

**Multi-Year Assessment Plan
Administration and Educational Support (AES) Units**

Unit/Department	
Mission Statement	
Time Period	Fall 2022-Fall 2025

List each goal in the first column. Then consider:

- 1) What does your unit do (or will you do) to meet each goal?
- 2) How will you determine whether or not you have met the goal? (e.g., what is your target?)
- 3) How will you assess whether or not you have met this goal?

Goal	Strategies/Implementation: What activities or strategies will your unit use to achieve this goal?	Objective(s): How will you determine whether or not you have met your goal?	Means of Assessment Where will the data come from?	Data Collection Timeline: During what timeframe will you collect the data?	Data Analysis Timeline: During what timeframe will you analyze the data?
Create a diverse menu of healthy meals	1) Develop a wide variety of dishes 2) Consult with health experts to ensure the menu is healthy	1) Maintain at least 6 main course options on the menu at all times throughout the year 2) Have no meals on the menu with less than a Satisfactory health score.	1) Track the number of menu options each day 2) Create a rubric for health experts to use to evaluate each meal	Ongoing	End of each quarter

Goal	Strategies/Implementation: <i>What activities or strategies will your unit use to achieve this goal?</i>	Objective(s): <i>How will you determine whether or not you have met your goal?</i>	Means of Assessment <i>Where will the data come from?</i>	Data Collection Timeline: <i>During what timeframe will you collect the data?</i>	Data Analysis Timeline: <i>During what timeframe will you analyze the data?</i>