

2018-2019 FACULTY PERSONNEL ACTIONS CALENDAR

<p>NOVEMBER 1, 2018 - DECEMBER 21, 2018</p>	<p>Eligible candidates seeking the personnel actions listed below for the 2019-2020 academic year submit forms and supporting materials to Barbara Fairweather in the Office of Academic Affairs*:</p> <ul style="list-style-type: none"> • advancement to Professor and Associate Professor • reclassification to Assistant Professor • advancement in the CLT series
<p>NOVEMBER 2018</p>	<p>Department Personnel and Budget and Faculty Review Committees' recommendations re reappointment of tenure track faculty to College Faculty Committee on Personnel and Budget;</p> <p>College Faculty Personnel and Budget recommendations on reappointment of tenure-track faculty to the President.</p>
<p>DECEMBER 1, 2018</p>	<p>Candidates for reappointment notified of college decision for 2019-2020 academic year.</p>
<p>FEBRUARY 1, 2018</p>	<p>Deadline date for submission of applications for Fellowship Leaves commencing Fall 2019 or Spring 2020</p>
<p>MARCH 2019</p>	<p>Department Personnel and Budget and Faculty Review Committee recommendations re: Fall 19 Fellowship Leaves to College Faculty Personnel and Budget Committee.</p> <p>College Faculty Personnel and Budget Committee recommendations to President re:</p> <ul style="list-style-type: none"> • New appointments, substitutes and tenure track. • Reappointments for the 2nd year for 2019-2020 for 9/1/18 hires. • Fall 19 Fellowship Leaves

<p>APRIL 2019</p>	<p>Department Personnel and Budget and Faculty Review Committee recommendations re:</p> <ul style="list-style-type: none"> • Fellowship Leaves for Spring 2020 • Reappointments for 1st year for 2019-2020 for 2/1/19 hires. <p>College Faculty Personnel and Budget committee recommendations to president re:</p> <ul style="list-style-type: none"> • Fellowship Leaves for Spring 2020 • Reappointments for 1st year for 2019-2020 for 2/1/19 hires
<p>MAY 2019</p>	<p>Department Personnel and Budget and Faculty Review Committee recommendations re: advancement and classification for Fall 2019 to College Faculty Personnel and Budget Committee</p> <p>College Faculty Personnel and Budget Committee recommendations re: advancement and reclassification for Fall 2019 to the President</p>

*APPLICATIONS FOR ADVANCEMENT, RECLASSIFICATION AND FELLOWSHIP LEAVES SHOULD BE OBTAINED FROM **MS. BARBARA FAIRWEATHER** IN THE OFFICE OF HUMAN RESOURCES, **ROOM A-218K**, OR ON THE KCC WEBSITE, <https://www.kbcc.cuny.edu/aa/Pages/forms.aspx>