

To: Members of the College Council and the College Community
Date: February 16, 2024
From: Amanda Kalin, Secretary
Subject: Agenda for the Meeting of February 27, 2024

The College Council will meet on Tuesday, February 27, 2024 at 3:00 PM in Room M146/147.

AGENDA

I. Approval of the minutes of the meetings held on November 14, 2023 (posted online at https://www.kbcc.cuny.edu/college_council/documents/CollegeCouncilMinutes-November142023.pdf)

II. Reports

A. President's Report

B. Budget Report

C. Strategic Planning and Budget Committee Report

D. Ad-hoc Governance Committee

- **Vote:** Two Meeting Rule
- **Discussion:**
 - Chair and Vice Chair of College Council
 - KCC Constitution (Governance Plan) and Procedural Guide
 - Ad-hoc Governance Plan Timeline

III. New Business

COLLEGE COUNCIL CALENDAR 2023-2024

Tuesday, March, 26, 2024 @ 3:00 PM in U-219

Tuesday, April 16, 2024 @ 3:00 PM in U-219

Tuesday, May 28, 2024 @ 3:00 PM in U-219

Two Meeting Rule

College Council hereby adopts the procedural rule, recognized as the Two Meeting Rule, that any motion submitted for consideration shall initially be subject to discussion and deliberation at the meeting during which it is introduced. The motion shall be deferred until the following scheduled meeting, at which point a formal vote shall be conducted to determine its adoption or rejection. This procedural rule aims to provide members adequate time for reflection, consultation, and informed decision-making. The Curriculum Committee will be exempt from the Two Meeting Rule.

Chairperson and Vice Chairperson of College Council Elected Position

For Constitution:

Former: Article IV Section a “The President of the College shall preside as chairperson of the Council. In the President’s absence, a designee shall preside over meetings.”

Change to: The Chairperson and Vice Chairperson of the College Council will be elected positions and inherit the roles and responsibilities of the titles. To be eligible, a person must be a member of the College Council at the time of the vote. Student members are not eligible for either position. The Chairperson and Vice Chairperson will serve for one year and can be re-elected after the completion of their terms. The Vice Chairperson will serve as the Chairperson if the Chairperson is absent or unable to perform duties from the College Council.

