We encourage, educate, facilitate, and connect you with resources so that the CUNY Justice Academy Advisor at John Jay College. We assist New Start students, incoming transfer students, and first semester Transfer Success Center for its content. Student editors have full responsibility for content. and responsible for planning their academic career goals. The center's with their first year academic advisor and facilitates student workshops that with the classroom! Stop by the office to find out about clubs/organizations, the Activities Board, KLEAR- Kingsborough Leadership Education and Recognition (718) 368-6679 | helpdesk@students.kbcc.cuny.edu - all to facilitate retention and associate degree while classes are not in session), we are the main hub for student engagement and involvement outside the classroom! Stop by the office to find out about clubs/organizations, the Student Ambassador Program, SGA- Student Government, CAB- the Campus Activities Board, KLEAR- Kingsborough Leadership Education and Recognition program, as well as all major student programming and events. We enhance campus life for students while supporting the academic mission of the College.

Student Success Center Room M201 | (718) 368-5243 | Mon–Fri 9am-5pm
The Student Success Center serves as a resource for students, faculty and the community regarding college wide initiatives. We are a hub that connects students with available college financial resources, pair freshmen with their first year academic advisor and facilitates student workshops that promote student engagement and the ability to become knowledgeable and responsible for planning their academic career goals. The center’s mission is to make sure that each student continues his or her education until degree completion.

Sceptor Student Publication Room M230 | (718) 368-5603 | Mon – Fri 8am – 5pm
Sceptor is a publication of the students of Kingsborough Community College. It is not a college publication and therefore, the College is not responsible for its content. Student editors have full responsibility for content.

Transfer Success Center Room M101 | (718) 368-4911 | Mon – Fri 9am-5pm
(Evening Advisement Available: Call to confirm days and times)
We assist New Start students, incoming transfer students, and first semester transfer students with academic advisement and registration. We also provide transfer-out advisement and assistance with applying for scholarships, and college transitions. Transient Fairs every semester, hosts Brooklyn College visits and visits from the CUNY Justice Academy Advisor at John Jay College.

Student Wellness Center Room A108 (E & F) | (718) 368-5300 | Mon – Fri 9am - 5pm
We encourage, educate, facilitate, and connect you with resources so that through education and outreach, you can make informed decisions about your health and well-being.

TRIO Student Support Services Room D205 | (718) 368-5715 | Mon – Fri 9am – 5pm
TRIO provides comprehensive support services including advisement, tutoring; workshops - academic/technology/financial literacy; counseling; coaching, among other interventions - all to facilitate retention and associate degree attainment. TRIO also provides assistance with transferring to four-year colleges. Program participants must be U.S. citizens or permanent residents.

Women’s Center Room M382 | (718) 368-4700 | Mon – Fri 9am – 5pm
We provide a welcoming, supportive environment to explore educational, professional and lifestyle issues specifically addressing these matters from a woman’s perspective.

STUDENT CONDUCT Room A216 | (718) 368-5563
We are responsible for acting on behalf of the college and the office of the Dean of Student Affairs in matters pertaining to student conduct and discipline. We handle instances of alleged student misconduct and academic dishonesty on campus.

STUDENT HELPDESK Room L104, Room L106, Room L107, Room M220, Room M224 | (718) 368-6679 | helpdesk@students.kbcc.cuny.edu
The IT Help Desk will assist you with matters regarding CUNYitmail, email, Blackboard, CUNY Portal, test scores, lab hours, schedules, and other applications.

TITLE IX COORDINATOR Room V125 | (718) 368-6896 | Mon – Fri 8am – 4pm
The Title IX Coordinator in the Office of Equal Opportunity & Diversity Management is your resource for information regarding sexual misconduct, and complaint procedures regarding sexual assault, discrimination and/or harassment. The Title IX Coordinator is responsible for handling all Title IX complaints, as well as providing any mandatory trainings regarding Title IX policy and guidelines.

ACADEMIC AFFAIRS
Second Year Academic Advisement Center Room D124 | (718) 368-5744 | Mon – Fri 9am - 5pm
Advisors support and promote year-round campus wide advising, for all majors, creating a supportive environment where students receive guidance, assistance, and clarification about academic, career, and life goals. Advisors also foster an environment that encourages student growth, autonomy, and academic responsibility.

