Department of Nursing

DIRECTIONS FOR APPLYING FOR CLINICAL NURSING FALL 2024

March 2024

Please read this document very carefully in its entirety!!!! (It contains three pages of important information.)

CLINICAL Application Deadline: MAY 6, 2024

You are **ONLY** eligible to take the TEAS examination if you have completed or will complete the **Pre-Clinical** course sequence (**ENG 1200, PSY 1100, BIO 1100 and SCI 2500**) by the end of the SPRING 2024 semester **(this does not include the Spring 2024 -Session B- Summer 2024 semester).**

YOU ARE ONLY ALLOWED TO TAKE THE TEAS EXAM ONCE DURING THE FALL 2024 APPLICATION TESTING PERIOD (MAY 14 - JUNE 14, 2024). **(Any additional scores during this period will be disregarded.)**

If you are repeating the TEAS exam or would like to attend the Nursing TEAS Preparatory Workshops please click the link below. Repeaters are advised to attend these workshops.

https://www.kbcc.cuny.edu/KLC/nursing-TEAS-workshop.html

New Nursing Admission Eligibility Requirements
To be admitted or advanced into an NYSED-approved nursing program in Fall 2024, students must provide documentation for one of the categories listed in the attached policy. Namely, Applicants may demonstrate eligibility through documents that verify that they meet the required criteria.
The most common documents include:

1. Proof of U.S. citizenship through a birth certificate, U.S. passport, naturalization

certificate, or certificate of citizenship.

2. Proof of legal permanent resident status with what is known as a "Green Card".

3. Proof of various eligible categories, listed below, generally through an employment

authorization document (EAD) or other satisfactory documentation.

Eligible immigration categories:

1. International student with F-1 status

2. Asylee

3. Refugee

4. Temporary Protected Status (TPS)

5. Deferred Action for Childhood Arrivals (DACA)

6. Individuals paroled into the United States whose parole has not expired

7. Persons residing in the U.S. pursuant to an Order of Supervision

8. Persons granted a stay of deportation/removal

9. Persons granted an indefinite voluntary departure

10. Persons on whose behalf an immediate relative petition has been approved

11. Persons who have filed an application for adjustment of status to permanent resident

12. Persons granted Deferred Action Status

13. Persons who entered and have continuously residency in the U.S. before 01/01/1972

14. Persons granted suspension of deportation or cancellation of removal

15. Cuban/Haitian entrants

16. Persons with a pending application for asylum, withholding of removal or deportation, protection under the Convention Against Torture (CAT), cancellation of removal, or TPS

17. Persons in T or U non-immigrant status

18. Self-petitioner under the Violence Against Women Act

19. Other persons living in the U.S. who are not unlawfully present

If you are eligible: **PLEASE FOLLOW THE DIRECTIONS BELOW CAREFULLY!!!**

1. **You <u>must</u> meet with your academic advisor in your program to confirm that you are eligible to submit this application and to help create a back-up plan for your educational endeavors.**

2. **Complete the Application for Acceptance to Clinical Nursing (Dynamic Forms online application).**

3. **Complete your registration for the ATI TEAS exam. Please note that you cannot choose a test date until the exam dates are posted on the ATI website. Dates become available on the ATI website about 4-6 weeks before the exam. Check the ATI website frequently.**

The exam will be given virtually or at an ATI testing site from May 14 through June 14, 2023. You must register for a date during that time period. <u>No other testing date scores will be accepted for your Fall 2024 application.</u> (If you prefer to take the exam in person at an ATI testing site or other approved testing sites please contact ATI for locations and schedule on the atitesting.com website.)

<u>Directions to Register for TEAS EXAM</u>

1. **Go to www.atitesting.com** *Create an account* and be sure to list **Kingborough Community College** as your institution.

2. After you have logged in, follow the instructions to register for the **<u>TEAS at ATI</u>**.

3. Be sure to instruct ATI to send your scores to Kingsborough Community College. If we don't receive you TEAS scores your application will be deemed incomplete. **Please look for the prompt button that sends your scores to Kingsborough Community College at the end of your exam before exiting the ATI site. ALL APPLICTIONS WITHOUT ACCOMPANYING TEAS SCORES WILL BE DEEMED INCOMPLETE.**

In order to take the exam virtually you will need:

    a. <u>LAPTOP OR DESKTOP COMPUTER</u> (NO PHONE, TABLET OR IPAD)

    b. Microphone (any microphone, either internal or external)

    c. Webcam: (any internal or external)

    d. Google Chrome installed on your device

Please Note: BIO 1200 is a pre or co-requisite to NUR 1800 (the first clinical Nursing course). If you have not completed BIO 1200, **YOU MUST EITHER COMPLETE IT IN THE SPRING 2024 SESSION B (SUMMER 2024 semester) OR BE REGISTERED IN AN EVENING OR SATURDAY SECTION FOR FALL 2024. <u>Do NOT wait to register for BIO 1200</u>;** sections fill and close quickly. **<u>REGISTER IMMEDIATELY!!!!</u>**

ACCEPTANCE/DENIAL LETTERS WILL BE SENT VIA YOUR KCC COLLEGE EMAIL ONLY UP TO FOUR WEEKS AFTER THE LAST DAY OF THE SEMESTER.