

John Smith

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SUMMARY OF QUALIFICATIONS

- 1 year internship in sleep lab; 24-hour shifts
- Fully trained in skills to perform polysomnography
- Permit eligible in the state of NY
- Experience performing sleep latency tests; score sleep
- CPR certified
- Proficient in Microsoft Word, Excel, PowerPoint
- Direct Patient Care

EDUCATION

Kingsborough Community College

Associates in Applied Science in Polysomnographic Technology

Expected Graduation June 2021

EXPERIENCE

Kings County Hospital, Brooklyn, NY

09/2020- Present

Nurse Assistant

- Provide assistance in assigned area to meet patient outcomes
- Utilize learned techniques and knowledge to perform procedures under a nurse's supervision and followed establishment standards
- Aid in blood pressure screening, insulin screening, perform through physical assessments
- Administer medication in a timely manner
- Perform clerical tasks; handled patient charts, answered phone calls
- Educate clients on optimal health choices, disease process and better life style options to promote healing

VOLUNTEER EXPERIENCE

Kingsborough Community College Career Center, Brooklyn, NY

09/2018- 08/2019

College Aide

- Greeted and assist students that enter the office
- Organized office files and documents
- Created flyers for career events
- Answered telephones, direct calls, and take messages

HONORS AND AWARDS

- Member of The National Society of Leadership Success, **2018-Present**