 / 7pm-9pm
This intermediate level graphic design course is designed to focus on brand building through graphic design. This course will help you shape your service or business visually.
**Pre-Requisite:** Graphic Design Beginner class is recommended, or current skill experience in graphic design is required.
**Note:** No special software is needed; instructor will guide you through utilizing available tools on the web.

**MICROSOFT EXCEL**

**RCL 32 Microsoft Excel I $200 HYBRID**
Saturday / Sept 18 - Nov 6 / 1:30pm-4pm
This course covers the fundamentals of Excel while building level of mastery to an intermediate level. This section will focus on the workspace foundation of Excel, navigation techniques, and putting a spreadsheet together through use of formatting tools, basic formulas and functions, and tables.
**Note:** Students are required to have Microsoft Excel software during class learning and to complete after class assignments.

**RCL 67- Microsoft Excel Comprehensive $385 HYBRID**
Tues & Thurs / Sept 14 - Nov 18 / 2:30pm-5:30pm
Microsoft Excel is one of the major software program skills necessary for most jobs. This course builds those skills from the ground up to help you prepare for the workforce. This robust Excel course will take students from the beginners content to advanced functions and data extraction, and lastly forecasting, advanced data extraction and Power Pivot with dashboarding with Power BI. No previous Excel experience necessary.
**Note:** Students are required to have Microsoft Excel software during class learning and to complete after class assignments.

**RCL 34 - Microsoft Excel II $200 HYBRID**
Saturday / Sept 18 - Nov 6 / 9am-12:30pm or Nov 13 - Dec 18 / 9am-3:30pm
This course builds upon the skills learned in Microsoft Excel I. The course will begin with advanced functions, Pivot Tables and Charts for analyzing and data clean-up. These tools are helpful when it comes to saving time when working with large data sets in Excel. The course will include advanced methods of extracting data as well as visual representation of data. Tools such as Criteria, What-If Analysis, and PowerPivot will be used to manipulate and forecast data while extracting the necessary information to produce results. The course will conclude with Microsoft Power BI to import Excel data and create dynamic dashboards.
**Note:** Excel experience is required. Students are required to have Microsoft Excel software during class learning and to complete after class assignments.
The **CompTIA Computer Technician Program** is a FREE online training course that will cover the fundamentals of PC hardware & software and prepare students for an entry level position in Information Technology. Throughout the course students will learn how to install, maintain, and customize personal computers. The CompTIA program will also prepare students for the CompTIA A+ certification exam, the industry recognized certification for computer service professionals. Upon completion of the CompTIA program, students will be prepared for an entry level IT position, such as help desk technician, network technician and desktop support administrator. **FREE training program for those that qualify!**

Click here to sign up for more information!

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**ENERGY INDUSTRY FUNDAMENTALS**

**KCC Certificate of Completion for Energy Industry Fundamentals** which will provide an extensive overview of the energy and utility industry to prepare individuals for occupation-specific training.

**CTF 133 - Energy Industry Fundamentals $695**

Contact us at 718-368-5052 for more information.

Provides a broad understanding of the electric and natural gas utility industry and the energy generation, transmission, and distribution infrastructure, commonly called the "largest machine in the world," which forms the backbone for the industry. The course includes business models, regulations, types of energy and their conversion to usable energy such as electric power, how generated power is transmitted and distributed to the point of use, emerging technologies, and the connection to careers in the energy industry.

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**VTT 24 - 10-Hour Site Safety Training $175 ON CAMPUS**

Mon & Tues / Oct 4 - Oct 5 / 5pm - 10pm

10 Hours SST includes: 2-Hour Drug & Alcohol Awareness and 8-Hour Fall Prevention

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**CULINARY ARTS**

**RTP 36 - NYC Food Handler Test $125 ON CAMPUS**

Mon-Tues-Wed-Thurs-Fri / Oct 18 - Oct 22 / 6pm-9pm

This 15-hour course focuses on safety issues of food handling, while preparing students to take the NYC Dept. of Health & Mental Hygiene’s Food Handler Certification exam. You will be scheduled by the College to take the DOH test. The exam will be administered by the NYC DOH online via WebEx. This certification does not expire.

