ESPARC and Work Place Violence Trainings are Mandatory and Must be Completed between days 3 -5 of Employment

How to Access **ESPARC & WPV:**

Step One:
Navigate to CUNY Blackboard
*Preferred web browser, Google Chrome

1. Open preferred browser and navigate to **CUNY Blackboard**
   (https://www.cuny.edu/about/administration/offices/cis/core-functions/cuny-blackboard/)
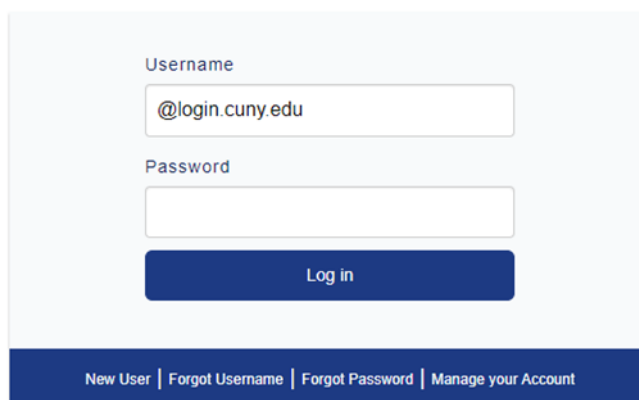
Blackboard Login

LOG INTO BLACKBOARD

2. Click on, "LOG INTO BLACKBOARD" to be redirected to the CUNY Login page

CUNY Login

Log in with your CUNY Login credentials
If you do not have a CUNYfirst account, see the FAQs.

Username

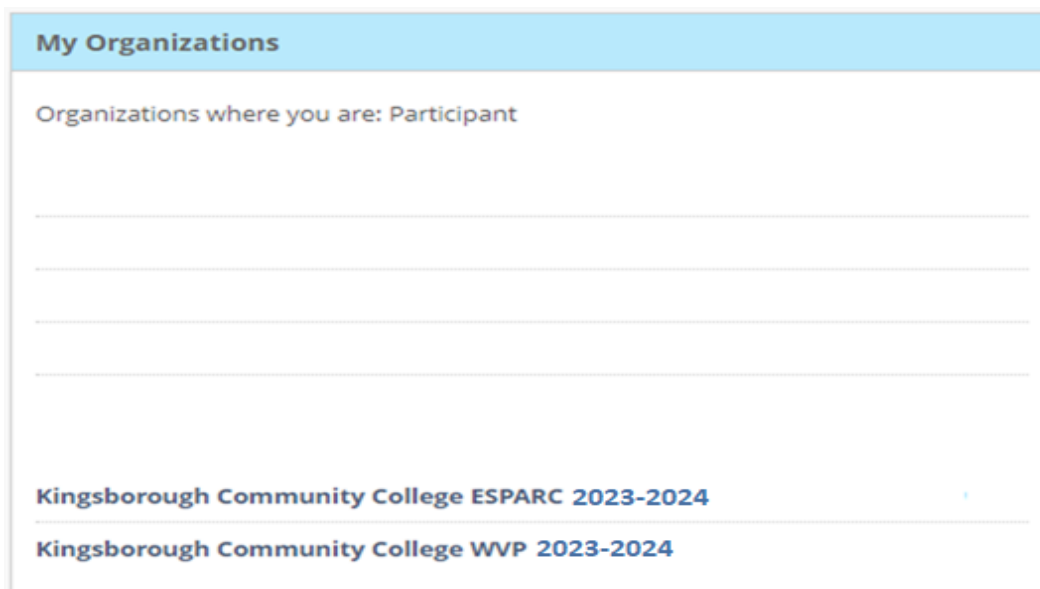@login.cuny.edu

Password

Log in

New User | Forgot Username | Forgot Password | Manage your Account

*Please note, the username would be your firstname.lastname(two digit number)@login.cuny.edu

3. Once logged into CUNY Blackboard, the following menu would be available on the right of the web browser:

My Organizations

Organizations where you are: Participant

Kingsborough Community College ESPARC 2023-2024

Kingsborough Community College WVP 2023-2024

1. Select, **ESPARC 2023-2024**, to begin the ESPARC training

   a. **ESPARC Training Instructions**
      i. The Employee Sexual Misconduct Prevention and Response Course (ESPARC) training will run from **September 2023 through May 31, 2024.** *All part-time employees, including adjuncts, are responsible for completing the training by the end of the current semester to ensure their completion is logged by the University.*

      ii. All employees should set time aside as soon as possible to complete their training. It is recommended that employees complete the training in one sitting. For any questions or concerns about the training, please reach out to your campus ESPARC Training Administrator.

2. Select, **WVP 2023-2024,** to begin the WPV training

   a. **Workplace Violence Prevention Training Instructions**
      i. The Workplace Violence Prevention (WVP) training will run from **September 2023 through May 31, 2024**. *All part-time employees, including adjuncts, are responsible for completing the training by the end of the current semester to ensure their completion is logged by the University.*

      ii. All employees should set time aside as soon as possible to complete their training. It is recommended that employees complete the training in one sitting. For any questions or concerns about the training, please reach out to your campus WVP Training Administrator.