Center for Academic Writing Success (CAWS) Room 1219 | (718) 368-5405 | Mon, Tue & Thu 9am - 9pm
Wed 9am - 5pm, Fri 9am – 3pm | CAWS.mall@kbcc.cuny.edu
We help you develop essential skills in reading, writing, and critical thinking. We also help you identify common writing mistakes, think through your ideas, and revise and edit your work.

Center for Math & Technology (CMAT) F206 | (718) 368-5008 | Mon – Fri 8am – 2pm, Tue & Wed 8am - 8pm
Thu 8am – 6pm, Fri 8am – 3pm | CMAT@kbcc.cuny.edu
Free walk-in tutoring is offered to current KCC students. CMAT provides tutoring for all math courses as well as Computer Science and Computer Programming. In addition, The Center tutors any course with a math component. CMAT provides one-on-one and group tutoring. Additionally, there are textbooks, calculators, and 24 computers available for student use. No appointment is necessary to receive help.

Registration Help Center (718) 368-6551 | Mon – Fri 9am – 5pm | registrationhelp@kbcc.cuny.edu
We provide you with registration information and help you get past obstacles that might prevent you from registering for class. We identify any “holds” such as test scores or immunization, so that you can take necessary action to remove them. We also process overloads and repeats for eligible students.

MyTurn Room F219 | (718) 368-5079 | Mon – Thurs 9am – 4pm & Fri 9am - 1pm
Seniors can attend regular college classes alongside traditional students when they enroll in MyTurn. This special TUITION-FREE program is open to New York State residents who are age 60 or older by the first day of class. Retirees, professionals, or individuals with or without a high school or college degree are eligible to participate.

Honors Program Room M377 | (718) 368-5365 | Mon – Fri 9am – 5pm
We provide highly-motivated students with a challenging, enriching, and rewarding educational experience. The Honors Program is open to students with a minimum 3.2 GPA. Courses exercise students’ drive in critical thinking, independent research, analytical writing, oral debate, and public speaking. We also assist with scholarship applications, provide leadership opportunities, and guidance through the transfer admission process.

Immersion Program Room D106 | (718) 368-5358 | Mon – Thurs 9:30am – 3:30pm
Immersion@kbcc.cuny.edu
Serving incoming freshmen and currently-enrolled students, the Immersion Program offers three different summer sessions. Developmental classes can be completed before the fall semester begins. Immersion courses are designed to help you pass CUNY assessment tests.

Tutoring & Academic Support Center Room L605 | (718) 368-5118 | Mon – Thurs 9am - 5pm & Fri 8am - 4pm
We offer tutoring services in most subject areas to current students.

ACCELERATED STUDY IN ASSOCIATE PROGRAMS (ASAP) Administration Room M229, Programs Room 7715 | (718) 368-4637 | Mon – Fri 9am – 5pm
We provide you with a comprehensive array of supports and services to help you successfully graduate in three years or less, to transfer into a Bachelor’s degree program, or to pursue a career.

CENTER FOR ECONOMIC & WORKFORCE DEVELOPMENT (CEWD)
Operations Room M243 | (718) 368-4539 | Mon – Fri 9am – 5pm
If you are under- or unemployed, we can provide the training and skills necessary to help you advance in your current career, or to continue toward achieving a higher educational goal. A series of workforce development programs and initiatives focusing on the culinary arts, urban farming and the healthcare fields, will help to meet these goals.

KCC Urban Farm (718) 368-6578 | Mon–Thu 9am – 2pm
Located between the T2 and TB buildings, we are a 1/4 acre farm on campus providing free organic vegetables and food education, volunteer and job opportunities for students available throughout the Spring, Summer & Fall semesters. We also offer free organic vegetables & cooking demos every Thursday from June-November, 11:30am - 1:00pm. Come visit us!

COLLEGE ADVANCEMENT (OCA) Room M243 | (718) 368-6725 | Mon – Fri 9am – 5pm
We provide alumni with a lifelong connection to the College and a variety of events and social activities that are beneficial to alumni and students, and help support the advancement efforts of the college.

