Welcome to KCC Career Buzz!

The Center for Career Development & Experiential Learning provides career counseling, career exploration, and employment opportunities for all students throughout their time at Kingsborough. Our newsletter aims to keep KCC students up to date on career announcements, hot jobs, internships, and career events. We are currently meeting with students online!

Please email us at careerdevelopment@kbcc.cuny.edu to schedule an appointment.
Follow us on Twitter at @KBCCCareer and on Instagram & Facebook at @kcccareersuccess!

What’s the Tea?
Which employers are hiring right now? Here are some of the industries and fields that are currently in need of employees.

- **Health care** – As hospitals and clinics across the country prepare to be overloaded, many are increasing staff in key areas. There are many jobs in customer service, administration and recordkeeping.

- **Warehouse and delivery** – Goods delivery companies—from giants like Amazon to your local pet store—are seeing huge increases in demand. Some businesses hire their own delivery drivers and some use services such as UPS, FedEx, or the postal service—creating a high demand for drivers in those organizations as well.

- **Grocery stores and pharmacies** – Many are ramping up curbside pickup or delivery options and need more employees to fulfill orders. Most of these jobs don’t require experience or training, so they can be a great immediate opportunity.

- **IT support** – If you have IT support experience—and especially if you’re experienced in remote IT or video conferencing support—your skills are in high demand.

For more information:

Career Tips
Communication: The #1 soft skill you need to have. Whether it is nonverbal, verbal or visual, mastering the top communication skills below will help you in your quest to becoming a successful professional:

- Listening
- Negotiation
- Persuasion
- Presentation
- Public speaking
- Reading body language
- Storytelling
- Writing reports and proposals
- Writing skills

https://www.thebalancecareers.com/list-of-soft-skills-2063770

Good Reads
The Book of Joy, a conversation between the Dalai Lama and Bishop Desmond Tutu, with Douglas Abrams acting as ‘narrator.’ The conversation took place when Bishop Tutu went to visit the Dalai Lama for a week at his ashram on the occasion of the Dalai Lama’s 80th birthday. They share their beliefs on how to be joyful in a world that can be undeniably painful, as formed by both their faith traditions and their difficult life experiences.
**JOB OPPORTUNITIES**

Looking For Employment? Here’s A Snapshot of Available Job Opportunities.

**United Orient Bank (Job ID 11256)**
Bank Operations Assistant (English & Cantonese), FT, New York, NY
Salary Commensurate with experience

Some responsibilities include: Will serve as a team member within the Operations department splitting time between both Loan Operations and Deposit Operations functions of the Bank. Responsible for processing all loans and related paperwork and organizing and maintaining all applicable files in order to support commercial and business loans made by the Bank.

**EY Talent Outreach Services (Job ID 11319)**
Jr Administrative Assistant, Temporary, Brooklyn, NY
$15–$17 per hr

Some responsibilities include: Forming spreadsheets, revising presentations, and managing special projects; Back diverse projects for other employees where appropriate; Word processing, data entry, scanning, filing and faxing; Directing schedules and activities.

For more information about these opportunities and more, please log in into your Symplicity account to apply: [https://kbcc-csm.symplicity.com/students](https://kbcc-csm.symplicity.com/students)

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**INTERNSHIP OPPORTUNITIES**

**LION REAL ESTATE (Spring and Summer Internship)**
Seeking interns in various areas: Real Estate, Administration (needed ASAP), Content Creation, Accounting

**Ladders for Leaders**
Offers MOTIVATED New York City high school and college students the opportunity to participate in paid professional summer internships with leading corporations, non-profit organizations and government agencies in New York City.

**America Needs You**
Career development and mentoring program where students participates in bi-weekly career workshops.

**THE JEWISH MUSEUM (Spring Internship Apply ASAP)**
The Jewish Museum is offering a virtual internship opportunity for an individual on the autism spectrum who is interested in the administrative aspect of working in an art museum. The intern will have the opportunity to work in a variety of departments at the Museum including Education, Membership, and Marketing.

**NY Aquarium**
During this internship, you will assist in the care of California sea lions and may have the opportunity to perform in daily animal shows. Interns will also work side by side with experienced trainers to learn the skills necessary to succeed in a fast-paced show environment.

If you have been offered an internship for the Spring Semester and would like to earn academic credit, please email careerdevelopment@kbcc.cuny.edu and let us know you are interested in the class.