**Testing fee: $35 per person**

**RTP 39 - Food Service Management Program $600 plus $35 material fee**

To be offered in the Spring 2022 Semester

Are you interested in a management career path in the food industry? Here’s your chance to be trained by food industry professionals on key food service concepts, culinary arts education, and earn 3 training certificates: NYC Food Handlers Certificate, ServSafe Managers Certificate, and the OSHA 10 General Industry Certificate. The Food Service Management Program is designed to develop trainee’s entry-level based knowledge and the skills necessary for employment in the food service industry. Trainee’s will learn general work-related etiquette, basic culinary skills, recipe development, nutrition education that will increase food industry skills.
CTF 15 - Veterinary Assistant I  $350 ONLINE
Tues & Thur / Sept 14 - Nov 30 / 6:45pm-9:45pm
Part one of this two-course series designed to prepare you for a career in animal care. The course will include veterinary terminology, medical and surgical procedures, office administration functions, becoming a vital part of the animal care team and more.
Note - Some required class hours will be held at an off-site animal care facility.

CTF 16 - Veterinary Assistant II  $350 ONLINE
Mon & Wed / Sept 13 - Nov 24 / 6:45pm-9:45pm
Part two of this two-course program. This online course will build upon the knowledge learned in CTF15, focusing on client communications, best practices in animal care, and the roles of each member of the animal care team.
Prerequisite: CTF 15 - Veterinary Assistant I
Note - A minimum of 20 hours are required to be completed at an animal care facility. Students are responsible for securing a facility at which they can volunteer to complete these hours. Documentation of completion will be required. Instructor may waive this requirement dependent on individual students experience and course academics.

More than 50 million U.S. households own more than one pet, so it's not surprising that vet assistant and laboratory animal caretakers careers are expected to grow 19% by 2026 and there will be over 6,000 new jobs created in this field! You've picked a great time to begin veterinary assistant training.
Salary: $28,850 - $36,240
Job projections thru 2026: +19%
Faster rate of growth than the average.

Kingsborough is a NYC Taxi & Limousine Commission (TLC) Education Provider
Courses offered in: English and Russian

Apply for your TLC license now!

All you need is
One license to drive Uber™, Lyft™, Via™, Yellow Cab, Green Cab & Limousine!

Please contact
Sunny Hau at Sunny.Hau@kbcc.cuny.edu
or call 718-368-5189
VSE 21 - Recognize/Report Child Abuse $75  
Saturday / Oct 23 / 9:30am-12:00pm ONLINE  
Tuesday / Dec 7 / 6pm-8:30pm ONLINE  
Learn the physical and behavioral signs of child abuse and maltreatment. You will learn about mandated reporting and how to carry out your professional responsibilities. NY State Certificate of Completion awarded by the state.

VSE 22 - School Violence Prevention and Intervention $75  
Saturday / Oct 23 / 1pm-3:30pm ONLINE  
Wednesday / Dec 8 / 6pm-8:30pm ONLINE  
Learn the dynamics of aggressive behavior in children and the tools to avoid them from becoming victims of such behavior. This is the NY State required workshop for all who work with children. Certificate of Completion awarded.

VSE 50 - Dignity for All Students Act $100  
Saturday / Nov 6 / 9am-4pm ONLINE  
Saturday / Dec 4 / 9am-4pm ONLINE  
Kingsborough Community College is approved by the New York State Education Department. This workshop training is on the social patterns of harassment, bullying and discrimination. This is required for all school professionals completing state-registered programs that lead to certification.

NEW YORK STATE LMSW, LCSW & LMHC CONTINUING EDUCATION HOURS

Social Work and Mental Health Counselors - earn your CE hours at Kingsborough! Live and ONLINE via Zoom. Check out these new offerings and complete the interest form located here to join the waiting list and get more information on the workshops and how to register!

- The Effects of Divorce on Family Systems
- Working with Couples and Families using a Systemic Approach
- Using Psycho Drama and Drama Therapy with Children and Adolescents
- What’s in your backpack: Unpacking The Impact of Race and Racism on You and Your Clients
- Trauma-Informed Covid Re-integration Tools
- Working with Medically Fragile Populations
- Using Hip Hop Therapy
- What I Didn't Know that I Didn't Know about Cultural Sensitivity

Kingsborough Community College's Office of Continuing Education is recognized by the New York State Education Department's State Board for Social Work as an approved provider to offer continuing education to Licensed Master Social Workers (LMSWs) and Licensed Clinical Social Workers (LCSWs) for Licensed Social Workers #SW-0613 as well as a Mental Health Counseling Department Approved Provider #MHC-0191.
NEW YORK CITY DEPARTMENT OF BUILDINGS  
SITE SAFETY TRAINING

Kingsborough Community College is a New York City Department of Buildings approved Site Safety Training (SST) Provider. Courses offered in English, Russian and Spanish. SST and SST-Supervisor cards are printed on campus. Cards will be issued when all requirements are met as prescribed by the DOB. With a valid OSHA 30 card you have the option of taking only the courses you need to receive the SST card. Group pricing available for employers with 5 or more employees. 
Email Vickie DiMartino VDiMartino@kbcc.cuny.edu or Call 718 368-5050 for more information.