COMMUNICATIONS & MARKETING Room M336 | (718) 368-6700 | Mon – Fri 8am – 5pm
Refer all media inquiries to: (718) 368-5543 or Peter.Dominici@kbcc.cuny.edu
We are the college’s official media response voice and brand managers. We coordinate advertising, graphic design, media pitches, provide news and information, access to subject matter experts, and provide guidance in the usage of the college’s brand and identity elements.

ENROLLMENT MANAGEMENT Room A217 | (718) 368-5650 | Mon – Fri 9am – 5pm
We are responsible for all services and programs that help you stay on track throughout and beyond the admissions process.
We schedule event venues, help plan campus events, and provide logistical support.

FINANCE & ADMINISTRATION

Admissions Information Center
Room V100 | (718) 368-6600 | Mon – Fri 9am - 5pm
We provide information about KCC before you apply, and help you through the application and admissions process.

Financial Aid
Room U201 | (718) 368-6444 | Mon, Thurs, Fri 9am - 5pm & Tues – Wed 9am - 8pm (*When classes are in session)
We assist current and prospective students and their families in obtaining the necessary financial resources to attend Kingsborough Community College.

International Student Affairs
Room V101 | (718) 368-6800 | Mon – Fri 9am - 5pm
If you are an international student, we can help you with administrative services related to immigration, residency, and visa matters.

One Stop
Room V100 | (718) 368-6700 | Mon, Thurs – Fri 9am - 4:45pm & Tues – Wed 9am - 7:45pm (*When classes are in session)
We can help you with concerns about Admissions, Financial Aid, Registrar processes, and ID validation.

The New Americans Center
Room V101 | (718) 368-5000 | Mon – Fri 9am - 5pm & Wed 9am - 7pm (*When classes are in session)
If you are eligible to apply for DACA, we will help you to secure the appropriate clearances for legal work authorization, obtaining a Social Security card, and a state identification card.

Registrar
Room A101 | (718) 368-5136 | Mon – Fri 9am - 5pm & Tues – Wed 9am - 7:45pm (Room V100) (*When classes are in session)
We maintain academic records for all students, and are responsible for your registration into classes after admission.

Single Step
Room V231 | (718) 368-5411 | Mon, Thurs, Fri 9am - 5pm & Tue, Wed 9am - 8pm (*When classes are in session)
We will help you determine if you qualify for government benefits and resources, and also provide you with access to FREE legal, financial, and tax preparation expertise. We also provide access to new and gently-used clothing.

Testing Office
Room 1602 | (718) 368-4975 | Mon – Fri 9am - 4:55pm
Freshman students: The University requires that all degree-seeking students take the CUNY Assessment Tests before registering for classes. If your test scores do not meet the established standard for an exemption, you may be required to register for non-credit bearing remedial courses to help you advance to college level courses.

FINANCE & ADMINISTRATION

Bursar
Room A205 | (718) 368-5416 | Mon – Fri 9am - 4:45pm & Tues – Wed 9:30am - 8pm
We obtain and process the data necessary to provide accurate billing information, and maintain your tuition accounts and the College’s receivables. Parking: A parking permit is necessary if you would like to park on campus. Visit the Bursar’s office to find out about student parking.

Events Management
Room V114 | (718) 368-5040 | Mon – Fri 9am - 5pm
We schedule event venues, help plan campus events, and provide logistical services.

ATHLETICS

Athletics
Room G110 | (718) 368-5377 | Mon – Fri 9am - 5pm
We provide opportunities to help you reach your athletic potential through a variety of intercollegiate teams. We also offer a comprehensive program in our state-of-the-art gym and pool facility throughout the school year covering many sports.

Career Center Development & Experimental Learning
Room C102 | (718) 368-5115 | Mon – Fri 9am - 5pm
We provide career counseling, career exploration, and employment opportunities for all matriculated students, as well as alumni. You may also visit to meet with our internship and service learning opportunities. Service Learning is a teaching and learning strategy that integrates meaningful community service opportunities with your coursework. Recruitment events are held every semester, and Career Wave (an online job board) is a free resource available to you for applying to jobs and internships.