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**UPCOMING EVENTS**

**FDNY INFO SESSION**
Wednesday, March 10, 2021 at 2PM

The Fire Department offers many opportunities to start a rewarding career in public service. Everyday, FDNY personnel make a real difference every community of New York City. Learn more about FDNY career paths and how you can start your journey today.

Best-in-class training and advancement opportunities are just some of the benefits FDNY offers. If you have the courage, the heart and the desire to be a leader, we invite you to explore what it takes to Join FDNY. All are welcome to serve our great City.

**STREETWISE PARTNERS INFO SESSION**
Monday, March 15, 2021 at 12:30PM

StreetWise Partners pairs you with business professionals and provides the skills, resources, and access to networks you need to secure and maintain employment. Participate in this information session to learn more about the program and how to apply. Open to students interested in the fields of finance, accounting, advertising and marketing, human resources and technology.

RSVP for these events on Career Wave: [https://kbcc-csm.symplicity.com/students/](https://kbcc-csm.symplicity.com/students/)

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**INTERNSHIP CREDIT AVAILABLE**

If you have been offered an internship for the Spring Semester and would like to earn academic credit, please email careerdevelopment@kbcc.cuny.edu and let us know you are interested in the class.
RESOURCES

**Career Coach**
A free online tool for Kingsborough students and alumni. This site will help you find out about careers and the education required to get there. Not sure of where to start and want to find out how your interests relate to the world of work? You can take an online assessment that comprises of 6, 30 or 60 questions. Once you find potential careers that relate to your interests, you can look for target jobs in your area. Career Coach will give you the relevant data on wages, employment and training. It also provides a resume builder to help you get started with your resume. To learn more, please visit: http://kingsborough.emsicc.com/

**biginterview**
Do you normally get nervous about interviews? Well, Big Interview is a virtual interview training software that will help to ease those fears by preparing you for all of those tough questions. This proven system offers hands on practice with mock interviews tailored to your specific industry, job and experience level. Big Interview provides customized training to meet your individual needs with anticipated interview questions. It can prepare you for that elevator pitch, so that you are confident and ready for your next interview.
https://kbcc-cuny.biginterview.com/
(School email must be used to register)

**CareerWave**
Career Wave is a free online career tool for Kingsborough students and alumni to search for jobs. There are numerous resources, and services available on this site for our students such as: resume review, online job/internship postings, service-learning opportunities and updates on events from the Center for Career Development and Experiential Learning. Many employers use this site to post open full-time, part-time, internship and volunteer opportunities. There are three (3) steps that you must complete in order to get the most from this site.

1. Register for an account. Once your account is approved, you will be able to complete your profile.
2. Upload your resume to be reviewed by an advisor.
3. Once your resume has been approved by an advisor, start searching for jobs.

To learn more and create an account, please visit https://kbcc-csm.symplicity.com/students

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**SERVICE LEARNING OPPORTUNITIES**
What is Service Learning? Service-learning is a type of experiential and project-based learning that drives students’ academic interests and passions toward addressing real community needs.

The process is a learner-centered cycle of inquiry, compelling young people to answer questions such as: What are the true needs in my community? What are the root causes of these needs? How, where, and from whom can I learn more? How can I contribute to a solution? For example: Picking up trash on a riverbank is service. Studying water samples under a microscope is learning. When science students collect and analyze water samples, document their results, and present findings to a local pollution control agency – that is service-learning.

Credit: https://www.nylc.org/page/WhatisService-Learning_KCC
c Service-Learning Opportunities

**Current Opportunity**
YWCA/Out of School Time Coney Island, Brooklyn, New York VOLUNTEERS NEEDED IMMEDIATELY!!

**Coming Soon**
Hunger Free America Phone Banking for Food Access
In this 2-hour virtual event, you will connect families with information and resources to support them during these times. A basic overview of the programs and resources will be reviewed at the start of the event.

**Service-Learning Information Session**
Thursday, March 11 from 11 am – 12pm
Come learn about Service-Learning and the current opportunities at KCC.
For more information, email servicelearning@kbcc.cuny.edu.

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**COUNSELING**
Let’s face it, we are all dealing with tough times. We want you to know that the Counseling Center is there for you. You can speak with a counselor in the Counseling Center by calling 718–368–5975. At KCC our faculty and staff are making sure we are here for you all as much as we can be. Please do not hesitate to reach out!