VTT 23 - 30-Hour OSHA Construction $300 
ON CAMPUS
Tues, Wed, Thurs / Sept 21 - Sept 30 / 5pm – 10pm

VTT 24 - 10-Hour Site Safety Training $175 
ON CAMPUS
Mon & Tues / Oct 4 - Oct 5 / 5pm - 10pm
10 Hours SST includes:
2-Hour Drug & Alcohol Awareness
8-Hour Fall Prevention

VTT 26 - Site Safety Supervisor $300 
ON CAMPUS
Mon, Tues, Wed & Thur /Oct 18 - Oct 28 / 6pm-10pm
32- Hours SST Supervisor includes:
8-Hour Fall Prevention
8 Hour Site Safety Manager Refresher/Chapter 33
4 Hour Supported Scaffold
2-Hour Drug and Alcohol Awareness
2-Hour Site Safety Plan
2-Hour Tool Box Talks
2-Hour Pre-Task Safety Meetings
2-Hour DOB General Electives
2-Hour DOB Specialized Electives

VTT 27 - 4-Hour Supported Scaffold User $75 
ON CAMPUS
Tues / Nov 2 / 6pm – 10pm

METAGENOMICS AND LARGE DATA SETS ANALYSIS

CTF 125 Metagenomics Discovery Challenge $325 HYBRID
Thursday / Sept 23 - Dec 9 / 11am-1pm
Metagenomics Discovery Challenge (MDC) – is a certificate-based course. The course is offered online and it will be using Team-Based Learning and Open Educational Resources. It doesn’t have any prerequisites, but a background in biological sciences or computer science would be helpful. Students will learn to do bio-surveillance on metagenomic datasets, identifying fungal (and other micro-eukaryotic), bacterial, archaeal, and viral sequences within these datasets. This will reinforce the fundamentals of computational biology utilizing the Next Generation Sequencing (NGS) technology and computational tools important in determining metagenomics data sets. At the end of the course, students will create a 3-5 minute video using available resources to explain the tools they’ve learned, the importance of viral discovery, and antibiotic resistance, and their discoveries.

For more information please contact: Professor Dr. Dmitry Brogun - Dmitry.Brogun@kbcc.cuny.edu.
NHB 135 - Cooking with Spices $25
Tues / Oct 26 / 5:15pm-7:15pm ONLINE
Learn how to incorporate everyday spices to add flavor and improve health. Students will discuss spice families and learn how to create spice blends and how to use them. This informative course will focus on various spices and flavors including Indian, Latin, Japanese, Middle Eastern and more!

NHB 97 - Write a Play $100 HYBRID
Thurs / Sept 23 - Nov 18 / 6:00pm-8:00pm
Have a story you've always wanted to write?
Learn Playwriting! This class offers clear, step-by-step guidance in the basics: character, conflict and structure, setting, dialogue and formatting. You will be guided through the process of writing a play from start to finish. Whether you seek to write one-acts or full-length plays, this class will give you the tools to go forward on your writing journey. This course is for writers of all levels looking to learn the basics of writing for the stage.

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CTF 48- Business Writing and Grammar- $200 HYBRID
Thurs / Sept 23 - Nov 18 / 6:30pm-9pm
Improve your skills and develop clear and effective writing techniques necessary to succeed in today's business environment.

NLA 31 - CONVERSATIONAL ITALIAN I $100 HYBRID
Wed / Sept 22 - Nov 10 / 7pm-9pm
Increase your ability to converse with co-workers, colleagues, or neighbors.

NLA 60 - CONVERSATIONAL SPANISH I $100
Tues / Sept 28 - Nov 16 / 7pm-9pm ONLINE
Thurs / Sept 30 - Dec 2 / 7pm-9pm ON CAMPUS
Increase your ability to converse with co-workers, colleagues, or neighbors.

Want to learn a language you don't see offered here?
Check out KCC on Ed2Go, where we have a wide range of foreign language courses offered entirely online and led by expert instructors!
Our online courses are affordable, fun, fast, convenient, and designed just for you.
Ready to explore our Ed2Go catalog? Click here!
50+ WELLNESS PROGRAM

COM 06 - Computer Basics $120 ON CAMPUS
Thurs / Oct 14 - Dec 9 / 3pm–4:30pm
You will learn through hands on instructions, the windows capacity system, how to use the monitor, keyboard and mouse to apply Microsoft Office. Minimum or no experience needed. Bring a flash drive.
No class Nov 11th & Nov 25th.