Child Development Center
Room V105 | (718) 368-5868
Toddlers Program: Mon – Fri 9am - 5:10pm
Nursery and Preschool Program: Mon – Fri 9am - 5:30pm
PK Program: DOE Preschool for All: Mon – Fri 9am - 3:20pm
Evening Program (ages 3-9): Mon – Fri 3:30pm - 10:30pm
Saturday Program (ages 9-18): 9am - 4pm
We are a licensed early care and education center that offers on-campus child care services for children of students. We provide care for children ages 18 months - 9 years of age. (Registration is necessary.)

College Discovery Program
Room L164 | (718) 368-5520 | Mon – Fri 9am - 5pm
We provide you with academic, financial, and counseling assistance if you are a first-time-to-college student who might otherwise be excluded due to academic or economic circumstances.

CUNY EDGE PROGRAM
Room T4216 | (718) 368-4640 | Mon – Fri 9am - 5pm
What is the CUNY EDGE Program? CUNY EDGE, formerly known as the COPE program, has expanded its student services to provide new benefits and support for CUNY EDGE’s mission is to help CUNY students who are receiving public assistance achieve academic excellence, graduate on time, and find employment.

College Now
Room U202 | (718) 368-5170 | Mon – Fri 9am - 5pm
Former College Now students who took Kingsborough classes in high school are encouraged to visit or contact our office if they have any questions about credits earned in the program.

Counseling Center
Room D102 | (718) 368-5975 | Mon, Tues 9am - 7pm
We provide free and confidential services to all current KCC Students, as well as consultation to faculty and staff. Our services are specifically geared to help you with personal and emotional concerns that may interfere with achieving your academic goals.

CUNY LEADS Program
Room U202 | (718) 368-5161 | Call to confirm hours
Linking Employment, Academics, & Disability Services is a unique program designed to help CUNY students with disabilities to make realistic academic and career choices, and develop the skills that will result in successful career outcomes. We provide counseling, and career exploration and planning services to all students with disabilities. You do not have to be registered with the office of Access Services to register with CUNY LEADS.

Evening Advisement
Room M101 | (718) 368-4911 | Call to confirm hours
We provide evening students with supportive academic services, including advising, curriculum changes, course withdrawals, career, and transfer counseling.

Freshman Services
Room F123 | (718) 368-4006 | Mon – Fri 9am - 5pm
FreshmanServices@kcc.cuny.edu
Freshman Services helps students new to Kingsborough make a comfortable and successful transition to college life by offering accurate information, support services and a place where they can make a connection with an advisor who will address any concerns. We provide individualized attention and utilize a holistic approach in guiding students toward their academic, personal, and career goals.

Food Pantry
Room T4-265 | (718) 368-4660 | Mon – Fri 10am - 4pm
The Food for Thought program hosts a food pantry if you need supplemental food assistance. We provide free packaged, non-perishable food items as well as fresh produce (when available) to help you prepare nutritious meals at home.

Health Center
Room A108 | (718) 368-5648 | Mon-Mon 8am – 10pm, Fri 8am – 5pm, Sat-Sun 8am – 5pm
We provide emergency health care, medical records review, storage and retrieval, medical consultations, health related referrals, health education, and advisory and preventative health services.

Men’s Resource Center
Room U218 | (718) 368-5864 | Mon – Fri 9am - 5pm
We help to build dynamic leaders through a multi-tiered mentoring program, career workshops, academic support services, and networking opportunities with staff, faculty, and peers.

Office of Military and Veteran Affairs
Room C106 | (718) 368-5472 | Mon-Fri 9am - 5pm
We serve the needs of prospective and enrolled active military personnel (students), veterans, and their dependents and survivors who are eligible to receive education benefits under various Department of Veterans Affairs (DVA) programs. We help them to navigate educational benefits and ease the transition from military life into college life. We supplement recruitment and retention efforts, various counseling and advisement services, academic program information, and certify eligible students to receive DVA education benefits.

New Start Program
Room M101 | (718) 368-4911 | Mon – Fri 9am - 5pm
NewStart@kcc.cuny.edu
The New Start Program assists students who have experienced academic difficulty at the senior college level. Students in the program are offered specialized counseling and targeted academic advising designed to assist students with academic difficulty. Transfer Advisors are available to give students individualized assistance during their time at KCC and provide transfer counseling after graduation.

ATTENDANCE

Evening Advisement
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