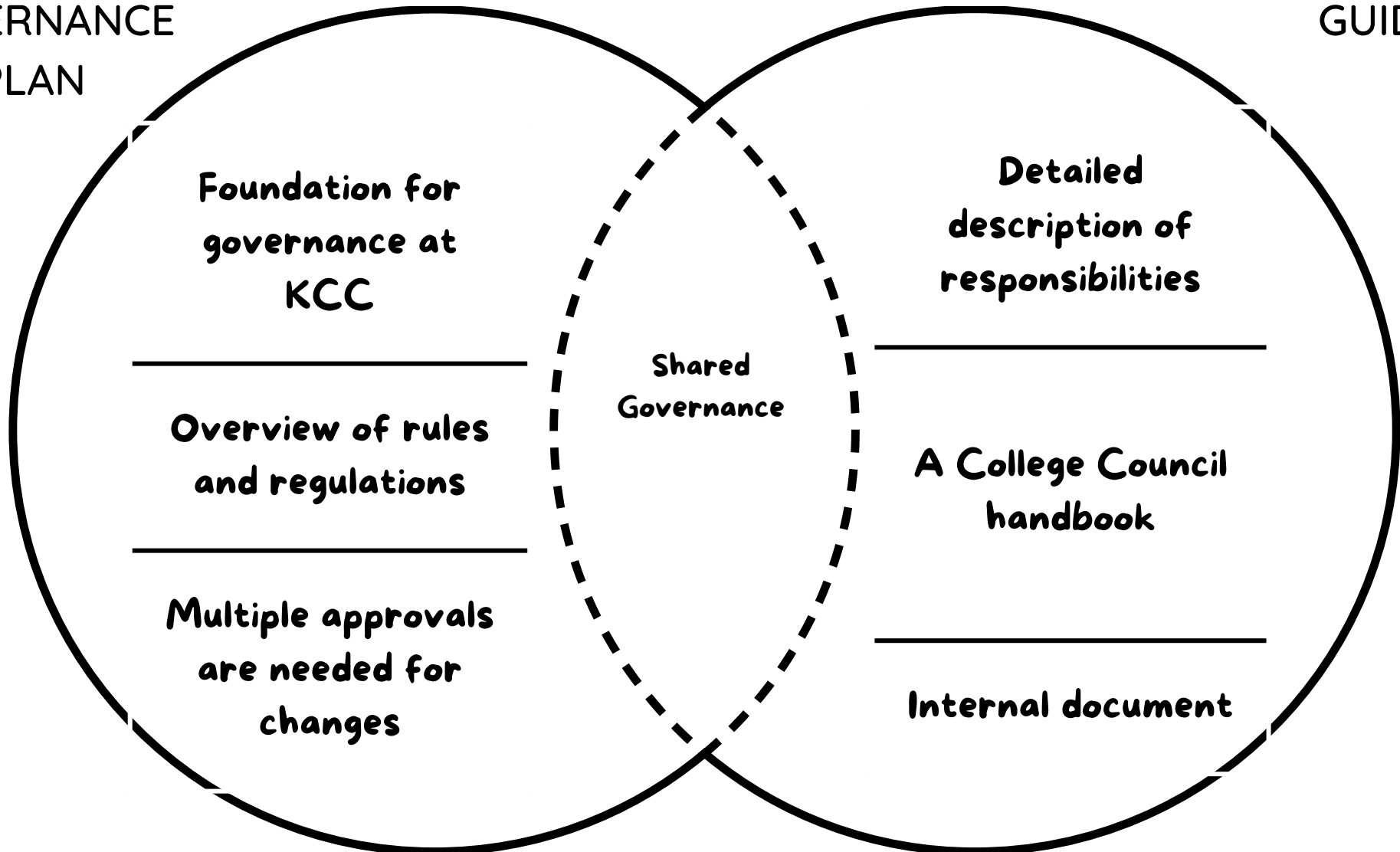
For Procedural Guide:

- A) The Chairperson sets the Steering Committee meetings and College Council meetings. The Chairperson will chair the Steering Committee. The Chairperson of College Council helps to set the agenda and calls the meetings to order. The Chairperson also will call the meetings to an end.
- B) During College Council meetings the Chairperson is a neutral party throughout discussions. If the Chairperson wants to share their opinion, the Vice Chairperson will take the role of Chairperson until the discussion on the topic is complete and then the Chairperson will assume their original role.
- C) The Chairperson of College Council will present the recommendations of the College Council meeting to the President of the College.
- D) The Chairperson of College Council may be called upon to participate in campus wide matters as a representative of College Council. The Chairperson of College Council will provide Shared Governance leadership in campus wide communities.
- E) If the Chairperson elected is a faculty member, the Chairperson will also assume the role of faculty governance leader. If the Chairperson is not a faculty member, the faculty members will elect a new faculty governance leader to serve in the role for one year.

SHARED GOVERNANCE

CONSTITUTION/
GOVERNANCE
PLAN

PROCEDURAL
GUIDE



AD-HOC GOVERNANCE PLAN TIMELINE

2/27

1

Vote:

2 Meeting Rule

Discussion:

- Chair and Vice Chair of College Council
- KCC Constitution (Governance Plan) and Procedural Guide

Changes Due to Steering Committee by 2/8

2

3/26

Vote:

Chair and Vice Chair of College Council

Discussion:

- New Standing Committees
 - DEI
 - Facilities
 - Shared Governance

Changes Due to Steering Committee by 3/8

4/16

3

Vote:

- New Standing Committees
 - DEI
 - Facilities
 - Shared Governance

Changes Due to Steering Committee by 3/29

4

5/28

Presentation:

- Revised KCC Governance Plan (Constitution)

Changes Due to Steering Committee by 5/10