COM 09 - Yoga and Pilates $95 ON CAMPUS
Fri / Oct 15 - Dec 10 / 10am–11:30am
In this course you will gain flexibility & strength, improve posture & balance and practice mindfulness with this mix of Hatha/Vinyasa Yoga combined with Pilates exercises. Please have a yoga mat. 
Yoga strap and blocks are optional. No class Nov 26th.

COM 17 - Indoor Walk and Tone $95 ON CAMPUS
Sat / Oct 16 - Dec 11 / 10am – 11:30am
Join us for a fun walk outdoors in a centralized location. The 2nd part of the workout will be using light weights and resistance bands to tone your muscles. Centralized location will be announced. Bring 2 or 3lb. hand weights and sneakers to each class.
No class Nov 27th.

COM 22 - An Introduction to Tai Chi Ch'uan $72
Thurs / Oct 21 - Dec 9 / 11:30am-1pm ON CAMPUS
This workshop will introduce participants to the peace enhancing movements of Tai Chi as well as its background in Taoist philosophy and health promoting benefits. Introductory Tai Ch Ch'uan form will be taught as part of this course. No prior knowledge or experience is necessary.
Participants should wear loose fitting clothes and comfortable shoes or sneakers.
No classes Nov 11th and Nov 25th.

COM 42 - Arthritis Workout $90 ONLINE
Mon / Oct 18 - Dec 13 / 10am–11am
Gentle and full body exercises in and out of the chair for your joints and muscles to increase their range of motion and decrease pain. Wear comfortable clothing & supportive sneakers.
Have for use an exercise band of medium to medium-firm intensity (green and blue), 1 set of 1 lb dumbbells, 1 set of 2-3lbs dumbbells, and 1 set of ankle weights 2-3lbs.

COM 59 - Moving Meditation with Qi Gong $72 ON CAMPUS
Fri / Oct 15 - Nov 19 / 12pm-1:30pm
Qigong is used in traditional Chinese medicine and means “Energy Cultivation.” Its gentle movements evoke nature, and it is easy, fun, relaxing and restorative. It can be done seated or standing. Sessions will incorporate breathing practices and organ healing. Join this 6 session workshop as we find a relaxed mind and body through Qigong.
Wear comfortable clothes and flat shoes.

COM 137 Healing Healthy Soups and One Pot Meals $40 ONLINE
Thurs / Nov 4 - Dec 9 / 10am-11am
Need some dinner inspiration this fall? Make your life simple with these healing healthy soups and plant based one pot meals that barely requires a clean-up.
No class Nov 11th & Nov 25th
COM 92 - Osteoporosis Workout $90 ONLINE
Wed / Oct 13 - Dec 15 / 10am-11am
Taught by a physical therapist and consists of range of motion exercises, strengthening exercises, aerobic exercise and balance activities designed to improve your health and fitness with slow, controlled movements, and weight bearing exercises which are recommended for people with osteoporosis. Class will emphasize form and posture for safe and effective exercise.
Wear comfortable clothing & Supportive sneakers. Have for use Exercise bands of medium to medium-firm intensity (green and blue)
1 set of 1 lb dumbbells, 1 set of 2 lb -3 lb dumbbells, 1 set of ankle weights 2-3 lbs.

COM 136 Ballet, Posture and More $90 ONLINE
Tues / Oct 12 - Dec 14 / 10am-11am
Basics of ballet and ballet based exercises designed to improve posture, muscle strength, flexibility, balance, coordination and muscle tone. NO previous ballet training necessary.
Wear comfortable clothing. Footwear can be ballet slippers, socks, or bare feet. You will need a support to use such as a barre or sturdy chair, counter top or dresser. No class Nov 2nd.

COM 36 Conscious Contentment $50 ONLINE
Wed / Oct 20 - Nov 17 / 4:30-5:30
Conscious Contentment workshop is an actively engaged heightened awareness that shifts an individual from agitated to tranquil when imbalances and stress arise. This integrated approach utilizes breath work, wellness principles, aromatherapy applications as well as finding creative spaces of sanctuary.

COM 138 Zoom Workshop for Beginners $20 ON CAMPUS
Sat / Oct 2 / 10am-12pm
Learn the basics of using Zoom. We will cover scheduling meetings, host controls: mute function, waiting room, setting meeting ID, passcode, chat, speaker viewing options. Followed by a question & answers section.

