

College Council Committee FAQ

Committee	Duties
Curriculum	<ul style="list-style-type: none"> <li>• Receives and approves proposals for the development, evaluation and modification of curricula</li> <li>• Most of the faculty members who serve on this committee are department chairs</li> </ul>
Instruction	<ul style="list-style-type: none"> <li>• Develops, reviews and revises instruments and procedures for the evaluation of instruction</li> </ul>
Legislative	<ul style="list-style-type: none"> <li>• Proposes amendments to the constitution, monitors election procedures and proposes amendments to the by-laws of the Council</li> <li>• Reviews legislation concerning the College</li> </ul>
Strategic Planning	<ul style="list-style-type: none"> <li>• Recommends and reviews the strategic plans for the college for the purpose of ensuring that planning is based on broad input from the College community, assessment results and other evidence</li> </ul>
Students	<ul style="list-style-type: none"> <li>• Proposes policies pertaining to student recruitment, admission, attendance, discharge, discipline, counseling, academic standards, granting of degrees, ceremonies, health, extra-curricular activities and other services</li> </ul>
<i>Committee on Committees</i>	<ul style="list-style-type: none"> <li>• Appoints the membership of other standing committees (excluding the Steering Committee below)</li> <li>• Maintains the list of committee preferences for all Council members</li> </ul>
<i>Steering Committee</i>	<ul style="list-style-type: none"> <li>• Prepares agenda for Council meetings and calls it into session</li> <li>• Refers items to standing committees and receives and submits all committee recommendations to the Council</li> <li>• Reports on the Council's activities to instructional staff</li> </ul>

All Council members are assigned to one of the five Standing Committees for the duration of their terms. They may petition to the Committee on Committees to change their assignment.

Committees in *italics* are not standing committees. The members of the *Committee on Committees* are elected by a vote of all Council members present at the meeting held each May; the *Steering Committee* is comprised of the College President and the chairs of each of the five standing committees, chosen by the Committee members themselves.