$25 Registration fee is waived for ALL 50+ Wellness courses!
FREE designated guest parking is available on campus.
For more information,
Email: Susan.Lavin@Kbcc.cuny.edu or call 718 368 5079

AGING MASTERY PROGRAM
Are you 50+ years of Age? Thinking of Retiring? Want to learn something new?

November 4th - December 14th
Tuesday & Thursday / 3:30pm - 5:00pm
*No classes 11/11 & 11/25
10 session program ONLINE w/zoom
Participants must attend 7 out of 10 classes in order to graduate.

Learn about:
Navigating Longer Life, Sleep, Healthy Eating & Hydration, Exercise & You, Healthy Relationships, Fall Prevention, Community Engagement, Medication Management, Financial Fitness, Advance Planning and more!

Limited Space is Available
Registration starts September 13th
Material Fee $80* (Fee is waived for residents 50+ yrs of age residing in Brooklyn Council District 43 & Queens Council District 32)

Email: Susan.Lavin@Kbcc.cuny.edu
Call for more info 718 368 5079

The Aging Mastery Program®, Classes are led by expert speakers who help participants gain the skills and tools they need to manage their health, remain economically secure, and contribute actively in society.
WORKFORCE DEVELOPMENT TRAINING PROGRAMS
Phone: 718-368-5778 Email: Workforce.Kcc@kbcc.cuny.edu
Blog Site: www.CEWDKBCC.com

HEALTHCARE WORKFORCE TRAININGS

CARE COORDINATOR TRAINING
Care Coordinators are essential to positive health outcomes whether patients are battling an acute illness or managing a chronic disease, with a goal of keeping them out of emergency rooms and hospitals. Working alongside other health professionals, they handle patients' care by organizing treatment plans, providing educational resources and monitoring care. Click here to apply. CarePath is a FREE healthcare career training program for people, new and incumbent workers, who want to become Care Coordinators.

MediaMKRS INDUSTRY UPSKILL
Sign up for Industry UpSkill courses to gain media skills!
Reel Works is partnering with Kingsborough Community College to offer MediaMKRS Industry Upskill courses to Continuing Education students interested in gaining new skills and learn about careers in the media industry. MediaMKRS Industry Upskill courses are self directed, online skill-building mini-courses created in partnership with leading media companies. Take courses with companies like Vice Digital and FilmNation, and earn a digital credential. If you are interested in learning more, sign up here and you will get an email when the courses are live.

JOB CORPS SCHOLARS PROGRAM
FIND THE CAREER THAT’S RIGHT FOR YOU, FOR FREE! Register Now!
Job Corps is a tuition-free training and education program that connects eligible young men and women, 18-24 years old, with the skills and educational opportunities they need to establish real careers.

At Kingsborough, Job Corps will offer students the opportunity to meet with advisors to discuss their options and what career pathway is right for them! Once enrolled, they will begin a training program to gain the certificate and credentials needed to begin their careers!

Interested in learning more? Call us at 718-368-6690 or email us KCCJob.Corp@kbcc.cuny.edu

UX EXPERIENCE (UX) DESIGN
Are you looking for a career where you can be creative and use technology?
We have two unique options:
DesignWorks (6-Month UX Design Program)
or UX Microcredential (8-week Immersive Introduction to UX)

User Experience (UX) Design at Kingsborough Community College
Learn the skills to become a User Experience Designer and help make websites and physical products easier and more enjoyable to use.

Check out our FREE UX Programs, offered live ONLINE via Zoom:
- DesignWorks: Comprehensive 6-month program, evening schedule
- UX Microcredential: Fundamental 8-week program, day and evening schedules available.
Students must get pre-approval by KCC administration for any Ed2Go courses to be considered in lieu of or waived towards a KCC Certificate Program.
Kingsborough’s Continuing Education continues to collaborate with Black Rocket, offering the best tech driven STEAM programs for kids ages 8-14 (a few available for ages 6-8!).

Courses meet weekly, tuition prices start at $135, for up to 15 hours of fun and learning! Various courses are offered every semester. Register with your friends now on Kingsborough’s Black Rocket Webpage!

REGISTER TODAY: blackrocket.com/online/king

3D Game Design
App Attack
Minecraft®
Fortnite®
ROBLOX Makers
ROBLOX® Coders
Javascript Developer
Video Game Animation & Creation

LEGO® Films & Stop Action
Python Programmers
Code Breakers
Code Your Own Adventure
Rocket Kart Racers
Pokémon® Master Designers
Prototyping Inventors League
YouTube® Content Creator